

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday, October 3, 2012

VU 567

AS Board Officers: *Present:* Ethan Glemaker (President), Victor Celis (VP Academics), Carly C Roberts (VP Activities), Hung Le (VP Bus Ops), Deng de Duot (VP Diversity), Patrick Stickney (VP Governmental Affairs) and Katie Savinski (VP Student Life)

Advisor(s): Kevin Majkut, Director of Student Activities

Guest(s): Nate Panelo (ESC Coordinator), Felipe Espinoza

MOTIONS

- ASB-12-F-1** Approve the minutes of Thursday, September 13, 2012. *Passed*
- ASB-12-F-2** Approve the ESC Steering Committee Charge & Charter removing the first three bullets and adding “responsibly and equitably managing the funds allocated to ESC Clubs from the AS Budget FXX.” and changing “primary” to “sole” under the funding section, with the stipulation that Steering review the name of the committee. *Passed*
- ASB-12-F-3** Table the document until the next meeting after further discussion with the Presidents Council and the Board. *Passed*
- ASB-12-F-4** Approve the ESC Mission Statement with the change “we” to “students” and change the “ESC” to be the “Ethnic Student Center”. *Passed*
- ASB-12-F-5** Approve the Management Council Charge & Charter. *Passed*
- ASB-12-F-6** Approve the Facilities & Services Council Charge & Charter moving the Recycle Center to the first bullet point; making a bullet point to say “to approve authorizations from the AS Repair and Replacement budget FXXGRR; adding the Disability Outreach Center Coordinator; and changing the number of students at large to 1-2 students. *Passed*
- ASB-12-F-7** Approve the Legislative Affairs Council Charge & Charter moving the first bullet point to be part of the first sentence; add “by” at the end; strike “and fruition” from the language. *Passed*
- ASB-12-F-8** Approve Consent Item A with the removal of Mohammad Shojaei from the budget committee appointments. *Passed*

Ethan Glemaker, AS President, called the meeting to order at 6:04 p.m.

I. APPROVAL OF MINUTES

MOTION ASB-12-F-1 by Stickney

Approve the minutes of Thursday, September 13, 2012.

Second: Celis Vote: 7 - 0 - 0 Action: Passed

II. REVISIONS TO THE AGENDA

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

V. ACTION ITEMS - Guests*

- A. ESC Steering Committee CC *(12 minutes)* Duot Doc. 1
- Duot, Monger, and Panelo worked to revise this into the new format. Panelo hopes that the changes made the distinction between the two committees more clear. The Steering Committee’s main purpose is to allocate funding for the ESC Clubs. Roberts said that this is much clearer than the last document. Roberts had concerns about the first three bullets in the charge. She feels that this could be covered by just one bullet point along the lines of “Manage

distribution of AS funds allocated to AS ESC Clubs” because this keeps it broad and encompassing. Le would like to include the budget with the FXX code for the budget from which these funds will be allocated. Felipe Espinoza worked with clubs last year but they also got funding from multiple other sources. He feels that perhaps they should keep these three things separate because they are different. Panelo said that the funds in Steering are solely from the AS, but the committee serves as a resource for where to look for additional funds. So approval is fully from AS funding. Stickney feels that the three bullets can be added to the Rules of Operation, which can be amended by the committee. Duot thinks that the current wording is the best at this time and if it needs to be reviewed later, it could be changed. Roberts feels that using an economy of words is more effective. Such as “Managing the distribution of funds allocated to ESC Clubs”. Celis dittoed. Panelo said that they are prioritizing projects/events and ensuring that expenditures are used wisely. The equitable split of funding is an important part of the committee responsibilities because it should not just be the first 5 clubs that come to the committee, but all 13 clubs. Correa asked that Equity and Equal not be capitalized. Duot thinks that it is important to have prioritizing in the document. Jim Schuster asked about equal distribution because to him this means that the pot of money would be distributed equally between all 13 clubs. Glemaker thinks equal is not the proper term for what they would like to do. Panelo agreed that equitable is the word they would like to use. Celis would still like to combine the three bullets. Glemaker asked that the two ESC documents be discussed at the building unity training he was wondering what the response was. Duot said that the comment from ESC Building Unity was to stay away from this conversation. It is a topic that ESC will not want to talk about it because it’s the only committee that they acquire skills in; in combining they remove that opportunity from the ESC. Duot said the ESC all agrees. Espinoza said that he spoke with the President of NASU and MISO and they were not in favor combining. They are all for communicating at some level, but there is a difference between meeting people half way and barging in and taking over. It made him think of colonialism and these concepts are very familiar to them. This is not the kind of cooperation they are looking forward to with the AS. The President’s Council communication and sharing of ideas is important. He feels that getting to know the group first is important. Panelo said that the groups were in favor of the proposed changes to the documents, but not in favor of combining the two committees. Presidents Council felt overwhelmed by the addition of funding. They also didn’t want to take away a leadership opportunity from additional students. Glemaker had a concern about the name of Steering Committee because the committee no longer steers the organization. Panelo feels that the students should be able to come up with the new name for the Steering Committee and then change it. Glemaker wished to change the first sentence in funding from “primary” to “sole”. Stickney thinks that they should be two separate committees, but feels that Steering should come up with a new name.

