

**Associated Students of Western Washington University**  
**Associated Students Structure and Program Advisory Committee (S.P.A.C)**  
**Charge & Charter**  
September, ~~2010~~2009

- I. CHARGE** Will act as an advisory committee to the AS Board of Directors making appropriate recommendations to the AS Board of Directors regarding structure, policies, procedures, and carry out the implementation of ~~The~~  
~~Triennial~~ Assessment Program (TAP). Their topics for discussion will include, but are not limited to, reportage concerns, position relevance, hiring processes, transition tactics, program standards, the creation of new programs, the alteration or elimination of existing programs, AS structure, and long-term goals.
- II. MEMBERSHIP**
- AS Vice President for Business & Operations (Chair)
  - ~~AS Vice President for Diversity (Vice-Chair)~~
  - 1 Student Senator
  - 1 AS Employee
  - 5 Students-at-large, with a minimum of 3 that are not employees of the Associated Students
  - Director of Student Activities (Advisor, Non-Voting)
  - Secretary (Non-Voting)
- III. CHAIR** The Chairperson shall be the AS Vice President for Business & Operations. (S)he convenes all meetings, approves agendas, and presides at all meetings.
- IV. MEETINGS** Meetings shall be called by the Chair with a minimum of twenty-four (24) hours notice. A meeting may also be called by any member when requested by twenty-five percent (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the seated, voting membership shall constitute a quorum. If a quorum is not present and voting is necessary for the continuation of the meeting, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. AMENDMENTS** This charter may be amended by a majority vote of the AS Board of Directors.
- VIII. RULES** The committee may adopt rules governing its operation by a majority vote of the voting members, subject to review by the AS Board of Directors.
- IX. REPORTAGE** The committee shall report to the AS Board of Directors.