



Associated Students of Western Washington University
Academic Support Committee Charge & Charter
October 2016

I. CHARGE

To serve as an advisory body to the AS VP for Academic Affairs on student issues and increase student involvement by:

- Discussing issues originating from the AS Board of Directors, other AS or University committees, within the Student Senate, or directly from students.
- Selecting and gathering input on an issue of the quarter pertaining to campus and/or community matters that impact students.
- Act as a representative on each constituent.
- Challenge their corresponding colleges about how departments are diversifying their programs.
- Focus on student academic success and figure out bottleneck issues within their corresponding colleges.
- Serve as a trial committee for the student senate and work with the AS Structural Review Committee on recommendations.

II. MEMBERSHIP

AS VP for Academic Affairs (Chair)

1 Senator per 1000 students (normal rounding rules) as follows:

1 Senator to represent students in their First year at WWU

1 Senator to represent students in their Fourth year (and above) at WWU

8 Senators to represent each of the 7 academic colleges and the graduate school

1 Senator to represent the Residence Hall Association

1 Senator to represent underrepresented students

Secretary (non-voting)

Advisor (non-voting)

III. CHAIR

The Chairperson shall be the AS VP for Academic Affairs. They convene all meetings, approve agendas, and preside at all meetings. The Chairperson will also be responsible for making regular reports to the AS Board of Directors (at the AS Board of Directors' meetings) concerning the Senate's position on any issue. The Chair will assist in organizing a program relating to the Issue of the Quarter.

IV. MEETINGS

The Student Senate will hold regular biweekly meetings. Meetings may be called by any member with a minimum of 24 hours notice (voting or non-voting) when agreed upon by twenty-five percent (25%) of the seated voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.

VII. CONSTITUENCY

Each of the Senators representing a specific constituent group of students (academic colleges, Graduate School, RHA, ESC) is responsible for

representing the interests of that group. Each of the At-large Senators is assigned to the constituency of the general university population and must act accordingly. Any method by which the Senators may become better acquainted with the interests of their constituents is highly encouraged.

**I. RULES
OF OPERATION**

The Senate may adopt and amend rules of operation governing its operation by a majority vote of the council, subject to review or approval by the AS Board of Directors.

II. AMENDMENTS

This Charter may be amended by a majority vote of the AS Board of Directors.

III. REPORTAGE

This Senate shall report to the AS Board of Directors through the AS VP for Academic Affairs. No recommendation of the Senate is binding on the decisions of the As Board of Directors.