

**Western Washington University Associated Students  
Board of Directors Meeting**

Friday, May 30, 2014

VU 567

**AS Board Officers:** *Present:* Carly Roberts (President), Josie Ellison (VP Academics), Jarred Tyson (VP Activities), Morgan Burke (VP BusOps), Mayra Guizar (VP Diversity), and Robby Eckroth (VP Student Life) *Absent:* Kaylee Galloway (VP Governmental Affairs)

**Advisor(s):** Kevin Majkut, Director of Student Activities

**Guest(s):** Zach Dugovich, Taylor Franks, AS Business Director

**MOTIONS**

- ASB-14-S-48** Table the approval of the minutes until the next meeting. *Passed*
- ASB-14-S-49** Move the AS Bookstore Agreement to immediate action. *Passed*
- ASB-14-S-50** Renew Revenue Sharing Agreement between AS Bookstore and AS Board. *Passed*
- ASB-14-S-51** Move AS Bookstore Funding Request to immediate action. *Passed*
- ASB-14-S-52** Allocate an underwrite of \$50,000 from the AS Bookstore Reserve Fund for Bookstore improvement projects. *Passed*
- ASB-14-S-53** Recommend to implement a 9.5% increase in the Child Development Center Fees. *Passed*
- ASB-14-S-54** Move the AS Assessment Schedule to immediate action. *Passed*
- ASB-14-S-55** Approve the Assessment Schedule. *Passed*

*Carly Roberts, AS President, called the meeting to order at 1:03 p.m.*

**I. APPROVAL OF MINUTES.**

*MOTION ASB-14-S-48 by Burke*

Move to Table the Approval of the Minutes Until the Next Week.

Second: Eckroth                      Vote: 6 - 0 - 0                      Action: Passed

**II. REVISIONS TO THE AGENDA**

**III. PUBLIC FORUM** (*comments from students and the community*)

**IV. INFORMATION ITEMS - Guests\***

**A. AS Bookstore Agreement**

*(10 minutes)*      Doc. 1 Burke

Burke realized there was a Bookstore Advisory Group when reviewing her job description. She went over the charge and charter with this group and decided to create a working group to look the AS Bookstore revenue distribution and some funding requests. She said the Board of Directors is seeing these items because the agreement is under AS policy. She said this document has no date so there is no stipulation when this ends, but they would like to renew this agreement to ensure this is something that will continue. Peg Goodwin said the first \$25,000 the bookstore makes goes into their operating reserves. She said anything leftover is split 50/50 with half of it going to the AS Bookstore reserve account. Net revenue above \$25,000 shall be distributed evenly between the Bookstore operating budget and the Associated Students budgets. Burke mentioned that the bookstore has their own operational reserves and as well as having a reserve account set aside by the AS. Peg Goodwin thinks the connection between the AS and the Western Bookstore incredibly important. She said the bookstore's goal is to provide good service and pricing to students while ensuring they have enough money at the end of the school year to share with the Associated Students. She said in the past this had been a policy that needed to be renewed every two years. Godwin wanted to come to the Board of Directors and reaffirm the Bookstore's commitment to this agreement. She would like to come to Board of Directors every few years to make sure they are all still on the same page. She said the reserves they share with the Associated Students is for requests

