

# WWU AS BOARD OF DIRECTORS MEETING

Monday, August 5, 2013

3:00 p.m.

Viking Union 460

## AGENDA

### I. APPROVAL OF MINUTES

### II. REVISIONS TO THE AGENDA

### III. PUBLIC FORUM *(comments from students and the community)*

### IV. INFORMATION ITEMS - Guests\*

- A. Salary Schedule Adjustment (20 minutes) Le Doc. 1

### V. ACTION ITEMS - Guests\*

### VI. PERSONNEL ITEMS *(subject to immediate action)*

- A. Info Fair Assistant Job Description (5 minutes) Le Doc. 2

### VII. ACTION ITEMS - Board\*

- A. AS Facilities & Services Charge & Charter (7 minutes) Le Doc. 3  
B. AS Personnel Committee Charge & Charter (7 minutes) Le Doc. 4  
C. AS Management Council Charge & Charter (7 minutes) Le Doc. 5  
D. AS Business Committee Charge & Charter (7 minutes) Le Doc. 6  
E. AS Budget Committee Charge & Charter (3 minutes) Le Doc. 7  
F. AS Structure & Program Advisory Charge & Charter (3 minutes) Le Doc. 8

### VIII. INFORMATION ITEMS - Board\*

- A. AS Local Liaison Job Description (10 minutes) Galloway Doc. 9  
*Proposed motion: Change the AS Local Liaison to an hourly position, approve the AS Local Liaison Hourly Job Description, and approve the transfer of \$3,300 from the AS Discretionary Reserve to the AS Representation and Engagement Admin (FXXREP) for the AS Local Liaison position.*
- B. Western Votes Contract (15 minutes) Galloway Doc. 10
- C. AS Board Awareness & Accessibility (15 minutes) Le Doc. 11  
*Proposed motion: Approve the AS Board Awareness and Accessibility Pilot Project, designate the AS VP for Business and Operations to lead the project and allocate the transfer of up to \$500 (as needed) from the AS Discretionary Reserve to AS Board Admin [FXXBAD].*
- D. Program Standards (10 minutes) Le Doc. 12
- E. Audio Recorder Purchase (10 minutes) Le Doc. 13  
*Proposed motion: Approve the purchase of three Zoom H2n's from the New Equipment Budget (FXXNEW) not to exceed \$800.*
- F. Summer AS Photographer (10 minutes) Le Doc. 14  
*Proposed motion: Approve the Summer Photographer Position and approve the appointment of Cade Schmidt, the funding for this one time position is to come from the PC Administrative Budget (FXXPCA).*

### IX. CONSENT ITEMS *(subject to immediate action)*

### X. BOARD REPORTS

### XI. OTHER BUSINESS

\* All agenda items are subject to immediate action.

Note: if no proposed motion is stated the motion is to approve the entire document.