



# AS Board of Directors

Friday, February 3<sup>rd</sup>, 2017

4:00pm

VU 567

- Members:** *Present:* Stephanie Cheng (AS President); Erick Yanzon (AS VP for Academic Affairs); Aleyda Cervantes (AS VP for Diversity); Bryce Hammer (AS VP for Governmental Affairs); Wayne Rocque (AS VP for Student Life); Mary Moeller (AS VP for Business and Operations); Alexander Lavallee (AS VP for Activities);  
*Absent:* Eric Alexander (Associate Dean of Student Engagement & Director of Viking Union)
- Advisor:** Casey Hayden (Student Activities Coordinator)
- Secretary:** Chrissa Browder-Long (Board Assistant for Internal Committees)
- Guests:** Josie Butcher (QRC Coordinator).

## Motions:

- ASB-17-W-18** Approval of minutes from Board of Directors meeting on January 27<sup>th</sup>, 2017. *Passed.*
- ASB-17-W-19** Approval of the Challenge Program Course Coordinator Job Description. *Passed.*
- ASB-17-W-20** Approval of the Challenge Program Admin Coordinator Job Description. *Passed.*
- ASB-17-W-21** Approval of the Board proposal for Ethnic Student Conference Funding Out of Board Reserves FXXRES. *Passed.*
- ASB-17-W-22** Approval of the Alternative Transportation Fee Committee Charge & Charter. *Passed.*
- ASB-17-W-23** Approval of All Committee Appointments. *Passed.*

*Stephanie Cheng called the meeting to order at 4:05pm.*

## I. APPROVAL OF MINUTES

*MOTION ASB-17-W-18 By Cheng To approve minutes from Board of Directors meeting on January 27<sup>th</sup>, 2017.*

Second: Hammer      Vote: 5-0-0      Action: Passed

## II. REVISIONS TO THE AGENDA

## III. PUBLIC FORUM

## IV. INFORMATION ITEMS – Guests\*

### A. ESC Lobby Day Agenda

Bryce Hammer explained that there are three main points for to the agenda. The first is student success which is very similar to the agenda from Western Lobby Day. The second point is enhancing equity, inclusion and diversity which is connected to the ‘multicultural and diversity’ package that the administration is bringing. The third is reducing toxic pollution in all communities. This point is acknowledging that many of the toxic waste sites in WA were strategically placed near communities of color. Hammer explained that the ESC is requiring

two members of each ESC club to go lobby but there may be some spaces open. Aleyda Cervantes wondered if they would include anything about the multicultural center in the 'equity, inclusion and diversity' section. Hammer didn't see it on the agenda but she can look at the supplemental materials. She added that it probably wasn't included due to the limited amount of space. Mary Moeller asked if they thought about including the information about how the university can't provide for undocumented students. Cervantes stated that they didn't include it because the funding for the university comes from federal funds. Hammer added that there is some information on undocumented students in the second bullet of the second section. She stated that the 'reducing toxic pollution' section went through LAC and they edited it to use clearer language but those changes might not be reflected in the document shown. Cervantes stated that this document has to go through President's Council but will be an action item next week.

