

**Western Washington University Associated Students
Board of Directors Meeting**

Wednesday, October 19th, 2016 VU 567

AS Board Officers: *Present:* Stephanie Cheng (President), Alex LaVallee (VP Activities), Erick Yanzon (VP Academic Affairs), Mary Moeller (VP for Business and Operations), Aleyda Cervantes (VP for Diversity), Bryce Hammer (VP Governmental Affairs), and Wayne Rocque (VP for Student Life).

Guest(s): Greg Smith, Diane Bateman, Jessie Mulrine and Marya Rybalka

Advisor: Sabrina Houck (AS Board Program Coordinator)

MOTIONS

- ASB-16-F-29** Approval of October 12th AS Board of Directors Minutes. *Passed.*
- ASB-16-F-30** Approval of Student Enhancement Fund Committee Charge and Charter. *Passed.*
- ASB-16-F-31** Approval of Student Technology Fee Committee Charge and Charter. *Passed.*
- ASB-16-F-32** Approval of Faculty and Services Committee Charge and Charter. *Passed.*
- ASB-16-F-33** Approval of Personnel Committee Charge and Charter. *Passed.*
- ASB-16-F-34** Approval of Committee Appointments. *Passed.*

Stephanie Cheng, AS President, called the meeting to order at 5:36 p.m.

I. APPROVAL OF MINUTES

LaVallee said that an amendment needed was 140 views on the video to 1400 views.

MOTION: ASB-16-F-1 by Cheng

Approval of October 12th AS Board of Directors Minutes.

Second: Hammer. Vote: 7-0-0 Action: Passed.

II. REVISIONS TO THE AGENDA

III. PUBLIC FORUM

IV. INFORMATION ITEMS- GUESTS*

Greg Smith, the interim Chief Information Officer (CIO), presented the report of how they have utilized the Student Technology Fee in the past. They are trying to hire a full time CIO, and that there are various things that need to be dealt with and the things that need to be dealt with. He presented a recap of the history through the years of the student tech fee. He noted the changes that took place is 2013 to allocate less money to proposals and projects. He said that today there is a lot less than there used to be in the fund. He said that he wants to report to bring out that there is fluctuation in the key component areas that the board identified, but that throughout the past six or seven years they have ended up with a surplus. He wants to present that they do something with the surplus now, and that they need to be better stewards of dealing with this surplus on an annual basis. He said that how it's played out is that they now have a surplus of 400,000 dollars. He pointed out that Student

Technology Fee is \$1.7 million per year, and that this surplus presents them with an opportunity. He then presented a proposal of all of the projects that have been funded over the years and what didn't. Smith said that he would like to apply a big portion of the surplus to the WIFI on campus, saying that he has heard a lot of talk from students about how the WIFI on campus could be better. He said that the way that he would like to see WIFI as a campus responsibility in order to limit the question of why they don't have WIFI everywhere on campus. He also suggested that the wireless network could support Comcast within the residence halls so that they are able to buy premium options through cable TV. The worry in the past was that if TV was allowed anywhere on campus then they wouldn't be able to support it; but now it is clear that the network would be on a different band wave than the WIFI. He also mentioned that there is business who are willing to partner with WWU like Cisco. Smith then noted the importance of this opportunity because our students will finally be able to have WIFI. Hammer asked how long these costs would be sustainable in the coming years. Smith said that the opportunity using the 400,000 fund would take care of a large portion of the cost and that he could see possible matching funds depending on where the university goes cost wise. He said that out of various budgets they could rally a matching fund for the future but he doesn't think that STF funding is adequate to maintain the WIFI. He also mentioned that when Carver is done being rebuilt he would love to have WIFI that is accessible to all students. He mentioned that last year there was around 160,000 that was spent on WIFI, and that in the coming years they would have to at least match that cost. This is because of increased use of WIFI because people are using it with multiple devices, and he wants the university to be able to offer better support for mobile devices. He said that there is a growing need for access to mobile devices and in the future there will be even more reasons to have WIFI to support these mobile devices. LaVallee asked for more information on the optional Comcast service. Smith said that they are possibly going to only make it available in the dorms. He said that this would open up a way for students to have access to almost everything for 10 dollars a month if they want to and that if a student only wanted to have the program for a limited amount of months would be an option. He said that he doesn't know how the approval process for this would look like, but that he is interested in the thoughts of the board members. He then opened up the conversation to ask what else they want to spend the money on. LaVallee asked if there has ever been a thought about having a 24-hour lab that has Mac computers. Smith said that that's an excellent question that means that they need to figure out the future of IT. He said that a lot of the computer services on campus are provided by sources other than IT and that there needs to be a more central location for computer support. He said that standardized technology throughout campus is important and that it means they need to have centralized IT. Smith said that he is looking for a recommendation or a basic blessing. Houck asked if this money is going to the Student Technology Fee Committee (STFC), and Smith said that it isn't because the STFC usually works on decisions rather than proposals. Moeller asked if the board is still thinking that the board should not have control of the funds but rather the STFC. Hammer suggested that the STFC should have control over the funds because they reflect more of an interest of the student body as a whole. Houck asked if there is a timeline that Smith is looking for, and Smith said no, but that he wants to be efficient with the money and figure out what they want to do with it. He said that he wants to push for a November decision when the introductory meeting is.

