

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday, October 24, 2012

VU 567

AS Board Officers: *Present:* Ethan Glemaker (President), Victor Celis (VP Academics), Carly C Roberts (VP Activities), Hung Le (VP Bus Ops), Deng de Duot (VP Diversity), Patrick Stickney (VP Governmental Affairs) and Katie Savinski (VP Student Life)

Student Senate Representative: Christian Correa, AS Student Senate Chair

Advisor(s): Kevin Majkut, Director of Student Activities

Guest(s): Roby Ventres-Pake (AS Outback), Olivia Henry (Western Front)

MOTIONS

ASB-12-F-24 Approve the minutes of Wednesday, October 3, 2012 and October 17, 2012. *Passed*

ASB-12-F-25 Approve the Student Technology Fee Renewal Committee Charge & Charter, with the change to the charge of “which will be voted on by either the student body or the AS Board of Directors.” *Passed*

ASB-12-F-26 Approve Consent Item A. Committee Appointments. *Passed*

Ethan Glemaker, AS President, called the meeting to order at 6:03 p.m.

I. APPROVAL OF MINUTES

MOTION ASB-12-F-24 by Stickney

Approve the minutes of October 3, 2012 and October 17, 2012

Second: Sasvinski Vote: 7 - 0 - 0 Action: Passed

II. REVISIONS TO THE AGENDA

III. PUBLIC FORUM (*comments from students and the community*)

IV. INFORMATION ITEMS - Guests*

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS (*subject to immediate action*)

VII. ACTION ITEMS - Board*

- A. AS Student Tech Fee Renewal CC (5 minutes) Celis Doc. 1
Celis said that “Gathering student input” will be reflected as the third bullet. Based on the conversation about the RCW not requiring a student vote he wants to change the wording in the last bullet. Fees can be extended by the AS Board of Directors. Celis said that the Director of ATUS is a stakeholder because the Student Tech Center is under the arm of ATUS. Celis said that the goal is to be able to make the deadlines and not need to ask for an extension.

MOTION ASB-12-F-25 by Celis

Approve the Student Technology Fee Renewal Committee Charge & Charter, with the change to the charge of “which will be voted on by either the student body or the AS Board of Directors.”

Second: Stickney Vote: 7 - 0 - 0 Action: Passed

VIII. INFORMATION ITEMS - Board*

- A. AS Business Committee CC (5 minutes) Le Doc. 2
Le said that this charter has not been updated since 2009. It is an internal committee and the changes are really just to format it to the new style. Majkut said this committee helps ensure all

of the people involved in the financial processes are involved in decisions. Last year they laid out that this group would develop the budgetary questions. Le will try to make this clearer. Celis questioned whether the committee is needed because it seems that they could just have these conversations. Stickney dittoed. Majkut said it has met more frequently in the last few years and has been helpful. Duot thinks that these responsibilities are similar to the Structure & Program Advisory Committee and AS Budget Committee. Roberts said that at first she was confused by this being so formalized, but now feels it institutionalizes all of these members communicating. She thinks it is important for these people to speak and have the opportunity to speak about things before they get to Budget Committee. She doesn't see similarities to SPAC. She thinks that things can get hectic in these jobs and this document guarantees communication between these people. Majkut said that they will talk about the Travel Policy, Hospitality Policy and the processes for the internal audit. They will speak about issues as they arise, but it is mostly about policies and procedures. Stickney would like to stay away from making specific decisions about budget packages that will be presented to the Budget Committee. Majkut said that the budget process was approved by the Board last year. This group helps frame the questions for the Budget Committee. He doesn't believe there are more content related recommendations on specific budget line items. Duot is concerned about workload for some of the committee members.