MOTION ASB-12-F-2 by Celis

Approve the ESC Steering Committee Charge & Charter removing the first three bullets and adding “responsibly and equitably managing the funds allocated to ESC Clubs from the AS Budget FXX.” and changing “primary” to “sole” under the funding section, with the stipulation that Steering review the name of the committee.

Second: Stickney

Vote: 6 - 1 - 0

Action: Passed

B. ESC Presidents Council CC

(12 minutes)

Duot Doc. 2

There was a request to add “ESC” in front of the Club areas. There was a motion to approve the document by Celis and seconded by Stickney. Stickney asked about the elimination of secretary from the charge because with the addition of ESC Club approval it seems important. Monger said that in the last job descriptions taking minutes at each meeting was eliminated because it was not a decision based committee. With this change it would be up to the Board to decide if it is important to have minutes taken at the meeting at which point they would assess

how to move forward. Celis asked if they could have an elected secretary from within the council. Duot said that last year the secretary was there and it was removed. He said sometimes democracy is not a solution to the problem, when the majority takes a lead and makes a decision sometimes minorities are left out. If they can reinstate the secretary he would be in favor of this. Glemaker asked if it would be allowed to ask a volunteer club member to take minutes. Monger said she would not prefer this. Panelo said that they do not approve clubs often. He feels that it might encourage Presidents to speak freely, the primary focus is to have discussions. Monger said that the secretary was removed because the entire Board decided to only take minutes at meetings where actions were passed. The structure set-up for Presidents Council was that the business section would happen first and then the assistant would leave for club reports and discussion. She is unsure if that structure was followed. There was an amendment to add secretary (as needed, non-voting) by Savinski and seconded by Roberts. Espinoza found it distracting to have a secretary at the meetings. Glemaker wondered if it was legally allowed to not have minutes taken at an open meeting. Monger said, to her knowledge, the Board is the only committee subject to the open meetings act. Glemaker spoke with the ROP Director and she wasn't consulted about the removal of the representative from Steering. She enjoyed the interaction with the ESC, and after reviewing the documents, would like to be added to Presidents Council. Espinoza worked with the ROP last year and would like to have the students contribute. Duot feels that if it is not in the charge, the ROP can still attend. There is room for the ROP on the Agenda each time and they failed to attend the meetings a lot of the time. Correa asked if it is good to make the ROP Rep a necessity. Savinski said that adding it to the membership grants a responsibility and without that being stated there is no expectation. Glemaker dittoed. Roberts noticed that the last four bullet points overlap, repeat and are wordy. She feels that it makes the charge unclear. Celis said that this is a large part of the charge and agrees that it would be good to go to the Presidents Council. He doesn't think that they should pass the document tonight without having final wording. Stickney doesn't think that they should table this if the committee needs to meet; he thinks that they are valuable points to have in the document. Duot feels that the concern is unclear. Celis said that this is redundant; they are trying to make it clear and readable. Correa said that it sounds redundant but it is about specific kinds of communication and each of them is different. He feels they are all necessary. Panelo feels that they don't pay the volunteers, but the ROP staff is paid. There is a stigma between the two groups. He thinks it could be an issue in terms of dynamics. The person currently in the position has a great alliance with the group and he doesn't see her getting shunned away, but in the future he can see this being an issue. Celis tabled the document because there were too many things that they were unsure of.

