



“Budget Committee Appointments”

Proposed Motion: Approve the Budget Committee Charge & Charter and remove Graham Marmion from the Budget Committee due to this change.

Sponsor: Morgan Burke, VP for Business and Operations

Guest Speaker: Management Council Representative

Date: April 15, 2014

Attached Document

Budget Committee Charge and Charter

Background & Context

Initially, there was a conversation at the Board level during a board meeting in March about the concerns for AS employee appointments to Budget Committee. The Board felt that any AS employee could be appointed to the committee since the Charge & Charter did not specify otherwise.

During Management Council, the group did not feel that it was in the best interest of the process to continue to have an AS employee on Budget Committee. The group wanted the AS Board of Directors to review the appointment of Graham Marmion to Budget Committee and edit the Charge & Charter to reflect the restriction of future AS employees in the membership.

From the April 2, 2014 Management Council Minutes:

- I. **Discussion Item: AS Employee Budget Committee Membership**
 - a. Morgan Burke recapped conversation that occurred last meeting about an AS employee sitting on Budget Committee. Burke added that the appointment can be reviewed if this committee is uncomfortable with the appointment and it can be taken to the Board of Directors for action. Graham Marmion stepped out to ensure the conversation flowed as naturally as possible as he is the subject of the conversation. Kasey Koenig stated that one of the concerns with Marmion's appointment is that all the offices want more communication with the budget committee and it is unfair for his office to get more communication. Nidia Hernandez asked how Marmion's interactions as a student will be monitored to ensure his bias as the Associate Director of the REP office does not show. Burke stated that it will be difficult to do so. She stated that when looking at this, it is necessary to look at it not as Marmion the individual, but as an AS employee in general being upon the committee. She stated that they have the power to change the charge and charter of the budget committee so that the language states that AS employees are not allowed on the committee. Hernandez stated that this will set a precedent for the future and they need to keep this in mind when making this decision. Koenig stated that even if Marmion is great in this role, there is no assurance of future AS employees having the ability to maintain objectivity. Brian Bates asked how much this decision will impact the budget committee. Taylor Franks stated that it would not slow the process. Daley Smith stated that she feels it could be unethical to remove someone from a committee after they have already been appointed. However, setting a precedent plays a role in this decision. Lisa Roseberg clarified that the AS Board will have the ultimate say, and Management Council is only making a recommendation. Franks stated that if an individual were to join late, their voice would not be heard on the first budgets. Koenig stated that regardless of

what happens with Marmion, the charge and charter needs to be changed for the future. Matt Smith stated that he believes Marmion should stay on the committee this year, but that the charge and charter should be changed for future years.

Management Council Motions:

MC 14-S-2 Recommend that the AS Board change the Budget Committee Charge and Charter for the 2014-2015 academic year to disallow AS Employees from sitting on the committee. **Passed.**

MC 14-S-3 Recommend that the AS Board review at the Budget Committee committee appointment of AS employee Graham Marmion. **Passed.**

Rationale

For this issue, Management Council would like the Board of Directors to:

1. Change the Charge & Charter to limit AS Employee involvement for membership
2. Consider removing Graham Marmion from Budget Committee

In order to stay consistent and unbiased, the Charge & Charter should reflect a similar format to the SPAC Charge & Charter. The AS Budgeting Process is similar to SPAC Process, but everyone undergoes the Budgeting Proposal Process. Student fee dollars should be allocated in the most ethical means. By removing other AS employees (besides the AS Business Director and VP for Bus Ops) it will increase involvement from students-at-large and give them a voice in how AS funds should be allocated.



Associated Students of Western Washington University
Budget Committee Charge & Charter
August 2013

- I. CHARGE** The purpose of the AS Budget Committee is to review the budget proposals of the AS organizations and activities and to establish the operating budget in the form of a recommendation for the next fiscal year by:
- Proposing a budget that carries out the mission of the AS.
 - Presenting the proposed AS budget to the AS Board of Directors for approval.
- II. MEMBERSHIP** AS Business Director (Chair)
AS Vice President for Business and Operations (Vice Chair)
3-5 at-large students (first priority goes to non-AS employees)
VU Finance Office Manager (non-voting)
Director of Student Activities (non-voting)
Secretary (non-voting)
- III. CHAIR** The Chairperson shall be the AS Business Director. The Chairperson shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the AS Vice President for Business & Operations and acts in the absence of the Chairperson.
- IV. MEETINGS** Meetings shall be called by the Chair. The committee shall meet no later than the third week of winter quarter. The committee shall meet as necessary, but hold not less than five meetings total to facilitate training, presentations by AS organizations, decision-making and voting on a final recommendation. Meetings may be called with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.
- VIII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.
- IX. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors.
- X. REPORTAGE** This committee shall report to the AS Board of Directors through the AS Business Director.