IV. ACTION ITEMS - Guests*

V. PERSONNEL ITEMS *(subject to immediate action)*

VI. ACTION ITEMS - Board*

INFORMATION ITEMS - Board*

A. Student Enhancement Fund Committee Charge and Charter

MOTION: ASB-16-F-2 by Moeller

Approval of the Student Enhancement Fund Committee Charge and Charter.

Second: Yanzon Vote: 7-0-0 Action: Passed.

B. Student Technology Fee Committee Charge and Charter

MOTION: ASB-16-F-3 by Moeller

Approval of the Student Technology Fee Committee Charge and Charter.

Second: Yanzon Vote: 7-0-0 Action: Passed.

C. Facilities and Services Committee Charge and Charter

MOTION: ASB-16-F-4 by Moeller

Approval of the Facilities and Services Committee Charge and Charter.

Second: Yanzon Vote: 7-0-0 Action: Passed.

D. Personnel Committee Charge and Charter

MOTION: ASB-16-F-5 by Moeller

Approval of the Personnel Committee Charge and Charter.

Second: Hammer Vote: 7-0-0 Action: Passed.

VIII. INFORMATION ITEMS - Board*

A. Decision Packages

Mayra Rybalka (AS Business Director) said that she was there to provide input and answer any questions that the Board has. She said that the Business Committee is going through the decision process for why and which offices need to have a decision package. She said that the question for the board is what increase should require the need of a decision package for an office. She said that they are going to have a decision package and two trainings, and if students can't attend then they have to meet with her in person. Cervantes asked what the training process would look like. Rybalka said that the student coordinator and budget authority would meet and then the budget authority would work on it over break, and then they would meet again, and then they would make the decision. Houck asked if everyone understood what a decision package is. Rybalka explained that a decision package is when an office asks to increase their budget over 200 dollars and that the decision package justifies the choice to raise their budget. Moeller then asked what they should have the minimum amount of change in money be in order to qualify its need for a decision package. Moeller said that a lot of the budgets are reasonably small which is why there should be a threshold. Rybalka said that if some budgets only have, for example, a five-dollar increase, then it is a waste of the Budget Committees time. LaVallee asked who oversees the budget changes that are below the budget threshold. Hammer asked what the minimum amount that an office can ask for? Rybalka said that that is a worry because the fact that there is an opportunity to apply for a decision package makes people think that there is a lot of money. Hammer said that this is not an issue and this will likely not be an issue in the future. Rybalka asked if they could go over the questions that Erick provided. In response to question 1, Hammer said that \$200 or 5% makes sense for the threshold number. Hammer asked if since they have been talking about decision packages in strictly a monetary sense, if other decisions impact the decisions. Rybalka asked if the threshold agreement of \$200 was correct and that if it was over \$200 then the approval would go through the board. She

proposed the idea that there could be a budget decision package and also a program decision package based on the recommendations that Budget Committee makes. Rocque said that it already tends to work that way. Rocque asked if that means that an increase in a budget would in some way always accompany a program changed, and Rybalka said no because sometimes there are reasons why offices ask for money outside of programming. She then proposed the idea that she meet with the board again next week so that Budget Committee is not rushed. She explained that Business Committee is an advisory committee to Budget Committee and Budget Committee is for next year's fiscal budget plans, which is then proposed to the board. Houck suggested that this be talked about again next week and that they should look at it with a critical eye to make sure that the process is efficient while still covering all of the details. Cheng suggested that they bring this back next week after they have had time to look at it on a more in depth level.

