



“AS Assessment Process Office Rotation Change”

Proposed Motion: *Move to move ASP Films from the 2015-2016 Assessment Process to the 2016-2017 Assessment Process*

Sponsor: *AS Vice-President for Business & Operations, Chelsea Ghant*

Persons of Contact: *ASVP for Business & Operations, Chelsea Ghant*

Guest Speaker: *Matt Smith*

Date: Wednesday, May 6th, 2015

Attached Document

Attached is the Assessment Rotation with the proposed change.

Background & Context

When the Board decided that the Publicity Center should go through assessment a second year, the Business Office was moved from 2014-2015 to 2015-2016. However, as the 2015-2016 Assessment Process already had 7 offices, this had the effect of making the total number of offices undergoing assessment next year 8. This includes having the Club Hub and two ASP offices undergoing assessment in one year, which would be quite a workload for Casey and Jenn, who would individually be having two separate offices and a collaboration for the Club Hub, as well as a larger burden to manage for the Assessment Coordinator. However, the 2016-2017 office cluster only has 6 offices, making it ideal to add another.

Summary of Proposal

After consulting with AS Productions Director Camie Herk, as well as Casey and Jenn, we agreed that moving ASP Films would have the least impact in terms of upheaving the schedule, and ASP Films would benefit from being paired with Special Events for assessment. Our proposal is to move ASP Films from 2015-2016 to 2016-2017 to even out the rotation and make it manageable for all involved.

Fiscal Impacts

There are no fiscal impacts to this resolution.

Rationale

The Assessment Process is quite busy for the Assessment Coordinator, and having seven offices is about ideal, allowing for flexibility. There is no reason to have 8 one year and 6 the next. At the same time, the SPAC Schedule was created to balance the weight on advisers and department directors by having their departments go through the process piecemeal (with the exception of KUGS and the REP). Putting the PC through assessment a second year was deemed necessary by the Board, and will happen from time to time, but the rotation needs to be adjusted accordingly to be the least burdensome on AS staff.