



Associated Students of Western Washington University
Resource and Outreach Programs Restructure Taskforce Charge &
Charter
November 2016

- I. CHARGE** The AS Resource and Outreach Programs Restructure Taskforce will evaluate the Resource and Outreach Programs and will work to determine:
How to maximize student engagement with all ROP Offices.
How positions within each office will work best (Job Description).
How to improve staff turnover.
How to improve budgetary needs.
How to improve overall ROP mission.
- II. MEMBERSHIP** Resource and Outreach Programs – Chair
Vice President for Diversity – Vice Chair
AS Assessment Coordinator
Secretary (non-voting)
Advisory (non-voting)
- III. CHAIR** The Chairperson shall be the Resource and Outreach Programs Director. The Chairperson shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be the Vice President for Diversity and acts in the absence of the Chairperson.
- IV. MEETINGS** Meetings shall be called by the Chair. The committee shall meet at least once per quarter, with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five percent (25%) of the seated, voting membership.
- V. VOTING** In order for a motion to pass, it must obtain consensus.
- VI. QUORUM** A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
- VII. SUBCOMMITTEES** In order to provide for coordination and direction, the committee may establish subcommittees as necessary. Unless otherwise noted, these groups shall follow the provisions of the committee with respect to procedure.
- VIII. RULES OF OPERATION** The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the AS Board of Directors.
- IX. AMENDMENTS** This Charter may be amended by a majority vote of the AS Board of Directors.
- X. REPORTAGE** This committee shall report to the AS Board of Directors through the VP for Diversity.