



AS Board of Directors

Friday, January 13th, 201

4:00pm

VU 567

- Members:** *Present:* Mary Moeller (AS VP for Business and Operations); Alex LaVallee (AS VP for Activities); Erick Yanzon (AS VP for Academic Affairs); Aleyda Cervantes (AS VP for Diversity); Bryce Hammer (AS VP for Governmental Affairs); Wayne Rocque (AS VP for Student Life); Eric Alexander (Associate Dean of Student Engagement & Director of Viking Union).
Absent: Stephanie Cheng (AS President)
- Advisor:** Lisa Rosenberg (Assistant Director of Student Activities)
- Secretary:** Chrissa Browder-Long (Board Assistant for Internal Committees)
- Guests:** Emmanuel Camarillo; Victoria _____

Motions:

- ASB-16-W-4** To approve all revisions to the agenda. *Passed.*
- ASB-16-W-5** To end WWU's membership with the United States Student Association and approve LAC's decision to remove member's fees and conference costs out of non-discretionary funds. *Passed.*
- ASB-16-W-6** To approve all committee appointments. *Passed.*

Mary Moeller called the meeting to order at 4:08pm.

I. APPROVAL OF MINUTES

II. REVISIONS TO THE AGENDA

Mary Moeller wanted to move Personnel Items A, B, E and F to next week due to some changes that haven't been made on the documents. Alexander LaVallee stated that he is planning on meeting with KVIK to make some changes to the job descriptions and wanted to wait to discuss those job descriptions until next week. Moeller stated that all Personnel Items are moved to next week's meeting.

*MOTION ASB-16-W-4 By Hammer
To approve all revisions to the agenda.*

Second: Yanzon Vote: 6-0-0 Action: Passed

III. PUBLIC FORUM

IV. INFORMATION ITEMS

A. Board Orientation Proposal

Moeller stated that she wasn't present for the discussion last week but read over the document and was curious on how the logistics would work. Sabrina Houck reviewed that it could change the training for the Board Members to make it more intensive but for only two weeks. She found that previous Boards have desired a shorter orientation period. They proposed that the orientation be 5 hours per day for only 2 weeks which would be a lot but for only 2 weeks instead of 9 weeks. The training would be right before AS Training then school would start.

If that is the case, the next part would be determining whether every board member would need to attend the full two weeks of training. The document suggested that the AS President, the VP for Diversity and the VP for Governmental Affairs would start working right after Spring Quarter and the VP for Activities, VP for Academic Affairs, VP for Student Life and VP for Business & Operations would start at the two week orientation as well as 40 hours of hourly work before the two week orientation session and meetings up until the orientation. The document provides some justification for why the three positions should be present for the whole summer. The basic logistics are included in the document. They discussed what came to the Board over the summer in previous years to see if the Board needs to have meetings regularly and if that would negatively impact the university. Lisa Rosenberg was surprised with how few items were on the agendas (other than Charge & Charters) during the summer. Moeller asked if the salaries would change over the summer. Houck said the salaries would probably change based on how much time the Board Members feel they need. They suggested that since the 3 full time members should reduce their hours slightly since they won't be in orientation the full 9 weeks. The changes in salary are shown in the document. The other 4 Board Members have a significant drop in salary since they only have 2 weeks of training plus 40 hours. In the document, the training is at the end of the summer so the Board Members could take classes during the summer or get another job. Houck added that the university would be able to provide housing for the 7 Board Members for the two weeks of training if leasing schedules didn't match up. They started to look at what would have to be delegated during the summer if the Board Members decide to go with the 2-week orientation. Cervantes expressed concern with delegation because she might do things differently than the VP responsible for those delegations. She doesn't think they should delegate things to each other. Hammer was concerned that if more work was put on their plates as well as a reduction of hours, she thought that would be too much work with not enough time. She also thought that certain Board Members might receive work that they don't know anything about. Houck thought that they could figure out a time for the Board to discuss everything when they are elected or they let them know that things aren't going to happen until August when all the Board Members are back. She added that hours don't have to be reduced if there is going to be delegation. Rosenberg stated that Eric Alexander received feedback that some Board Members felt that they weren't doing much during summer training and the consolidation of the training is not about saving money but listening to the feedback from previous Board Members. Cervantes asked if it was possible to have 1 ½ months for the 3 positions. She stated that she knows that the Multicultural Center will take a long time but she isn't sure how much time would be needed. She thought making a timeline of what needs to be done over the summer could make sure everyone's time is spent well and efficiently. Hammer thought moving the dates would allow for people to move out/in to their new housing. Some suggested having training over 3 weeks. Moeller suggested that this be discussed further with the next Board Members. Cervantes wondered whether people would want to do training right after spring classes. LaVallee thought that some section of the training could take place at the end of the school year. He is also concerned with the content of the training. He wondered if we could determine the content of the two weeks. Houck stated that she can provide a list of what will be included but the folks coming into the positions will have different skills as well as the desires of campus so the trainings change every year. Cervantes thought that her internship was very rushed so she thought it would be useful to have a full training with the previous Board Member. She suggested that the week right after finals week could be the "internship week". She added that her legacy document was useful but one-on-one time was much more helpful. Wayne Rocque was worried with how it would work with retention of each Board Member's responsibilities and duties. The Board Members might forget the information if it is at the beginning of the summer. If all the information isn't spread out, it