- B. Institutionalizing Outback Summer Apprenticeship (15 minutes) Le Doc. 3
- Roby Ventres-Pake, Outback Coordinator said that the Outback is a 5 acre space that is dedicated to educating students, sustainable agriculture and ecological restoration. As part of that they have an educational garden. The Outback has been around for about 40 years, since 2006 it has been a part of the AS. They have realized that there are some issues with running a farm on an academic calendar. They maintain the farm with a work study crew and volunteers during the academic year, but many of those students are not available during the summer. There are a lot of potential for the program that is created during the school year that can't always be followed through during the summer when there are just a couple students. Last year the Board approved the summer apprentice program and the Bellingham Food Bank program as a pilot program. The summer apprentice program hires two, 15 hour a week, part time student employees. This allows the Outback to grow food at the level that allows them to have a relationship with the Bellingham Food Bank. Ventres-Pake said it has been a fun process and really rewarding to work with the crew over the summer to create education and give back to the community. Stickney really liked that they included an appendix. Celis dittoed. Stickney said that the Outback has done very good work and has no concerns about this. Glemaker dittoed. Roberts thinks that this is a very good program. She is curious which budget code it would be coming from. Le said that the transfer would be from Operating Enhancement. There are two weeks at the end of June that have to be paid out of this year's budget. The rest of the funding would be decided by Budget Committee for the next fiscal year. Roberts said that the maintenance of the Huxley College Artzen Garden was a new addition this year. She wondered if joint funding with Huxley has been explored. Ventres-Pake said that a number of departments utilize the Outback for large scale funding he would look at getting funding from other stakeholders. They are working on expanding their relationship with Huxley and could in the future look at financial contributions. Roberts said that they do try to spend the monies from the Services & Activities Fee during the year that they are contributing. She was just concerned about using so much funding over the summer when there aren't as many students here. Duot really liked this document and felt that passing it was the best decision that the Board made last year, he feels it is very important for this to happen during the summer. Duot wanted to make sure that the proposal had considered the increase in minimum wage in the budget. He took a class in the Outback and encourages people to go over there. Glemaker thinks that in the appendix they really laid out the educational benefits. Glemaker would like to eliminate the credit qualifications because he thinks it could be taxing on a student's schedule

to be enrolled in summer classes and doing this position. 4 dittos. Majkut said that students need to attend in the spring, but they do not need to attend classes during the summer if they are enrolled for fall. Glemaker suggested adding to the motion “with the recommendation to the Budget Committee to institutionalize the program in the budget for next year.” Le and Savinski dittoed. Stickney is unsure how much funding the colleges can give due to budget cuts, but thinks they can put it in a legacy document to seek funding from colleges in the future. Duot dittoed. Stickney said that due to hard financial times more students are using the Bellingham Food Bank and so it does benefit them. Duot, Savinski and Glemaker dittoed. Glemaker thinks that it is implied that the relationship with the Bellingham Food Bank would continue by the motion. Glemaker said that if funding for this is not included in the budget proposed to the Board; the Board could add it. Majkut thinks that they could just continue the Memorandum of Understanding with the Bellingham Food Bank. Majkut said every year the Board passes some items that would affect the next year’s budget; history would suggest that most of those motions would be increases. Then the Budget Committee then has balance the budget. So the Board should be aware that these decisions could mean asking for a larger percentage, increasing the S & A fee, or making cuts in other areas. Duot would like to see the minutes and documents from last year’s meetings to help shape their decision. Ventres-Pake will not be here next Thursday; he encouraged people to ask him questions over the next week. Nina Olivier and Steve Harvey will be at the meeting.

C. Transfer Request for ACUI Conference (5 minutes) Le Doc. 4

This is a request to cover travel for Roberts and Le to the ACUI Conference. They went on the trip partially to investigate other AS organizations in the area. They will be reporting on this at the work session Thursday. Roberts reduced the cost to the organization by winning a \$200 scholarship. Le feels that this fits the guidelines for Operational Enhancement.

IX. CONSENT ITEMS (subject to immediate action)

A. Committee Appointments

Academic Coordinating Commission

Stephanie Cox Management and Operations Senior

AS Bookstore Advisory Committee

Paige Robins Communications/Event Planning Minor Junior (Senate)

AS Election Code Review

Dylan Weaver Politics, Philosophy, and Economics Senior

AS Green Energy Fee Committee

Jacob Lesser Geography Grad (Grad Council)

AS Transportation Advisory Committee

Amanda Squires Human Services Senior (Senate)

Campus Dining Committee

David Swayne 1. Urban Planning and Sustainable Development 2. Design Junior

Elizabeth Noworyta Archaeology Sophomore

Cold Beverage Contract

Marc Oommen Interdisciplinary Degree - Law, Public Policy, and Social Inequality Senior (Senate)

University Planning and Resource Council

Brian Toews English Senior (Senate)

MOTION ASB-12-F-26 by Stickney

Approve Consent Item A Committee Appointments.