## **B. AS Election Code**

Hammer stated that the most substantial change is to the public financing section. In the past, there would be a certain amount of money that goes to candidates first then referendum and initiatives get the left-over public financing. The Elections Code Advisory Committee thought they should give the money to initiative and referendum first then to the candidates. The reasoning for that was that initiative and referendums often have a longer lasting impact. Alexander Lavallee wondered if there is a timeline for the candidates to know how much money they would have available. Hammer explained that there is a filing period where initiative, referenda and candidates all the close on the same day. She added that there is a description of the dates in the candidate packet with all the important dates. She stated that there is \$150 maximum for candidates and \$100 maximum for referenda and initiatives. Election filing are due by April 3<sup>rd</sup> and the counter initiatives are due by the 10<sup>th</sup> of April. Another change is the election result certification. She explained that in previous years, the results go through the current board where they ratify them but there have been issues in the past. They changed "certification of the results" to the "presentation of the results" and would then be certified by the AS Election Coordinator. There was confusion with clubs being able to endorse and get involved with candidates. Hammer stated that clubs can now post about candidates but can't spend AS funds to support a measure but could organize events surrounding it. Hammer explained that at the Election Code Advisory Committee they didn't discuss the reason for why the candidates have to be students at Western's main campus but wondered if there was a specific reason for why it had to be a student at the main campus. Sabrina Houck said that she thought that it was only main campus students that vote so that could be why candidates are required to be main campus students. Erick Yanzon discussed the reason for why candidates can't promote other candidates. Hammer explained that even though each candidate is voted on individually, it creates a kind of party system when certain candidates promote each other. Hammer thought there were enough ways for candidates to express their opinions without endorsing other candidates.

## **C. AS Environmental Lobby Day Agenda**

Hammer stated that the first item is water quality. She added that the state legislature wasn't cooperating with the decision to restrict construction in areas without legal and practical access to safe drinking water. The second item is reducing toxic pollution which is also in the Ethnic Student Center (ESC) Lobby Day agenda. The next item is carbon tax. Hammer added that this document has been edited by Legislative Affairs Council (LAC) but the changes aren't shown. This section says that WA needs to institute a carbon tax despite the vote against it in November 2016. Oil transportation safety is the next item which states that the transportation of oil needs to be safer to keep it from damaging the environment. The item on

protecting Oyster Dome is the most relevant to Bellingham and is trying to stop the clear cut at Oyster Dome. Hammer added that this document hasn't been voted on in LAC but will on Monday so the version next week will be edited. She explained that Anna Kemper wrote a letter, representative of the AS Board, so all the Board Members should read through it. Hammer found that a lot of the language Kemper used was very environmentally-centric, so it might be confusing for people that don't know much about environmentalism. Moeller thought that "thank you for review" should be "thank you for reading". Hammer stated that there won't be much overlap with ESC Lobby Day and Environmental Lobby Day even though they are going on the same weekend.

**V. ACTION ITEMS – GUESTS\***

**VI. PERSONNEL ITEMS**

**A. OC Challenge Program Facilitator Job Description**

Moeller stated that this position's job description isn't ready to be voted on so it will be on the agenda for next week's meeting.

**B. Challenge Program Course Coordinator Job Description**

Moeller stated that this position was finding itself stretched and unable to be out on the course as well as fulfilling their administrative duties. So they plan on splitting this position into two where one is more focused on the challenge course and the other will focus on administration. The course coordinator would work 9 hours per week and the administrative position would work 10 hours per week. Moeller thought that this would be much more effective and she emphasized that there would be no budgetary implications. She added that the OC intentionally avoided the SPAC process and came straight to Personnel Committee; so the document isn't as "clean" as it would have been if it had gone through the assessment process but Moeller thinks it will be more affective. Cervantes added that it was impossible to find someone qualified for the Program Facilitator position because they had to be competent in coordinating the challenge course as well as administration. Moeller explained that the OC want to try out the new positions and appoint someone immediately for the administrative position. The classification of pay is blank because the pay on the job descriptions is being updated.

*MOTION ASB-17-W- 19 By Hammer  
To approve the Challenge Program Course Coordinator job description.*

Second: Moeller      Vote: 7-0-0      Action: Passed

**C. Challenge Program Admin Coordinator Job Description**

*MOTION ASB-17-W- 20 By Hammer  
To approve the Challenge Program Admin Coordinator job description.*