that come from the Bookstore. She mentioned the importance of coming to the Board of Directors every year and brings requests of projects they think will help students. She said there is one more month until the end of the fiscal year, and they are doing as well revenue wise and they were doing last year. She said they are currently up about \$100,000 in sales this year, so their contribution that will go back into the Associated Students will be around \$50,000. She thinks it's important to spend down some of the reserves, so they won't be building up a giant reserve account that would be hard to spend down. She would like to spend money on a yearly basis on projects that would benefit the students and the bookstore. Majkut said this is a very cumbersome system when talking about reserves. He thinks when this agreement was put into place by the AS Board it was to ensure direct student involvement as the AS Bookstore moves forward. He thinks the distribution of funds from the AS Bookstore reserves to the Bookstore was one of the items mentioned in the Services & Activities fee audit. He thinks keeping this in place right now is fine, but this is something that should be looked at in the future. He thinks it is important that the AS stays involved in the Bookstore. 1 ditto. Roberts wonders what the bookstore's approach is to textbook pricing. Goodwin said the currently discounts text counts textbooks 10%. She believes this be unsustainable, but will address this in the future. She thinks pricing mills within the textbook industry are broken and are going to begin to shift around. She mentioned that the Bookstore doesn't make money on textbooks. She said they are one of about six stores that still gives a textbook discount to students. She said their textbooks prices are relatively low, but recognizes that with the internet textbooks prices are all over the board. She said the AS Bookstore also started a textbook rental program, which is price point system because they are very aware of the cost of textbooks. She said they also use a price comparison tool that helps give them transparency. She knows they can't always be the lowest price, but they are best value because the book is there, you can return it if you need to, and you know it is the right book for your class. Roberts asked Goodwin to define what she meant by a price point issue. Goodwin said this means that students are not buying textbooks because they are too expensive. Burke mentioned that this is something they have been talking about in the Bookstore Advisory Group. She said they are discussing have competitive pricing with other companies while trying to meet the needs of all students and utilizing the student voice in that process. Burke said this is something on their radar and will be included in her Legacy Document. Goodwin thanked Burke for all of her hard work regarding this. 3 dittos. Burke found a document that includes the historical background of the Bookstore. She will send this to the Board of Directors and include this in her documents for next week because it has different agreements that have happened with the bookstore in the past.

*MOTION ASB-14-S-49 by Tyson*

Move the AS Bookstore Agreement to immediate action.

Second: Guizar                      Vote: 6 - 0 - 0                      Action: Passed

*MOTION ASB-14-S-50 by Burke*

Renew Revenue Sharing Agreement between AS Bookstore and AS Board.

Second: Tyson                      Vote: 6 - 0 - 0                      Action: Passed

B. AS Bookstore Funding Request

(15 minutes)      Doc. 2 Burke

Burke said this document moves simultaneously with the revenue sharing documents and furthers the process they were talking about this the reserves and the role they play. She said this document lists the different projects the Bookstore advisory group looked at. She said some of these projects have already been completed. She said this document would like to create a more inclusive environment and enhance the aesthetics of the bookstore. She said they talked about the addition of a hydraulic pallet because twisting the wrong way when lifting heavy objects that could cause issue for workers. She wants to ensure that all staff are safe and have a productive working environment. 3 dittos. She said this will enhance the operational efficiency piece and would prevent workers from lifting up boxes and twisting their bodies, which is bad for their back. Goodwin said textbook boxes

are quite heavy and range from about 60 to 70 pounds. She said there are times when there are 5 to 6 pallets that staff members have to lift. She said they are requesting new laptops because the old laptops are no longer supported and will cause problems. She said they use the laptops to take care of online orders, which consist of about 6,000 orders per term, so they need new laptops that are efficient. She said the equipment for shipping and receiving needs to be updated. She mentioned a staff member was injured in the spring of last year due to repetitive lifting. She brought in the university ergonomist to look at their daily process and made suggestions of how to make the work area more sustainable for employees. She said one of the biggest recommendations was for a hydraulic pallet jack to lift the pallets of textbooks that get delivered. She said it would cost about \$7,000 to \$8,000 dollars and is the biggest piece of this document. She mentioned the need of new tables because the current tables are unable to support the weight of textbooks. She said these requests will help with the safety and overall efficiency of the backroom. She said VERBA is their transparent piece that shows prices of textbooks in the current market place. She mentioned in the past they have requested this from the AS and it has been granted. This last year they added a piece to this program where they are able to send faculty members a document with the books they used in previous terms to ask if they would like to use that book again. She said they will be able to automatically send faculty members email, which would help with any possible miscommunications that occur between the faculty and the bookstore.

