

**Western Washington University Associated Students
Alternative Transportation Fee Committee Charge & Charter**

~~October 2009~~September 2010

- I. MISSION** The Alternative Transportation Fee provides students with viable transit services, and encourages sustainable transportation practices through student engagement in education and advocacy.
- II. CHARGE** To manage the operations of the Western Student Transportation program. To oversee the finances of the Western Student Transportation Program and Alternative Transportation Fee. To evaluate the Western Student Transportation program, review student input, identify issues, and recommend changes in the fee as well as the program as a whole.
- III. MEMBERSHIP** ASVP for Governmental Affairs, Chair
ASVP for Student Life, Vice Chair
AS Alternative Transportation Coordinator
1 Student at Large, appointed by AS Board of Directors
Sustainable Transportation Program Manager
Director of Public Safety
Financial Manager for the Alternative Transportation Fee
Director of Student Activities-Advisor (Non-voting)
Student Transportation Program Assistant-Secretary (Non-voting)
- IV. CHAIR** The Chairperson shall be the AS Vice President for Governmental Affairs. (S)he shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS Vice President for Student Life and acts in the absence of the Chair.
- V. MEETINGS** The committee shall meet at least once per quarter, when called upon by the Chair. Meetings shall be called by the Chair with a minimum of forty-eight (48) hours notice. Meetings may also be called by any member with support of at least twenty-five (25) percent of the seated, voting membership.
- VI. VOTING** Decisions within the committee shall be made by consensus. In the event that the group does not reach consensus, a vote will be taken and the conclusions and recommendations of the majority will be advanced, in addition to noting the opinion(s) of the minority. Any member can make a motion once the committee has reached the conclusion that it cannot reach a consensus. In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VII. QUORUM** A majority of the seated voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VIII. RULES** The committee may adopt and amend rules governing its operation, subject to review by the AS Board of Directors.
- VIII. AMENDMENTS** This charter may be amended by a majority of the AS Board of Directors.
- IX. REPORTAGE** This committee shall report to the AS Board of Directors. The committee shall make fee recommendations regarding this program to the AS Board of Directors in consultation with the Vice President for Business and Financial Affairs.