

**Associated Students of Western Washington University**  
**Project Leadership Planning Committee Charge & Charter**  
July, 2010

- I. CHARGE** The Project Leadership Planning committee exists to organize and implement a unique leadership experience targeted towards the emerging leaders on Western's campus. To foster leadership development within (but not limited to) the Associated Students employee and club systems.
- II. MEMBERSHIP**
- AS Vice President for Activities (Chair)
  - AS Club Coordinator (Vice Chair)
  - AS Vice President for Student Life
  - AS Vice President for Diversity
  - 2-3 AS Salaried Employees: chosen for their expertise or personal interest in the area of leadership development
  - Student Activities Advisor (non-voting)
- III. CHAIR** The Chairperson shall be the AS Vice President for Activities. (S)he convenes all meetings, approves agendas and presides at all meetings. The Vice Chairperson shall act in the absence of the Chairperson.
- IV. MEETINGS** The committee shall meet when called upon by the chair. Meetings shall be called by the chairperson with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member when requested by twenty-five percent (25%) of the seated voting membership.
- V. VOTING** Decisions within the committee shall be made by consensus. However, if consensus cannot be made, any voting member can make a motion and the committee will move into voting. In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the seated membership seated shall constitute a quorum. If a quorum is not present, the chair will adjourn the meeting and reschedule to a new day and hour.
- VII. AMENDMENTS** This charter may be amended by a majority vote of the AS Board of Directors.
- VIII. RULES** The committee may adopt Rules governing its operation by a majority vote of the seated members, subject to review by the AS Board of Directors.

- IX. REPORTAGE** Committee shall report to the AS Board of Directors through the AS Vice President for Activities.
- X. SUBCOMMITTEES** In order to provide for coordination and direction within specific activity areas, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the Project Leadership Planning Committee, with respect to procedure.

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