Godwin said they also would like to replace the flooring in the bookstore. She mentioned that the bookstore's break room carpet has not been replaced in 15 years. She said they are also looking at replacing the carpet in the stairwell that leads down to the textbook area and the stairwell that goes up to the 7<sup>th</sup> floor. She spoke with interior designers and she said it should be a top priority because it is a safety hazard. She doesn't know the material they will use, but it most likely would not be carpeting. She said they are also looking at rebranding and refreshing the 6<sup>th</sup> floor area. She thinks the banners and photos need to be updated. They are currently working with university communications to get access to fresher and nicer imagery. She would like to incorporate words into these images as well. She highlighted that the bookstore is a stop for almost anyone who visits campus. She thinks bookstores give a distinct impression of the institution and wants to put Western's best foot forward. She has been working with Facilities Management and most of them will not be finished by this year. Tyson thinks this is an awesome and detailed document, which made it easier to go over each one of these items. 6 dittos. He said last time the Bookstore Advisory Committee met they were talking about the creation of a priority and wondered if this was put into a priority list. Goodwin considers these to be the priorities. Roberts has noticed that a lot of the imagery in the bookstore has been focused on athletics, but thinks since the bookstore creates an impression of an institution she thinks it's important to emphasize other varieties of things they do on campus. Burke mentioned that the bookstore advisory group was discussing putting a water bottle refill station in the bookstore. Eckroth likes this idea. He wouldn't consider this to be a priority, but would love to see this happen if there was room in the budget.

*MOTION ASB-14-S-51 by Ellison*

Move AS Bookstore Funding Request to immediate action.

Second: Burke                      Vote: 6 - 0 - 0                      Action: Passed

*MOTION ASB-14-S-52 by Burke*

Allocate an underwrite of \$50,000 from the AS Bookstore Reserve Fund for Bookstore improvement projects.

Second: Eckroth                      Vote: 6 - 0 - 0                      Action: Passed

C. AS Budget

(15 minutes)      Doc. 3 Burke

Burke said Taylor Franks made some edits to the distribution of funds and what is allocated that addressed the Board's questions, comments, and concerns. She said the things that were to be added is under grants. She said what would be added is the addition of Orgsync and the addition of the AS

Productions Volunteer Program. She mentioned that this item is being seen as an Information Item twice and will be seen as an Action Item next week. Frank went through this document and included why things increase and decreased. She didn't make any other edits to this document. Roberts thinks a bit of additional information to add to this documents would be to add the motions and hyperlinks to the minutes of these discussions. She said this information would be beneficial for the future business director and the future AS VP for Business and Operations. Roberts thanks Franks for making this document. 2 dittos. Majkut would like to draw their attention to the Ethnic Student Center Administration where it shows from going from about \$65,000 to \$126,000. He wanted to provide clarity on this relationship. He said this isn't really an increase in dollars, but an increase in where the dollars are getting funded. Roberts wonders that since this is shared operation, would it be a shared cost with SOS. Majkut said that the other staff people are on the SOS shared costs. Roberts mentioned that next week is action week and encourages the Board of Directors to talk to the areas that report to them and make sure they have seen this document.

## V. ACTION ITEMS - Guests\*

- A. Child Development Fee Increase (10 minutes) Doc. 4 Burke  
 Burke did not make any changes to this document. She said this would be a fee increase across the board for all staff, faculty, and students. She said in comparison to other facilities this is a pretty competitive price for child care. She thinks it's a great opportunity for students within the Woodring College of Education to work there and further professional development while providing a safe space for children.

*MOTION ASB-14-S-53 by Roberts*

Moves to Recommend implementing a 9.5% increase in the Child Development Center Fees.