MOTION ASB-12-F-3 by Celis

Table the document until the next meeting after further discussion with the Presidents Council and the Board.

Second: Roberts Vote: 4 - 3 - 0 Action: Passed

C. ESC Mission Statement (12 minutes) Duot Doc. 1

Roberts reviewed the minutes and saw they spoke about changing "we" to "students" language to make it more open. She feels that having it say "we" gives an exclusive feel. Savinski dittoed. Duot asked if people who are not students will feel excluded because of this. Le said that the title of the organization is the Ethnic "Student" Center. Espinoza said that they cater to other people but students are the center. Savinski said that it states underrepresented students. Panelo feels that this is context changes not content.

MOTION ASB-12-F-4 by Celis

Approve the ESC Mission Statement with the change "we" to "students" and change the "ESC" to be the "Ethnic Student Center".

Second: Savinski Vote: 7 - 0 - 0 Action: Panelo

The Board took a break and reconvened at 7:05 p.m.

VI. PERSONNEL ITEMS *(subject to immediate action)*

VII. ACTION ITEMS - Board*

A. Management Council CC *(5 minutes)* Le Doc. 4

Le said that they changed the ESC Public Relations to the Program Support. Duot likes this change. Glemaker reviewed the job descriptions and attendance at Management Council was not in either document. Le spoke with both positions; they decided that the Program Support would attend. The Publicity Center Account Exec is now appointed by Jeff Bates, AS PC Coordinator. Le added the Club Coordinator to the charge.

MOTION ASB-12-F-5 by Stickney

Approve the Management Council Charge & Charter.

Second: Celis Vote: 7 - 0 - 0 Action: Passed

B. Facilities & Services Council *(5 minutes)* Le Doc. 5

Le said that he is honored to have Jim Schuster at the meeting as he is involved heavily in this committee. Summer duties are now explained in the quorum section. Le did not include the DOC Coordinator in the membership because they struggle to find all of the at-large students. Roberts asked who has responsibility for allocating Repair and Replacement funds. Schuster said that any equipment that the AS purchases goes into an inventory then they put 20% of the value of that equipment into a reserve account that is available if replacements/repairs need to be made. Facilities & Services reviews and makes decisions on requests. Include the Recycle Center in the managed area. Glemaker said that he would like to see the DOC in the document because in the future they might not have the context to know that they wish to have that position present to be aware of accessibility issues. Le suggested lowering the at-large student members.

MOTION ASB-12-F-6 by Stickney

Approve the Facilities & Services Council Charge & Charter moving the Recycle Center to the first bullet point; making a bullet point to say “to approve authorizations from the AS Repair and Replacement budget FXXGRR; adding the Disability outreach center coordinator; and changing the number of students at large to 1-2 students.

Second: Celis Vote: 7 - 0 - 0 Action: Passed

C. Legislative Affairs Council *(5 minutes)* Stickney Doc. 6

Stickney added to quorum the summer plans for the FXXLAF fund. Roberts didn't like the word “fruition” and would like to change it to “continuation”. Stickney would like to keep it. Glemaker doesn't feel that fruition is clear. He would like to remove that word. Stickney's intent was to make it more of an action based group. Glemaker wanted the first section to be a short description of the document. Change the verbiage to read empower “ing” etc.

MOTION ASB-12-F-7 by Celis

Approve the Legislative Affairs Council Charge & Charter moving the first bullet point to be part of the first sentence; add “by” at the end; strike “and fruition” from the language.

Second: Stickney Vote: 7 - 0 - 0 Action: Passed

VIII. INFORMATION ITEMS - Board*

A. Alternative Transportation Fee Committee CC *(5 minutes)* Savinski Doc. 7

Savinski said that there were no content changes, she simply changed the charge to the agreed upon formatting. She also removed the fee language. She added the word gathering to student

input because the committee does this.

