

# Western Washington University Associated Students Board of Directors Meeting

Wednesday, May 12, 2010

VU 567

**AS Board Officers:** *Present:* Matt Jarrell (President), Virgilio Cintron (VP Bus Ops), Ramon Rinonos-Diaz (VP Academics), Colin Watrin (VP Activities), Bernard Ikegwuoha (VP Diversity), Morgan Holmgren (VP Governmental Affairs) and Mike Pond (VP Student Life)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**AS Student Senate Rep:** Anne Jansen, Student Senate Chair

**Guest(s):** Alisha Beck, Matt Moroney (Green Fee Task Force), Lillian Furlong (Western Front), Shawna Leader (The AS Review), Paul Whelan (Publicity Center), Oliver Lasenby (Planet Magazine), Jamin Agosti, Students for Renewable Energy: Kristi Louthan, Neil Baunsgald, Brittney Herring, Ericka Resnek, Financial Marketing Association: William Wallace, Michelle Sands, Kymmy Burnell, Mitch Ceppo

## MOTIONS

**ASB-10-S-29** Approval of the minutes of Wednesday, May 5, 2010. *Passed*

**ASB-10-S-30** Allow a waiver request for Paul Whelan to apply for the Distribution Coordinator. *Passed*

**ASB-10-S-31** Approve the Info Fair Coordinator Job Description as stated in Doc. 1 with stated changes. *Passed*

**ASB-10-S-32** Approve the 2010-2011 AS Employee Roster as stated in Doc. 2. *Passed*

**ASB-10-S-33** Give authority to the Personnel Committee to change the membership of the Hiring Committee for the REP Associate Director Position. *Passed*

**ASB-10-S-34** Approve Consent Item A. *Failed*

**ASB-10-S-35** Approve Consent Item A with the stipulation that the Board see the changes to the application next week. *Passed*

**Matt Jarrell, AS President, called the meeting to order at 6:03 p.m.**

## I. APPROVAL OF MINUTES

*MOTION ASB-10-S-29 by Holmgren*

Approval of the minutes of Wednesday, May 5, 2010.

Second: Ikegwuoha                      Vote: 7 - 0 - 0                      Action: Passed

**II. REVISIONS TO THE AGENDA-** Personnel Items add A. Waiver Request, change others to B, C

## III. FINANCIAL REPORT

**IV. PUBLIC FORUM** (*comments from students and the community*)

**V. INFORMATION ITEMS** – Guests

**VI. ACTION ITEMS** - Guests

## VII. PERSONNEL ITEMS (*subject to immediate action*)

A. Waiver Request

Cintron

The policy is that AS Salaried positions are limited to 2 academic years. Paul Whelan feels that he has made significant improvement over the last few years and would like the position again.

The position recently re-opened because they didn't have enough applicants. Whelan would like to continue streamlining processes and then assess the success of these changes.

*MOTION ASB-10-S-30 by Cintron*

Allow a waiver request for Paul Whelan to apply for the Distribution Coordinator.

Second: Jarrell                      Vote: 7 - 0 - 0                      Action: Passed

**B. Info Fair Coordinator Job Description**

Cintron Doc. 1

There is an added Required Qualification that the position cannot be held by someone who is a salaried AS Employee the next year because of the timing of the event. Change the Term of Position to "Position begins on the first day of summer quarter and ends no later than 2 weeks after the beginning of Fall Quarter."

*MOTION ASB-10-S-31 by Watrin*

Approve the Info Fair Coordinator Job Description as stated in Doc. 1 with stated changes.

Second: Cintron      Vote: 7 - 0 - 0      Action: Passed

**C. Ratification of Salaried Employees**

Cintron Doc. 2

Most of the positions have been hired at this point. These are the applicants that the Hiring Committees recommends for next year's Salaried AS Employees.

*MOTION ASB-10-S-32 by Ikegwuoha*

Approve the 2010-2011 AS Employee Roster as stated in Doc. 2.

