### General AS Budget Template

**Name of Event:** NCSL Fall Conference  
**Sponsoring Org:** Board of Directors  
**Anticipated Event Date:** November 19-23  
**Location:** Orlando Florida  

<table>
<thead>
<tr>
<th>Anticipated Expenses</th>
<th>Actual Expenses (complete after event)</th>
</tr>
</thead>
</table>
| Conference/Event Registration        | $1,178.00  
589 each |  
Food                                  | $204.00  
56 per diem |  
Lodging                                | $892.00  
101 per diem |  
Airfare                                | $1,000.00 |  
Private Vehicle                       | $116.48  
.56 per mile |  
Shuttle (from airport to hotel)       | $64.00 |  
Other                                  |  |  
Expected Donations                     | ($1,100.00) |  
Other                                  |  |  

| TOTAL                                | $2,354.48 | $0.00 |

Bham to Sea-Tac  104 miles 58.76  
223 night (including tax) (4 night stay)  
Low 332 high 500~ per ticket  
32 (in advance) shuttle per person  
4 meals needed