CONSENT ITEMS (*subject to immediate action*)

A. Committee Appointments

AS Activities Council

Merril Hunt-Paez	Sophomore	Computer Science
Erin Johnson	Sophomore	Dance

AS Elections Advisory Committee

Isabel Lin	Freshman	Behavioral Neuroscience
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AS Elections Board

Merril Hunt-Paez	Sophomore	Computer Science
Rachel Heggie	Senior	Humanities
Joelle Dela Cruz	Junior	Communication Sciences and Disorders

AS Legislative Affairs Council

Sarah Gallagher	Senior	
Language Literacy and Cultural Studies –		Elementary Education Program

Recreation Center Advisory Committee

Caitlin Upshall	Senior	Spanish and Creative Writing
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MOTION: ASB-16-F-6 by Hammer
 Approval of Committee Appointments.
 Second: Yanzon Vote: 7-0-0 Action: Passed.

BOARD REPORTS

Stephanie Cheng, AS President reported that she is still working with Paul Dunn to plan listening sessions with Sabah that will be a partnership with the AS and the President's office. She also said that a lot of people in the President's Office reported enjoying WWU Upkeep and that its been sent to the Board of Trustees.

Erick Yanzon, VP for Academic Affairs reported that the University and Planning Resource Council (UPRC) is planning to have a committee for a research plan and that there should be two students from the AS on the committee. He also said that for the student representatives that they should be undergrad or grad. In total, there would be 12 serving on the committee. He suggested that two of the students could be undergrad and one could be a graduate student. LaVallee suggested that there be more students. Hammer asked if we can find a way to integrate more graduate students

into the AS. Yanzon said that two people are talking about having a committee collaboration event in order to have networking among the committees to talk about how he can best represent the students.

Bryce Hammer, VP for Governmental Affairs reported that The voter registration was 3,475 which was 10% over what we thought we were going to get. She said that Washington Student Association (WSA) is meeting this Saturday and something that they are talking about is the 2.1 percent increase in tuition that the state is allowing each school to decide if they want to adopt. She said that two years ago they lobbied for a tuition decrease and they got it which resulted in a 5% decrease the first year and 10% decrease the second year resulting in a total decrease of 15%. She said that with the adjustment of the family median income they are suggesting a 2.1% increase on tuition. She said that Legislative Affairs Council (LAC) is putting proposals together for the legislative agenda. The Representation and Engagement Programs (REP) is having two events. She said that Western Votes President, Griffin Crisp is resigning. Octavia Shultz is setting up a meeting with Sabrina Houck. She said that Octavia is looking at a new system for committee appointments. She said that Hannah Spencer is looking at merging the elections board and the elections advisory committee and that she is looking for opinions on it. She said that Rosa Rice-Pelepko said that the board should eat more plants.

Mary Moeller, VP for Business and Operations reported that this year they are helping the Outdoor Recreations Assistant Director, Frederick Collins work on ViQueen to make it open and accessible as well as safer because it is completely isolated. She suggested a monetary allegation towards that in the future. She also said that the Publicity Center wants to replace some student staff with permanent staff in order to have more institutional memory in the publicity center. V asked if there will be more full time folks hired or more designers, and Moeller replied that she did not know. LaVallee said that it sounds like he wants someone who is constantly there.

Aleyda Cervantes, VP for Diversity reported that they are going to be hosting interview for the ESC architect and that she is going to post the times somewhere. She also said that on Monday the assistant director and her talked about steering and that his position named changed from the Coordinator to the assistant director.

Alex LaVallee VP for Activities reported that he went to a lunch today to meet with Michael Berenbaum, a professor at school in California who speaks on Anti-Semitism on college campus in the modern world and how to combat it. He also said that the WWU upkeep page has reached a page following amount of 6,505, there are and that there are 2,700 views and 974 post-clicks. He also said that a lot of offices have expressed to him ideas for future videos. He also said that there were no new clubs from Activities Council.

Wayne Rocque VP for Student Life did not give a report.

XI. OTHER BUSINESS

LaVallee said that this Friday from 6-11pm there is an opportunity to be a “scarer” and the haunted house. He also said that there is a hip-hop concert this Saturday. Cervantes said that there is an event tomorrow from 8-11:00pm.

Stephanie Cheng, AS President, adjourned the meeting at 6:49 p.m.