Second: Cintron      Vote: 7 - 0 - 0      Action: Passed

**D. Hiring Committee**

Conner would like to remove a member from the REP Hiring Committee due to a conflict of interest. He asks that the Personnel Committee have the authority to choose who will serve on the committee.

*MOTION ASB-10-S-33 by Ikegwuoha*

Give authority to the Personnel Committee to change the membership of the Hiring Committee for the REP Associate Director Position.

Second: Jarrell      Vote: 6 - 0 - 1      Action: Passed

**VIII. ACTION ITEMS- Board****IX. INFORMATION ITEMS – Board****A. Green Energy Fee Task Force Recommendation**

Pond Doc. 3

Pond said that this document is from the hard work and efforts of the Green Energy Task Force. Pond said the Mission Statement is a draft of the direction they feel the Green Fee is going and the timeline is an outline of what they are thinking. They are not looking for approval on these items. The next two documents are examples of projects done at other institutions. The last page is a chart of the projected revenue from the fee. It shows the different levels from \$.40 to \$.90. The bottom is the Renewable Energy Credits (REC) prices for next year, the middle portion is the staff support, the top portion is the project allocation. This is not taking into account the \$300,000 surplus from the previous fee. After a lot of discussion the Task Force is recommending the \$.70 per credit fee up to 10 credits. They feel it is acceptable to keep it at \$.50, but feel that the fee would have to increase significantly in the years to follow. They would like to be responsive to the 80% who voted, but also to be responsible to all students by trying to keep fee costs down. Pond said that at the \$.50 level they could potentially drain the entire surplus next year. They propose a more sustainable shift. Jarrell thinks that the Mission Statement and Timeline are great. He would like to see the justification about the increase in the fee in writing so that he could take it to the Board of Trustees. The Task Force took a lot of time talking about the fact that REC prices could fluctuate dramatically in the next few years. They would like to keep 50% of the previous year's REC costs in Reserves to maintain 100% Renewable Energy, the reserves would need to stay at about \$50,000 at this point. The committee might also establish a Reserves or rollover for the project funding. Rinonos-Diaz would like to see more about the staffing and how the projects will be handled, because he feels that this is why they would be raising the fee. Majkut said that the reforming of the Mission of the Committee was to give the Board enough information so that they could make a decision on the recommendation to the Fee. Majkut wondered what the Board would need to make them feel comfortable without locking the

committee into a process. Moroney said that he is using the University of Utah as model for this committee and there is a lot of available online. There will be a work session on Tuesday. Pond will bring an Explanation of the Fee Recommendation for \$.70 per credit, the current revenue amount, a breakdown of the use of the fee dollars, they would also like to see the information from the schools they are basing their ideas on. This item will be an Action Item next week.

#### B. Club Recognition Policy

Watrin Doc. 4

The first document has track changes and the second is a clean copy if they accepted all of the changes. Watrin said that the idea was to split apart the Recognition Policy. Changes include requiring a club constitution, changing the membership to only 20% non-affiliated members and that only students may hold positions within the club. They decided to lower it to 20% because these are student clubs and they are able to gain student funding. Watrin does not have any numbers on this to know if it would effect any current clubs. If there is an issue he hopes that clubs will find more student members to balance it out. Cintron thinks this should be brought to Activities Council and Ethnic Student Center Steering. Through conversations with advisors and Interclub Councils they felt that it was more important to have quality clubs versus having a lot of clubs. They also hope that constitutions will help keep clubs around for a longer time. Watrin said that they will provide a template for the constitution. Jarrell asked to see this document. Watrin said that some clubs might require an extensive constitution and some could be rather simple. Current Clubs could create their constitution and the VP, advisors and possibly the Club Coordinator may approve them, instead of Activities Council. Cintron asked how they could check that the constitution is updated, without having 200 clubs coming to AC every year. Jarrell said in the current process the VP for Activities reviews club renewals.

