Associated Students of Western Washington University  
Project Leadership Planning Committee Charge & Charter  
July, 2010

I. CHARGE  
To organize and implement a unique leadership experience targeted towards the emerging leaders on Western’s campus. To foster leadership development within (but not limited to) the Associated Students employee and club systems.

II. MEMBERSHIP  
• AS Vice President for Activities (Chair)  
• AS Club Coordinator (Vice Chair)  
• AS Vice President for Student Life  
• AS Vice President for Diversity  
• 1 AS Student Employee  
• 1 - 2 Students-at-Large  
• Washington Leadership Advantage Leadership Development Specialist or designee (non-voting liaison)  
• Student Activities Advisor (non-voting)

III. CHAIR  
The Chairperson shall be the AS Vice President for Activities. (She)he convenes all meetings, approves agendas and presides at all meetings. The Vice Chairperson shall act in the absence of the Chairperson.

IV. MEETINGS  
The committee shall meet when called upon by the chair. Meetings shall be called by the chairperson with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member when requested by twenty-five percent (25%) of the seated voting membership.

V. VOTING  
Decisions within the committee shall be made by consensus. However, if consensus cannot be made, any voting member can make a motion and the committee will move into voting. In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM  
A majority of the seated membership seated shall constitute a quorum. If a quorum is not present, the chair will adjourn the meeting and reschedule to a new day and hour.

VII. AMENDMENTS  
This charter may be amended by a majority vote of the AS Board of Directors.

VIII. RULES  
The committee may adopt Rules governing its operation by a consensus decision of the seated members, subject to review by the AS Board of Directors.

IX. REPORTAGE  
Committee shall report to the AS Board of Directors through the AS Vice President for Activities.

X. SUBCOMMITTEES  
In order to provide for coordination and direction within specific activity areas, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the Project Leadership Planning Committee, with respect to procedure.