Second: Celis Vote: 7 - 0 - 0 Action: Passed

X. STUDENT SENATE REPORT

Christian Correa, AS Student Senate Chair reported that Senate had its first official meeting last night. They discussed everything from cigarette butts to Senate reform. They discussed how to make the Senate a more prominent and visible body on campus.

XI. BOARD REPORTS

President

Ethan Glemaker reported that he is serving on the new Dean of Fairhaven college search committee. He will be going to Seattle to meet with WWU Foundation and discuss Western's presence in Seattle. Shout out to the ESC for the conference it was phenomenal and he met with great leaders over the weekend. He thanked Nate Pabelo, Jocylynn Kelley and the other staff for all behind the scenes work. He encouraged people to attend the sustainability awards. The Students for Sustainable Water were nominated for an award. He is excited about committee orientation tomorrow. Next week after the meeting is el Dia de Los Muertos and Erotic Poetry.

VP for Academic Affairs

Victor Celis reported that tomorrow night is the AS committee orientation. He encourages everyone to attend to show support for the volunteer work that really makes use of the shared governance with the university. It is from 6-9 pm tomorrow in VU 565. He said to make sure to invite people who are involved in committee work.

VP for Activities

Carly C Roberts reported that the ESC Conference was excellent. She sent out an email about committee appointments and met with Majkut. It looks like there is a good direction for it; she will send it out to the Board. It looks like there are some functional things that they can do looking forward into next year and better prepare next year's Board. She is excited to almost be done with Program Saturation. She is working on hiring committees for Club Hub work study positions they will be hiring two students. This way the Club Hub will have open hours when an employee will be there to help answer questions.

VP for Business & Operations

Hung Le reported that he has been doing a lot of hiring committee work; they just wrapped up the search for the ESC Program Coordinator. He brought Program Saturation to Management Council and their recommendations will come to the Board in the Program Standards. Two weeks from now there will be a document about gender neutral restrooms. They are creating a funding request system for Facilities & Services Council. Le was very disappointed that he wasn't able to attend the full weekend of the ESC conference, but enjoyed Friday.

VP for Diversity

Deng de Duot reported that the ESC Conference was this weekend and he learned a lot. This week he continued work with the Center for International Studies. The FASA heritage dinner is this weekend, he encourages people to attend, learn and eat good food. He is working on sending students to a student of color conference at Oregon State.

VP for Governmental Affairs

Patrick Stickney thanked the ESC Staff for the amazing experience this weekend. He had to leave early to attend the Washington Student Association (WSA) meeting. Ross Hunter, chair of the House ways and means committee laid out that they need to raise revenue over this year, because of some education changes. They are also talking about online education. There are some people who think that this is the best way to go to college, but there are a lot of downsides. He is trying to schedule a meeting with Patty Murray to ask her to say that she will protect higher education during the lame duck session (after the elections and before the new

people take office). He heard about the Oregon State Students of Color Conference at the WSA meeting, he thinks it would be a great to send students. The LAC meeting included an overview of the higher education system and they will be looking at the Legislative Agenda over the next few meetings. The Local Liaison still in the process of hiring. Monday at 6:00 p.m. Western Votes will be doing a "Phone Bake" and they will be calling everyone that they registered to vote. Shout out to Society for the Advancement of Chicano and Native Americans in Science for their meeting with the first Indigenous Astronaut. Glemaker and Roberts dittoed.

VP for Student Life

Katie Savinski reported that she is moving forward with her strategic plan for the Water Bottle Initiative. She is looking into getting some help from another position. The Green Energy Fee Committee meeting went really well. They made a list of things they wanted to look at this year; these included some things that were goals during her campaign. She has been preparing for the AS Committee section of the Committee Orientation tomorrow. She has been on the hiring committee for the new Director of University Residences. She did a shout out for Robbie Eckroth, AS Alternative Transportation Coordinator. He has been doing outreach to get students interested in Transportation Advisory Committee. She also did a shout out to the whole ESC Staff for the conference; she had an amazing and life-changing time there. Stickney & Glemaker dittoed. She is excited to say Le, Savinski, Students for Sustainable Water will be bringing forward a policy to reduce usage of non-reusable water bottles in the AS.

XII. OTHER BUSINESS

Glemaker said that the AS Not-for-Profit meeting will start directly after this. Glemaker really values the Board Report time, it is a great opportunity to share what they are doing in their areas and hear about all of the hard work they are doing.

THE MEETING WAS ADJOURNED BY ACCLAMATION AT 7:00 P.M.