Second: Eckroth                      Vote: 6 - 0 - 0                      Action:

## VI. PERSONNEL ITEMS (subject to immediate action)

## VII. ACTION ITEMS - Board\*

## VIII. INFORMATION ITEMS - Board\*

- A. Reserves Earmark for ESC (15 minutes) Doc. 5 Roberts & Guizar  
 Roberts discussed this item during other business last week. She gives huge kudos to Cindy Monger for helping her and Mayra Guizar put this document together. 3 dittos. Guizar said they brought this document up to the whole group on Tuesday morning. She said they discussed the ESC, the changes being made, and where they want to move forward with this in the future. She is looking forward to next year's board taking on these conversations. Eckroth wonder what the space in the VU would be used for if the ESC moved to a new location. Guizar said a new location is still open for discussion. She was talking to Ted and he mentioned this is the very beginning of this conversation, but they need to look at the fiscal aspect of everything and brainstorm as many different ideas as they can. Roberts mentioned that this discussion at this level is not for specific recommendations for specific locations, but rather showing support for this project and providing more fiscal momentum for this project. She said the \$50,000 mentioned in this document is a sustainable amount from the reserves. She said the future board of directors can increased this amount depending on the level of reserves and the magnitude of the projects as they become clearer. She thinks it's important to set this in place before they leave. 1 ditto.
- B. Operating Budget University (15 minutes) Doc. 6 Ellison  
 Ellison said this chart is used to provide context to prices when they are proposing a tuition increase for next year. Roberts said this is all some context before making a decision about what they think about the proposed tuition increase. She needs to tell President Shepard ahead of time

what the student voice is on this and also represent this during the discussion when this comes up at the board of trustees. Roberts wants the Board of Directors to think about the possibility of a tuition increase and whether they oppose or support this. Elision mentioned if they oppose this, they should think about whether it would be a soft opposition or a hard opposition. Roberts said a soft opposition is recognizing this may be necessary, but they are still disagreeing with it. A hard opposition is being in opposition of this and actively campaigning against this. Ellison said Western Washington University is relatively inexpensive compared to other institutions, but this still doesn't mean their tuition is accessible to all students. 2 ditto. Burke said it hard justifying increasing tuition for a particular group when the entire group is going to benefit from the changes being made. 1 ditto. She said if they increased tuition across the board it would create an even and equal playing field. She said there are services and resources needed in order to provide assistance for students, but to increase some student's tuition and not others is not right. Ellison said this was talked about at the last meeting. She believes that TAs need to be paid more, but thinks it weird that they are getting a pay increase around the same time tuition is going to be raised. She said even though they are getting paid more TAs will probably have to give some of that money back to the university to pay for the increase in tuition. She mentioned that they would raise tuition for graduate students and out of state students. Majkut said for the past several years the legislators and the university have been treating graduate and undergraduate students differently. He said it is not unusual for this to happen. Ellison thinks this goes against what the students wanted when advocating for tuition freeze. 2 ditto. She said their intent was not just for instate undergraduate students, but all students. Roberts needs a general position from this discussion so she can email the administration about their decision. She said in future discussion about this she will be able to learn how to represent this issue in more detail at the Board of Trustees meeting. Eckroth said based on the state's decision to not raise tuition and based on the fact that it is unfair to certain students like out of state and graduate students, he would like to give this a soft no. He doesn't support this, but he realizes the realities behind this when it comes to programs needing more funding. Roberts interpreted this as a well-reasoned increase, but it is not desirable. Eckroth recognizes what needs more funding, but thinks there are other way to pursue this. 4 ditto. Roberts would like everyone to think about how 10% of Western Washington University students are graduate students. Ellison has spoken to a few graduate students about this and they have all expressed opposition to an increase, but they realize they need funding for programs. Burke wondered if they could reach out to all the graduate student about this and ask them to share a testimonial at a board meeting. Ellison will be willing to send this out via email and gather student input this way. Guizar wonders if Ellison could ask a couple of students who shared testimonials to come in and talk to board of directors at a future meeting.

