



**Associated Students of Western Washington University**  
Ethnic Student Center Executive Committee Charge & Charter  
October 2016

- I. CHARGE** This Committee will represent the voice of the Ethnic Student Center during the planning and implantation of a new space in coordination with Enrollment and Student Services and to advocate on behalf of the ESC community for their needs. As a representative of the ESC, it is the responsibility of the members to gain student input when a decision making process is requested. Ultimately, this group will have deciding rights when decisions needs to made for administration.
- II. MEMBERSHIP**
- AS Vice President for Diversity (Non-voting Chair)
  - AS ESC Internal Coordinator (Non-Voting)
  - Up to 7 Student Voting Representatives (each rep must have sponsorship from their respective club officers)
  - Secretary (non-voting)
  - ESC Assistant Director (Or Designee) (Non-voting, advisor)
- Membership is to be voted on by the ESC Presidents council and appointed in spring. The term will be one full year and then a new voting process will occur. All student members must be in good standing (2.0 cum GPA).
- III. CHAIR** The Chairperson shall be the Vice President for Diversity. They shall convene the meetings, approve agendas, and preside at all meetings.
- IV. MEETINGS** Meetings shall be called by the Chair. The committee shall meet as necessary, at least once a month with a minimum of twenty-four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership. Meetings during the summer should be held by the AS VP for Diversity and the ESC Internal Coordinator while reaching out to students through email.
- V. VOTING** Any voting member can make a motion. Decisions shall be made by consensus. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.
- VI. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.
- VIII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.
- IX. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors.

**X. REPORTAGE**

This committee shall report to the AS Board of Directors through the AS Vice President for Diversity.