- B. AS Communication Committee CC (5 minutes) Roberts Doc. 8
 Roberts said that this is a significant change and is a mutation of the marketing and promotions committee. This committee was around before the Communications Office was created. After meeting with the Communications Director and advisors they have come up with these changes to help make the committee relevant to the current structure. Le suggested changing “reduce congestion” to “increase efficacy” to make it a positive statement. Duot said that there are students with disabilities who do not get their needs met, but he also realizes that there is a lot of work for the DOC Coordinator. Savinski thinks that it would be tasked to the ROP Representative to represent all of the organization including the DOC. Roberts said that in the charge it is for communications between offices and to the students. There will not necessarily be policy decisions made by this committee.

IX. CONSENT ITEMS *(subject to immediate action)*

A. Committee Appointments

The Board will be appointing students throughout the year to committees. Duot wondered if it was acceptable to appoint someone to two committees. Celis said the Academic Grievance Committee is a pool of students that serve on it and meets only as needed. Celis said that they had trouble appointing these committees last year. Roberts said that Structure requires AS Employees to serve. Glemaker challenged the Board to extend invitations to people who typically don't serve on committees. Glemaker will be speaking to Fairhaven College students. Le would like to remove the Mohammad Shojaei from Budget Committee because he requested a resume but has not been able to review it yet. Duot would like to wait and see if they will get more students. Stickney said that since there are several positions available on the committee he is not concerned.

MOTION ASB-12-F-8 by Celis

Approve Consent Item A with the removal of the Mohammad Shojaei from the budget committee appointments.

Second: Stickney Vote: 7 - 0 - 0 Action: Passed

X. BOARD REPORTS

President

Ethan Glemaker extended a congratulatory statement to Stickney, the Representation & Engagement Programs and the Voter registration team for their outstanding work over the last few weeks and for having the largest amount of voters in the state. He thanked the Western Front for attending. Glemaker encouraged people to utilize the AS ACE recognition forms.

VP for Academic Affairs

Victor Celis gave a shout out to Marissa Jaksich about her work with committees. He has 66 students to appoint and due to her work he has approved 20 different students. Six of these are graduate students. There was applause. The Academic Coordinating Commission will be setting up faculty mentors for the students on the committee. Celis sent out an invite for the committee retreat October 25th. He is looking for Student Senators from Fairhaven, Huxley, Woodring, College of Fine and Performing Arts and the Graduate School.

VP for Activities

Carly C Roberts reported that club kickoff is Friday and they have been working really hard on the program. She has also been working on program saturation. The goal is to keep it as a positively framed change to the organization. She thanked the Board for their support throughout this process. She has been recruiting for Activities Council and would like to start

up this committee soon. Le and Roberts will be going to the Association of College Unions International Conference next week. They will be stopping at a few different schools to review how their Associated Students are set up as they begin to look at AS Board Structure. Roberts thinks that they should nominate the Water Bottle Initiative for the Sustainability Award for all of their amazing hard work.

VP for Business & Operations

Hung Le reported that he has been recruiting in business classes for committees. Program saturation will be coming to Management Council on Monday. He has been doing the AS Board weekly video updates. He now has studio space for the videos from ATUS. He is trying to get it on the AS Website.

VP for Diversity

Deng de Duot reported that the ESC Conference is coming up and he encouraged people to register. He is working with the Japanese Student Association about becoming an ESC Club. He is working with the Center for International Studies on International Week. They will be discussing their needs as international students. Last weekend was building unity and there were more than 50 students in attendance. They spoke about how they will be moving forward in the next year. Tomorrow he will be working with STARS on their Connect program.

VP for Governmental Affairs

Patrick Stickney reported that he participated on a call with the Secretary of State and other member campuses who are members of the Vote Coalition. They have registered over 7,000 students and Western has registered 2,173 of those students. The Secretary of State complimented Western on its voter registration drive organization. He is also working to gather information on legislative issues such as veteran's issues and childcare.

VP for Student Life

Katie Savinski reported that she has had several students email about getting involved in the AS. Madeline Espeseth created a document about how to get involved in the AS. Savinski will forward it to all so that they can use the document to help get people involved. She has been working on the Water Bottle Initiative. If the Board is going to take a strong stance on this, there might be funding involved possibly in terms of hiring a position.

XIII. OTHER BUSINESS

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:52 P.M.