***Eckroth left the meeting***

Roberts recommends sending this message from her email. Elision agrees. Tyson thinks it would good to find the appropriate means of communicating to undergraduate and graduate students to hear their input on this because no one on the Board of Directors is an out of state or a graduate students. He suggests creating an Orgsync to gather student input this way. He thinks they should gather input from a larger group of students if they can. Next year's board of directors is encouraged to discuss this topic at an earlier time than they chose to. Elision is going to work with her successor on this to make sure they are looking at this early on in the school year. She is going to encourage her successor and the University Planning and resource Council to work this out much earlier than she was able to. Roberts thinks that all discussion about tuition should be flagged, and tuition increases should have additional scrutiny that is higher than other revenue sources during budget formation. 2 ditto. Ellison is disappointed about how limited th outreach was that University Planning and resource Council did to gain student input on this. Roberts will put together an email to president Shepard and dr. Eileen Coughlin saying they discussed this at their board meeting and oppose the increase. She said that she will let them know they will provide them with more details soon based on the additional input they are receiving from

students who will be specifically affected by these changes. Tyson will create an Orgsync form today. Ellison and Roberts are going to create an email to send to students affected by this possible change after this meeting. Wolters thinks using an Orgsync for input is a great idea, but she recommends not asking too many questions. She thinks it would be best to keep it minimal. Ellison and Tyson agree.

- C. Assessment Schedule (5 minutes) Doc. 7 Roberts
- Roberts said this documents was not sent out in time, so it is not in everyone's binder. She said the concept being brought up on the projection screen at the meeting is something that has been brought up a previous board meetings. She said they are moving the publicity center to next year in the SPAC rotation so the publicity center and the As review are not going through the SPAC process in the same year. She said the publicity center is going through the SPAC process again next, but a more modified version of it at an earlier time in the year. She said in order to make room for the publicity center next year, the Business Office is going to be moving to the year of 2015-2016 in the SPAC rotation. Roberts met with Morgan Burke and Kacey Cunningham and looked at the balance of the offices going through the assessment process each year and they think it is a sustainable movement for whole process. Ellison thinks this is a reasonable change because the Business Office went through a lot of turnover in the past year, and next year would allow this office to settle. Carly Roberts asked Morgan Burke to facilitate this discussion. Morgan Burke, Kacy Cunningham, and Carly Roberts decided what offices should be moved around. They decided to strike the publicity center from the same time period as the AS Review in 2013 to 2014. The publicity center was pushed back to the year 2014-2015, and they decided to move the business office to 2015 to 2016. She wants to give context to the board that the business office was not moved because she is going to be the business director next year. She said the reason there are less offices being assessed in 2016 to 2017 is because the REP is a very large office. Tyson wonders if they could break up the REP into different groups like the Outdoor Center. Burke said all the REP positions play in with one another and it would be very hard to separate all the functions of the rep. She said if there were to separate the REP, it would take away the intersectionality in the office. Majkut does not think this is a bad idea, but thinks this transition would be too soon. He thinks it would be possible to do this the next time the REP gets assessed. 1 ditto.

*MOTION ASB-14-S-54 by Ellison*

Move the AS Assessment Schedule to immediate action.

Second: Burke                      Vote: 6 - 0 - 0                      Action: Passed

*MOTION ASB-14-S-55 by Guizar*

Approve the Assessment Schedule.

Second: Ellison                      Vote: 6 - 0 - 0                      Action: Passed

## IX. CONSENT ITEMS *(subject to immediate action)*

## X. BOARD REPORTS

### President

Carly Roberts reported that the Assistant Dean Search Committee meetings are next week. She said if you can't come to all of them that is ok. She said this is a part of the interview process that is for students to provide feedback on candidates and for search committee members to observe candidates interacting with student. She is the student representative on the search committee, so she will be at all of those meetings. She hopes the current board and new board can attend as many of these meetings as possible.

### VP for Academic Affairs

Roberts asked Josie Ellison to chair the meeting at 2:50pm. Josie Ellison reported that academic coordinating commission requested that they would like to have the AS provide a list of large items they would like to see about curriculums and other things at the university level for next year. She will be working on a list of things she has noticed this year and will send that list out. She said a lot of these will be equity in the class room issues. She said English 101 is still something they are talking about. She said after she found a cheaper English 101 challenge option, it was then brought back that all challenge courses cost the same amount. She said that means they would be creating an expectation for English 101. She is going to be encouraging Jaleesa to look at the cost of challenge programs across the university. She doesn't think charging students \$515 for a challenge course is not accessible for all students. She said this will be large topic next year.