might be difficult to remember it all. He suggested the Board Members have one week with the previous Board Member right after Spring Quarter and two weeks of training before school starts. Houck explained that the reason for the 40 extra hours was put into place for the new Board Members to be in the office before official training begins. She also expressed the importance of getting all the Board Members together so there isn't bonding of the Board Members separately. They also want the Board Member to meet with the advisors throughout the summer to really understand the position. Houck mentioned that she will be emailing the Board Members and the advisors to start working on what is needed in each internship. So the internships will be much more structured and hopefully more useful. Cervantes thought they could do two weeks at the beginning and two weeks at the end. Houck added that another reason for the 40 hours is to give the most flexibility to each individual in the position but the schedule needs to be determined to put on the job announcements for the Board Member positions.

V. ACTION ITEMS – GUESTS*

VI. PERSONNEL ITEMS

VII. ACTION ITEMS- BOARD*

A. United States Student Association Proposal

Hammer stated that this was heavily discussed last meeting. She recapped that WWU joined USSA individually because they were great at organization of rallies and protests and they were very supportive of students of color and wanted students to connect with others across the nation through conferences. Due to a decrease in staff at USSA, they weren't as helpful to Western anymore. Hammer added that their meetings are sometimes anti-black. The enrollment in conferences has declined and the conferences have been cancelled and/or changed regularly. The AS pays them 7.5 thousand dollars in dues each year and 9-13 thousand dollars for each conference. The funding for this comes from the Legislative Action Fund (LAF) but the Legislative Affairs Council (LAC) has moved that out of Non-Discretionary Funding. The LAC didn't make the agreement with USSA, the Board did. Thus, the Board needs to decide whether to leave or stay with USSA. Cervantes added that ESC Lobby Day and Environmental Lobby Day are being funded by the money not spent on the conference this year. Moeller asked what would be lost by leaving the USSA. Hammer said they wouldn't lose much because students could still attend conferences they have but wouldn't be voting members. Cervantes added that there was some sexism at the conferences. She stated that she doesn't feel comfortable promoting funding for conferences with sexism and anti-blackness. Hammer added that USSA tend to choose campuses that aren't very accessible for students with disabilities. LaVallee commented that he enjoyed that the money for USSA would be used for more student organizing within Washington. Cervantes added that the money could also be used to utilize community resources.

MOTION ASB-16-W-5 By Hammer

To end WWU's membership with the United States Student Association and approve LAC's decision to remove member's fees and conference costs out of non-discretionary funds.

