



**Associated Students of Western Washington University**  
Ethnic Student Center's Presidents Council Charge & Charter  
September 2015~~August 2014~~

- I. CHARGE**
- The President's Council (EPC) works with Ethnic Student Center (ESC) Administration to set policies and procedures for the Ethnic Student Center and maintains the mission of the organization by:
- Creating program standards and policies or procedures for AS ESC clubs.
  - Conducting strategic planning and long-term goals.
  - Creating, altering or eliminating existing programs and ESC clubs.
  - Making recommendations on budgeting and structural issues with in ESC and Clubs.-
  - Providing a forum in which the leadership of the internal ESC organizations can come together to foster communication and teamwork.
  - Serving as a support and resource group for ESC leadership to encourage collaboration, networking and problem solving for internal and external matters.
  - Providing guidance to align AS ESC clubs with the values of the AS Strategic Plan and the AS Mission Statement.
- II. MEMBERSHIP**
- AS Vice President for Diversity (non-voting, Co-Chair)  
AS ESC Program Support Coordinator/ ESC Marketing and Outreach Coordinator (non-voting, ~~Vice Co-Chair~~ person)  
1 Representative (President, Vice President, Chair or other leading officials of similar duties) from each ESC recognized club.  
ESC Coordinator, Advisor, (non-voting)  
Secretary (as needed, non-voting)
- III. CHAIR**
- The Chairperson shall be the AS Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be selected at the discretion of the council and acts in the absence of the Chairperson.
- IV. MEETINGS**
- Meetings shall be called by the Chair. The council shall meet at least twice a month with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.
- V. VOTING**
- Decisions shall be made by consensus. If consensus cannot be made, any voting member can make a motion. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM**
- A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. SUBCOMMITTEES**
- In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.
- VIII. RULES OF OPERATION**
- The council may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.
- IX. AMENDMENTS**
- This Charter may be amended by a majority vote of the AS Board of Directors.

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**X. REPORTAGE**

This council shall report to the AS Board of Directors through the AS Vice President for Diversity.