### **VP for Activities**

Jarred Tyson reported that the club hub had their end of the year club awards on the 28<sup>th</sup>. He said they went from 60 nominations to about 120 nominations. He gave a shout out to the folks who helped increase this turnout. He said the longboarding club won Overall Club of the Year. He said they did a lot of web series and outreach to campus. He gave a shout out to the longboard club and thinks they really deserved this award. He said KUGS just had their 40<sup>th</sup> anniversary show. They had some local bands play at the underground coffeehouse and it was well attended. He gave a shoutout to KUGS for 40 years of awesomeness in programming and broadcasting. He mentioned ASP recently brought a comedian to campus on the 28<sup>th</sup>. He said they didn't sell out, but had a lot of people in attendance. He mentioned that Lawnstock is on June 1<sup>st</sup>, which is this weekend. He said this is an awesome, end of the year, fun event. He said the headliner is going to be animal collective. He said last year Lawnstock went very well. He said this year there is going to be a rock climbing wall among other things. He encourages everyone to go. Guizar remembers going to Lawnstock last year. She said it was a nice break from studying, but she would have liked to have seen this event earlier in the quarter. 2 dittos. Roberts said Lawnstock happens this late because the idea is they can route big acts to campus for cheaper prices after Sasquatch. Roberts recommended Guizar voicing her concerns to next year's staff. Tyson mentioned that the Lego Movie will be shown on the 6<sup>th</sup> on the Comm Lawn. He said Student publication Council has their last meeting and appoint positions for next school year for the various student publications on campus. He said they are now taking about policy's when an AS club would like to enter. He has been working with the Rec Center Advisory Committee to find a way to compensate student who already pay for recreational fee, but if they want to reserve a room they would have to pay an additional fee. He said now they are at a point where the people in rec center would give students a 40% when they reserve rooms in the facility. He said even though it is no free, they will be paying a very good rate on rooms. Roberts encourages pushing for this especially since they approved for a \$4 increase in the fee to use the rec center. She thinks this should go towards high subsidies for students. 1 ditto. Tyson mentioned that he predecessor has attended various meetings and she is on board with that idea. He said they also voted to commit \$26,000 to the field that is being built. She said this would go towards changing rooms and possibly a storage room. He said Associated Students is on board pulling Viking Village on the Orgsync platform to create an online community where everything is in on location.

*Tyson left the meeting at 2:26pm*

### **VP for Diversity**

Mayra Guizar reported that her Carly Roberts and Polly Woodbury from the ESC were the students at the ESC meeting that she discussed earlier in the meeting. She said this was the first of many conversations that will be had in the future. She said Nate is going to bring in data and surveys that they have taken, but they are also wanting student input. She said this is going to come to ESC student leaders during the crossover meeting of building unity. She said there is

going to be section of building unity where they would be allocating a slot of time to discuss what they would like to see from the ESC. She said they will have preset questions for consistency and discuss what some realistic goals are. She said personnel is going to meet against next week to go over the AS employment policy handbook. She said the resolution she previously discussed with be coming in next week as well. Burke gives kudos to Mayra for be sick and still getting a lot of work done. 3 dittos. She said next week her, Morgan Burke, Nidia, and Yuliya will be attend the National Conference for College Women in Student Leaders in Washington DC. She will be leaving next Tuesday and coming back Saturday. She said she will be looking at the documents for the board meeting next week and giving them feedback. She gives a shoutout to the ESC for winning the most diverse and inclusive programing in the AS. She also mentioned a lot of staff in the ROP won awards last night as well.

### **VP for Student Life**

Robby Eckroth reported that GEF met and discussed the 2 large projects that will be voted on next week. He said one is called the Performance Hall Overhaul that would be replacing a lot of lights in the PAC with LED lights. He said this would save a lot of energy and allow for more creativity in the PAC due to their color changing abilities. He said there are 3 options for funding for this proposal, and they have to decide which funding option they think would be the best. He said the other large project is the Viking Fixit Stations. He said this project would put 3 bicycle fixit stations on campus. 2 dittos. He said right now they are looking the logistics and who would pay for maintenance.

