

Associated Students of Western Washington University
Graduate Student Involvement Task Force
Charge & Charter
Fall 2010

I. CHARGE

To evaluate the participation and services provided to graduate students within the Associated Students and make recommendations to the AS Board on graduate student needs, AS structure, and programs. Particular areas of study should include representation in academic decision-making, social interaction and external legislative interests. The Task Force shall exist until June 11, 2011. The Task Force will provide an interim report to the AS Board by the end of Winter Quarter and a final report no later than May 18th.

II. MEMBERSHIP

AS Vice President for Academic Affairs, Chair
AS Vice President for Student Life, Vice Chair
1 AS Employee
5 Graduate Students at-Large, appointed by AS Board of Directors
Assistant Dean of the Graduate School (non-voting)
Director of Student Activities (or designee), Adviser (non-voting)

III. CHAIR

The Chairperson shall be the AS Vice President for Academic Affairs. (S)he shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS Vice President for Student Life and acts in the absence of the Chair.

IV. MEETINGS

The task force shall meet when called upon by the Chair with a minimum of forty-eight (48) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.

V. VOTING

Decisions within the task force shall be made by consensus. However, if consensus cannot be made, any member can make a motion and the committee will move into voting. In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. AMENDMENTS

This charter may be amended by a majority vote of the AS Board of Directors.

VIII. REPORTAGE

This task force shall report to the AS Board of Directors through the AS VP for Academic Affairs.

Associated Students of Western Washington University
Graduate Student Involvement Task Force
Outcomes/Task List
October 2010

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II. OUTCOMES

- Recognize any unique needs of graduate students within the Associated Students organization and programs
- Identify current graduate student involvement within the Associated Students
- Formulate recommendations based upon information gathered and identified needs

III. TASKS

- Identify what students are defined as graduate students for purposes of the Associated Students
- Map the places within the AS structure that include formal graduate student participation
- Map the places within the university governance structure that include formal graduate student participation
- Survey current graduate students regarding their needs.
- Provide an opportunity for graduate student input into the Task Force
- Survey “best practices” at other schools regarding graduate students participation in student governance activities
- Develop recommendations to the AS Board to maximize service and participation by graduate students with the AS and the University.