#### C. Legislative Affairs Council Charge & Charter

Holmgren Doc. 5

This proposal is to combine Legislative Affairs Council and the Legislative Action Fund Committee. Holmgren had trouble finding times for the two committees to meet and felt that they are duplicating tasks. This document is recommended to the Board by LAC. In Reportage they should delete "on policy decisions". Cintron thinks that because LAC has people who are very active they might be approving their own money for conferences that they are going to. Holmgren said that the VP for Go Affairs will come up with proposal guidelines before the committee meets in the fall. Holmgren worded the additional at-large students so that students could be added for one year, but the committee would not require this many members to meet. This item will be an Action Item next week.

### X. **CONSENT ITEMS** *(subject to immediate action)*

#### A. Student Trustee Recommendations- Ramiro Espinoza, Joseph Meyer, Edward Rippe

The Student Trustee Selection Committee met this week and recommends the above 3 students to send to the Governor's Office to select the Student Trustee. They did want to note that Ramiro Espinoza will be a Graduate Student for next year, but is not attending currently. The committee would like to take off the requirement for the credit amount and time spent at Western for Graduate Students who might be attending only one year. The 8 credits as a Graduate Student is used for employees, but the Student Trustee is not an employee. These are just guidelines for Western. Jarrell is asking for them to suspend the requirements for this year. Cintron feels that if there are requirements listed in the application, it is possible that people did not apply because they did not meet the qualifications. Pond, Rinonos-Diaz dittoed. Ikegwuoha said that he would still apply even if he isn't qualified. Rinonos-Diaz is uncomfortable with changing the expectations after the fact. Majkut said that Espinoza submitted knowing that he did not meet the qualifications, but requested a waiver. Holmgren said that Western has a reputation for getting these recommendations in late and he would like to get them to the Governor as soon as possible. Jarrell said that they looked at the content of the applications in choosing the candidates. Watrin feels that the committee should have come to the Board at the time of receiving the letter so that they could have had time to reopen the search if necessary. Cintron doesn't know if they would

be able to pass these names at this point, which would delay the process, so he suggests reopening the search for another week. Sara Richards, member of the selection committee, feels that a week is not enough time to fill out this application. Richards said that they did not decide to change the requirements until the last meeting. They made a decision based on who was the most qualified. Ikegwuoha said that the Board shouldn't micromanage this because the committee decided and Espinoza's name should be put forward to the Governor and let her decide. Rinonos-Diaz said that several of the policies at Western don't take Graduate Students into account, and he doesn't know if a student should penalize for an issue that the committee did not take into account. Holmgren said that there are sometimes people who apply for a job in the AS but can't attend the mandatory Fall AS Training. Sometimes the Hiring Committees will still decide to hire this person, even though they don't meet this qualification. Jarrell recommends approving these names and changing the process for next year. Cintron thinks that if someone is qualified but they don't meet the required qualifications, then they shouldn't be considered for the position. It is unfortunate that this scenario wasn't considered in the requirements. Ikegwuoha feels that Student Trustee is a very important position and they should send the most qualified candidates. Majkut thinks they can approve the Consent Item with the understanding they are suspending that requirement in the case of Espinoza.

*MOTION ASB-10-S-34 by Holmgren*

Approve Consent Item A.

Second: Ikegwuoha                      Vote: 3 - 4 - 0                      Action: Failed

Watrin voted no because of the process, not because of the names. Majkut thinks that it is problematic opening it up again with the time issue, but thinks the committee can go back and look at the last recommendation. Majkut said that the intent of the qualification about attending Fall and Winter Quarter of the current year was so that people would have some knowledge about campus and be aware of student issues. Jarrell feels that the Board should be giving students the best candidates from Western. Pond said that they are responsible for sending 3-5 candidates and he wondered why they would not have sent all 5 candidates. Jarrell knows that the process was not ideal, but these are the most qualified candidates. Jarrell said that Graduate Students can apply and he is in a one year program. Rinonos-Diaz feels that this process was handled inappropriately. Cintron ditto. Cintron feels that this damages the integrity of the Board in terms of the fairness of their processes in of selecting applicants.