### **VP for Business and operations**

Burke said services and activities fee approved a summer allocation based on the revenue and the requests. It will be about 80.2% of what was requested from each of the constituents. She said it excludes athletics which means it's the track, campus rec, and the AS. She said they are also going to look at the policy and procedures to make sure this group is functioning in the best way possible. She had her last meeting with management council. Some things were approved that will be seen at this body next week. He said there Personnel Office and Committee are looking at the employee handbook and editing some pieces. She said section 8.06 that involves the Board of Directors has happened two times. She said this will be more of a legacy thing because there was not a lot of time to bring it to the board of directors. She said these edits will be passed on. She mentioned facilities and services is over and passed proposals have been planned out and facilities will soon work on them. She said the budget is done and will be an action item next week. She said in order to have gender neutral backgrounds at an event, you need to have at least 150 students before you should provide them. Her and Ro Sigle who is the SIRC Assistant Coordinator did not think this is in the best interest of students. She said management council just saw this document and she is feeling very excited about this. She said they have a draft of the language that is going to be changed in the program standards as well as have a policy that is going to support what is in the program standards to flush out the specifics of providing gender neutral bathrooms. Burke said this document would require at every event to have an accessible gender neutral bathroom. She said this is going to be coming to the Board of Directors. She is still working on the Challenge program document and if it is ready than it would come to the Board of Directors next week, but if not it would be included in her Legacy Document. She said mission statements are approved by management council in within the program standards and this is going to be seen by the board next week. She said the branding guide has just been completed. She said it is a very comprehensive document that was well put together. She gives a strong shoutout to Mason for putting this together. 2 dittos. She said this will be seen next week as well. She give kudos to Yuliya in the personnel office for an amazing end of the year banquet. 5 dittos.

## **XIII. OTHER BUSINESS**

- A. Roberts mentioned that a resolution a student drafted is going to be brought to the Board meeting next week. She said this is one of the reasons why they need to have a meeting during finals week. She said this resolution regards divestment when relating to foreign conflict. She said this resolution would set up guidelines for this. She said this is a hot topic in student government right now. She encourages the committee do some research about this topic between now and next week. Guizar can look for some articles and send them the board members this weekend. She said this student proposes a resolution on behalf of the Student for Israel Education. She thinks necessarily to ensure that Western upholds its standards as an institution that promotes inclusivity of diverse perceptives, respectful dialogue, security of students and the groups they are associated with. Roberts said when these conversations happen on campus about divestment, it can create an unsafe environment for student who are from the communities that are being discussed. 3 dittos. Guizar said that this student said this resolution doesn't aim to silence any voices. Roberts said in the past there has been a divestment movement from South Africa, and a reoccurring issue is divesting from Israel.
- B. Ellison spoke on behalf of Kaylee Galloway who is absent at today's meeting. She said LAC is currently looking at funding for USSA Congress. She said it costs \$2,000 to send 3 students or \$4,000 to send eight. She said 14 students submitted applications to attend this conference, and most of which are students who have not attended a USSA conference before. She thinks this a cool opportunity to send new people to USSA and get involved in the organization. Tyson would love to see new students going to these conferences. 3 dittos.
- C. Roberts said the LAF restructure has hit a few large snags. She and Kaylee Galloway have a meeting with Dr Coughlin on Monday to discuss this. She said it was found that the current process they are using is actually in violation with university policy by the interpretation of administration. They said it is already a negative check off system so when they go to register they have to change the selection from yes to no to donate to the LAF. She said it is a difference of definitions of what a negative check off system and opt-out means. She said to the administration, a negative check off system and an opt out system are the same things. She said currently the Board of Trustees have not approved the use of negative check off systems or opt-out system for collecting student fees. She said there are two avenues of concerns that that administration has raised regarding the fee restructure. She said the first one is the administrative process for processing an opt out fee. She said Galloway met with people in the student business office regarding the fee restructure, but there was a breakdown in communication from the SBO to higher levels of administration. She said a concern is that it costs the university \$10 each time they have to make refund to the student. Guizar wondered if they have been in contact with Central about how their opt-out system works. Roberts said that this conversation is ongoing with Central, but their fee structure is a lot different than the structure of Western Washington University's. Roberts said the administration is also worried about the philosophical and legal concerns about the collection of fee money that is used for an indirect service to students that is distributed to secondary bodies that take positions on behalf of students, like the WSA. She said they are also concerned that voluntary funds should be given voluntarily. She said these are some of the current concerns that were raised in the discussion. She said they can refer back to the minutes to see the student discussion that they had about this. She said essentially the administration doesn't approve of the concept of charging someone something and then making them go through a process to then get a refund and then calling it a voluntarily provision of funds. She said an argument students

