The Assessment Process

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AS Assessment Coordinator
2015-2017
A Brief History

- Started 2009
- ASVP for Operations
- Own Office
- Today
My Office’s Mission Statement

- The AS Assessment Process is a structured, transparent, and consistent assessment process which assesses and evaluates AS Programs on a regular quadrennial cycle. The assessment process will be used to determine what student needs are being met by each program and to propose any necessary recommendations, to the AS Board of Directors, regarding the alteration of the program. The AS Assessment Process will be conducted through the AS Structure & Program Advisory Committee (SPAC).
<table>
<thead>
<tr>
<th>Assessment Rotation</th>
<th>2015-2016</th>
<th>2016-2017</th>
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<tbody>
<tr>
<td></td>
<td>Veteran’s Outreach Center</td>
<td>Disability Outreach Center</td>
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<td></td>
<td>KUGS</td>
<td>ASP Special Events</td>
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<td>Challenge Course</td>
<td>Sexual Awareness Center</td>
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<td>Women’s Center</td>
<td>Environmental Center</td>
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<td>Underground Coffee House</td>
<td>AS Review</td>
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<td>Club Activities Office</td>
<td>Communications Office</td>
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<td>Business Office</td>
<td>ASP Films</td>
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<td><strong>2017-2018</strong></td>
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<td>Personnel Office</td>
<td>Social Issues Resource Center</td>
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<td>KVIK</td>
<td>VU Gallery</td>
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<td>Representation and Engagement Programs</td>
<td>OC Excursions</td>
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<td>ASP Pop Music</td>
<td>Outback Farm</td>
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<td>OC Bike &amp; Equipment Shops</td>
<td>Ethnic Student Center</td>
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<td>Legal Information Center</td>
<td>Queer Resource Center</td>
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<td>Publicity Center</td>
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The Current Assessment Process

• September – March
• 8 Documents, staggered in groups
• 1 Document of Recommendations
• 2 SPAC meetings, 2 Board meetings
Issues with the Current Assessment Process

• September – March
  • 2 full quarters, ending at the beginning of one of the largest AS projects

• 8 Documents, staggered in groups
  • High volume of work created for programming offices, great variety in amount of work needed

• 1 Document of Recommendations
  • At this stage, it can be seen assessment was not necessary, quality varies based on interest and amount of work previously applied to the documents

• 2 SPAC meetings, 2 Board meetings
  • Student and Staff volunteers not paid for 3hrs/week of dense work
  • Much of the work is teaching the committee about each office
In Working...
In AS Assessment...
In Office Assessments
In each folder
### Issues facing Assessment

<table>
<thead>
<tr>
<th>SCOT analysis</th>
<th>Helpful</th>
<th>Harmful</th>
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<tbody>
<tr>
<td><strong>Internal</strong></td>
<td>Returning Coordinator, Organized persons at the center, gravitas of the process</td>
<td>Degree of interest is varied, student staff already asked to do a lot</td>
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<td><strong>External</strong></td>
<td>Many sources for information and assistance</td>
<td>Growth is limited by the greater Western Community</td>
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My Proposed Timeline

• Meeting – Me, Coordinators, Director
  • SCOT Analysis, determine what needs are being met, which are not
    • SCOT Analysis, (will be done at Fall Training)
• Meeting – Me, Coordinators, Director, ASVP BusOps
  • Documents to support which needs are and are not being met, and what possible strategies are available.
    • Prepare supporting documents, i.e. demographics/attendance, budgets, etc.
• Meeting – Management Council
  • Discuss strategies
    • Any edits
• Meeting – Board of Directors
  • Information
    • Any edits
• Meeting – Board of Directors
  • Action, yay or nay
How to Support this Shift

• Think critically about where time should be spent assessing
• Advocate the importance of critical thinking
• Support your offices undergoing assessment
• Ask questions
• Do not pass the SPAC Charge and Charter
  • This will suspend the committee for the year
Questions?