*MOTION ASB-10-S-35 by Watrin*

Approve Consent Item A with the stipulation that the Board review the changes to the application next week.

Second: Ikegwuoha                      Vote: 4 - 3 - 0                      Action: Passed

## **XI. STUDENT SENATE REPORT**

### **Student Senate Meeting Information**

The Senate passed a new Issue of the Month about the number of tickets and the location for Graduation. They will be bringing the Charge & Charter next week that was passed at this meeting. They also started the process of editing their ByLaws.

## **XII. BOARD REPORTS**

### **VP for Business & Operations**

Virgilio Cintron reported that he has been working on the Strategic Plan with Rinonos-Diaz, the Recognition Policy for Programs, and is coming up with a project plan for the Publicity Center for next year's Board. There will be a draft AS Budget next week. He has been wrapping up different processes that he needs to finish before he graduates.

**VP for Academic Affairs**

Ramon Rinonos-Diaz reported that he has primarily been working on issues involving the University Budget, AS Strategic Plan and the University's Guiding Documents. Academic Coordinating Commission is discussing moving towards a 5 credit model in response to budgetary issues. University Planning and Resource Council will be meeting on Wednesday to discuss the 2011-2013 budget recommendations. The Future of Text event is tomorrow from 10 a.m. to 3 p.m. in VU 565. The AS helped to fund this event. There will be a presentation about BlackBoard. Scholars Week is next week and the dinner is on Thursday. Banner will be having waiting lists for 100 & 200 level classes.

**VP for Student Life**

Mike Pond reported that he had 4 hours of Green Energy Task Force meetings this week. Rec Center had the Advisory Committee meeting today. They proposed no increase to the fee. The Residence Hall Association is gearing up for Casino Night which is Saturday, May 22<sup>nd</sup> in the Mac Gym the theme is Candyland. The Residential Advisory Council met on Friday and Gender Inclusive Housing finished up their survey and got some interesting and positive results. They will be working on a white paper about this.

**VP for Governmental Affairs**

Morgan Holmgren reported that Legislative Affairs Council met with Dick Conoboy the Zonemaven and Mark Gardner of the City of Bellingham about the housing licensing ordinance that is being discussed at the city level. The Viking Community Builders, an AS Club is holding an event Monday at 7:00 p.m. in AIC 210 with the same people and a few others. There will be a work session with the City Council on May 24<sup>th</sup>. Washington Student Association General Assembly is Saturday in Ellensburg. They will be discussing new Exec Board Members, a new balanced budget, a possible fee increase and support for a Student Government Conference that may be held at Western over the summer. Tomorrow at 6 p.m. WTA is having a meeting about service reductions.

**VP for Activities**

Colin Watrin reported that he has been working on the End of the Year Banquet. He has been helping to plan the AS Board Reunion for Back to Bellingham. InterClub Council has worked on the Club software system. He has been attending Services & Activities (S & A) meetings and had an Internal Advisory Board meeting for the Karen Morse Leadership Institute. He has been doing internships with the Club Coordinator and his replacement.

**VP for Diversity**

Bernard Ikegwuoha reported that he has 3 more scholarships to look at. He will be attending the Queer People of Color are having a Dance Off tonight, Relay for Life is this weekend and the Luau. The Library Diversity Task Force is assessing how the library can reach out to a more diverse population. He met with the Vice Provost about teacher etiquette and sensitivity in the classroom. He is also working on getting projects ready for next year. The Whatcom Human Rights Task Force will be honoring the AS Ethnic Student Center with an award at their banquet this year.

**President**

Matt Jarrell reported that S & A met today and the Associated Students proposed that the current fee not be raised. This motion passed. They also proposed that any additional funds be put in reserves. He attended the Convening of Advocates meeting in Seattle and Bruce gave a speech about some of the things he learned in 100 community conversations.

**XIII. OTHER BUSINESS-**

**THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:34 P.M.**