Second: Cervantes

Vote: 6-0-0

Action: Passed

VIII. INFORMATION ITEMS – BOARD*

A. Resolution Regarding Undocumented Student Services

Cervantes stated that any feedback on the grammar of the resolution should be told to Houck but any feedback on the content can be discussed now. Cervantes wrote this resolution with help from The Blue Group. She stated that she would like to provide some services for undocumented students, such as, providing legal services and providing enough scholarships for undocumented students which would be funded through the AS. As well as training for the AS staff on how to work with and support undocumented students. The resolution also encourages WWU to have an office to provide all these services that will be fully funded through WWU. Vicky said that the training for faculty and staff is being worked on currently but passing the resolution would help provide even more support. She emphasized how important it is and to acknowledge that the AS has had many undocumented student work for them. She added that having the extra scholarships specifically for undocumented students is really important since they don't qualify for 97% of scholarships. She stated that she would like to change "unsafe and unsupported" to "unsafe and under-supported" because some support is being provided. She explained that they are working to make Western a sanctuary campus. Emmanuel Camarillo wondered if the word "protect" in the third section of the resolution could be changed because Western can't guarantee protection for their undocumented students. Rocque asked what the scope of what Western can do. Hammer thought that campus's police policy could be included if relevant to the resolution. Cervantes was unsure of their policy but she thought that they could remove the third whereas but encourage Western (as an organization) to not work with Immigration Services. Hammer suggested that the addition of "Though President Randhawa has made this statement, WWU has not officially been declared a sanctuary campus and thus, undocumented students are not fully protected". Cervantes added that since Camarillo doesn't feel comfortable using the work protect, they will state exactly what Randhawa said. She added that there was a lot of pushback due to loss in state funding. Cervantes stated that this will be an Information Item this week and an Action Item next week. Camarillo wondered if it was possible to change "does not have resources for undocumented students" to "doesn't have as many resources as" then list other schools such as UW and WSU. Cervantes and Camarillo will meet to discuss any other changes before the meeting where it will be an Action Item.

IX. CONSENT ITEMS

A. Committee Appointments

AS Student Enhancement Fund Committee

Grace Heller

Sophomore

Theatre

MOTION ASB-16-W-6 By Hammer

To approve all committee appointments.

Second: Cervantes

Vote: 6-0-0

Action: Passed

X. BOARD REPORTS

Stefanie Cheng, AS President

Bryce Hammer, VP for Governmental Affairs stated that planning for Lobby Day is going well and a meeting with the Governor has been set up. She added that she has been talking to John Aultman about any advice and stated that Galen Herz put together a stance that will be included in the local agenda on housing in Bellingham.

Aleyda Cervantes, VP for Diversity stated that there will be a meeting with the architect on the Multicultural Center on Thursday and she hopes to show their ideas soon. They will also be taking trips to see other multicultural centers. President's Council went well and Hammer helped them write a lobby agenda. There will be an ESC Night Market on May 20th where all ESC clubs will be selling something. She added that it has been confirmed that Angela Davis will be coming to WWU in Spring Quarter.

Wayne Rocque, VP for Student Life stated that all the upholstery for the new furniture has been determined and will be sending the order soon.

Alex LaVallee, VP for Activities stated that he went to DRAC this week. They discussed the minimum wage increase with their staff and whether they should take that money out of reserves or whether they should go to S&A for that money. In Activities Council there was some confusion with two clubs who receive money from the Music Department to attend conferences but they discovered that the money was coming from DRAC funding which is an issue because if a club receives funding from DRAC, they can't be an AS club. He has been doing some financial digging and has discovered that one of the clubs is getting funding from an endowment from one of the clubs and the other club is from departmental funding which isn't DRAC money.

Erick Yanzon, VP for Academic Affairs stated that he will be tabling with Octavia Schultz and Leanna Sauerlender next week for the Academic Support Committee.

Mary Moeller, VP for Business and Operations stated that on the basis with minimum wage increase, the VP should be making their decision in the next few weeks. She added that she will be working with Peter Beithan on setting up live streaming of meetings. Also she will be working on reducing the number of phones in AS offices. She added that a decision will need to be made about the Vendor's Row in Facilities & Services.

XI. OTHER BUSINESS

Cheng adjourned the meeting at 5:27pm.