put forward is that the \$1 per quarter donations is ultimately a net benefit for all students because they can get more services and resources through legislative action. She said if you look at the role fees play with the university structure there are specific rules for fees that are collected to provide a direct service to students. She said that legislative action is considered an indirect service. She is making it clear she is not making opinions she is just communicating concerns the administration has. She said they are in a tight spot because the board of trustees meeting is quickly approaching. She said if they move forward with the current drafted language, then it could create problems. She said the board of trustees is the highest level of the decision making body at the university. She said conversation the board of trustees are going to be having about the LAF restructure is whether or not they will approve an opt-out system aka negative check off fees for the whole university. She said in the past the BOT has not approved of the use of negative check off fees. She said they are not having a specific conversation about the LAF restructure, but about the concept as negative check off systems as a whole. She said if they approve this under the language of the referendum they would be using this to implement the opt-out system which the administration has considered to not be an appropriate process to collect student fees. She if they go forward with the language that they have, they would cutting their revenue in half. She said it would not automatically charge students one dollar, but instead keep the current negative check off system in place. This would have students chose to donate one dollar rather than two. Burke wonders if they could bring this back to review and edit this before the meeting. Roberts said BOT timelines has strict guidelines to submit documents at their meeting. She said you cannot submit things last minute and you cannot hand out supplementary materials at the meeting. She said the document deadline is on Monday, June 2<sup>nd</sup>. Burke gives kudos to Roberts for sharing this information with the committee without her options and providing all this context. 2 dittos. Roberts said the deadline for the documents is around 3 or 4pm at the latest. Guizar thinks it is unfortunate this meeting is during such a crazy time. Roberts recognizes this is source of frustration. She said the first time she brought this up to the BOT was in February. She said the breakdown in communication was the difference between negative check off system and an opt-out system. She thought she has communicated the difference between the two systems clearly. She doesn't perceive any intentional malintent when it comes to the breakdown in communication. Guizar said it is good the administration has these conversations, but the students voted to have this. Roberts said the RCW ultimately gives authority over all fees to the BOT, which is why these conversations are happening. She said it is normal for the BOT for to question the philosophical and legal aspects of this fee and language. Majkut he doesn't think it is unusual for things to not get resolved by the end of the year. He thinks it's better to resolve issues before they are at the BOT rather than while they are at the BOT. He thinks next year's board could take this on as another legacy. Burke said the BOT is asking these questions because they wants to do what they think is best for the university and its students. She said they are not against us and are on our team. Roberts said the BOT represents all the citizens of WA.

Ellison is disappointed that the administration waited so long to bring this up because the end of the quarter ends in two weeks. She is frustrated because it feels like the administration is trying to wait the students out. Ellison is wondering what everyone wants to do regarding the documents on Monday. Roberts said she doesn't think they will get anything into the BOT by Monday. She said it would not put the current AS Board or new AS Board in a good position if they focus on the issue of the breakdown in communication. She said they should focus on the primary issue of how to best administer the LAF.

*The meeting was adjourned by acclamation at 3:02 p.m.*