



### Carry Forward Request #1

**Proposed Motion:** Approve the institutionalization of a permanent carry forward status, to be implemented yearly, for the self-sustaining budget of Fall Info Fair [FXXFIF].

**Sponsor:** Morgan Burke, AS VP for Business & Operations

**Persons of Contact:** Taylor Franks, AS Business Director

**Date:** June 5, 2014

#### Background & Context

This is an official request to make FXXFIF the Fall Information Fair Budget carry forward each year.

This budget is not funded by Services & Activities Fee money. Each year money is collected from vendors in order to pay for the fair.

If there is funding left over at the end of the year, it should stay in the account as a reserve for the fair. Some years there are unexpected expenses and those should be paid for out of the money collected for the event.

One thing to remember about this account is that the new Info Fair Assistant starts at the beginning of the quarter one to two weeks before the end of the fiscal year, so some funding is needed for that expense. This is important when considering the budget for the next year.



### Carry Forward Request #2

**Proposed Motion:** Approve carrying forward the Win Win funding in the amount of \$4,158 as is required by the grant in REP Admin [FXXREP].

**Sponsor:** Morgan Burke, AS VP for Business & Operations

**Persons of Contact:** Taylor Franks, AS Business Director

**Date:** June 5, 2014

#### Background & Context

This is an official request for carry-over of the remaining Win Win grant funding. Per our contract with Win Win, this grant funding can only be used to fund voter registration, education and activation efforts. The funding is used for paying additional vote staff salaries as well as funding events and supplies so it would be best to keep this funding in the REP admin budget (FXXREP). We presently have spent \$1,842 of the \$6,000 in grant funding and so I am requesting a carry forward of the remaining \$4,158.

Thanks. Graham J. Marmion