Second: Cheng      Vote: 7-0-0      Action: Passed

**VII. ACTION ITEMS- BOARD\***

### **A. Ethnic Studies Conference Proposal**

Cervantes explained that the proposal now contains more detail and they added more money to the budget. They don't think they'll need more money but it is just in case. She stated that the conference is done at noon on Sunday, March 26<sup>th</sup> and they were planning on driving that night but they thought maybe they would wait to drive the next day so they wouldn't have to drive through the night. The price per student was also added to the proposal. She stated that they previously discussed using money from the Operating Enhancement Fund for the conference because it has previously used for conferences. She and Houck discussed that it would help bridge academics with the AS. If people thought they shouldn't use OEF, they explained that the Reserves could be used. Moeller spoke with Lisa Rosenberg, they thought that since this doesn't directly affect their jobs and apply to the organization, she would suggest using Reserves. Cervantes thought it would impact this association because it would help engage more people with AS and improve the diversity within the AS in committees and involvement overall. Cervantes added that since Yanzon can't drive, they will add a question on the application of whether people have driver's license but it won't impact their decision on who is accepted. Casey Hayden wondered if the Student Enhancement Fund was considered. Cervantes explained that an AS employee can't apply for that budget so if SEF was used, AS employees wouldn't be able to go to the conference. Yanzon added that early bird registration for the conference is due by Feb 15<sup>th</sup>, so they wanted to have the funding by then.

*MOTION ASB-17-W- 21 By Hammer  
To approve the Board proposal for Ethnic Student Conference funding out of Board Reserves FXXRES.*

Second: Yanzon      Vote: 7-0-0      Action: Passed

### **B. Alternative Transportation Fee Committee**

Wayne Rocque stated that the Alternative Transportation Fee Committee had some changes made to the Charge & Charter in 2015 that added another student at large to the members. The most recent change is removing the financial manager from the members.

*MOTION ASB-17-W- 22 By Hammer  
To approve the Alternative Transportation Fee Committee Charge & Charter.*

Second: Cervantes      Vote: 7-0-0      Action: Passed

## **VIII. INFORMATION ITEMS – BOARD\***

### **A. University Residence Concern**

### **B. Queer Resource Center Concern**

Rocque explained that the Queer Resource Center wanted to bring the issue of harassment towards trans students in and around campus to the Board. Josie Butcher stated that as of late, there have been a lot of reports of harassment on campus. There have been four reports of students being verbally harassed while walking on campus. In ResLife people have been experiencing transphobia and gender-neutral housing issues. There have been a few incidences where trans-feminine people have been put into all male housing where they were harassed and then left due to that strain. She stated that the QRC does their best to deal with these issues. They report the issues to the EOO but it is difficult to file a report without having

specific people who want to bring up their identities into the public sphere. Butcher stated that ResLife hasn't been very responsive. Many students have gone to their RAs about the incidents and the RAs either tell them they're being overdramatic or the RA goes to the RD and it doesn't go further than that. The QRC has tried to contact people higher up but it doesn't go anywhere. Rocque spoke with Leonard Jones and was told that ResLife was going above and beyond in engaging with and supporting the trans students in housing. Rocque asked for specific examples of how ResLife was doing that and didn't get a response. He also asked if there was a point person for diversity within ResLife and he was told that everyone deals with diversity issues but Rocque wasn't convinced that all staff members were equipped to deal with diversity issues. He stated that now they need to arrange a meeting with the QRC, Jones and Cervantes to see whether they can create a solid verbal response with ResLife. Rocque stated that as of right now, there is not enough comprehensive training specifically for queer, trans issues. Hayden added that the QRC sent an email to ResLife about these issues, they sent it about a week ago but they didn't hear back. Rocque stated that when he met with Jones, Jones had that email even though it wasn't sent to him directly. Jones asked about how trans students felt that they were "othered". Rocque would appreciate any recommendations on how to proceed with this issue. This issue goes beyond ResLife; it impacts the general climate of WWU. He feels it is the Board's responsibility to respond on this issue. Moeller thought it would be interesting to explore the idea of sending a Bullseye specifying that the Board values Western as an inclusive institution. Hammer stated that other than Rocque, the Board doesn't have much of a connection with ResLife, so she thought that a project for the Board once they get past these individual issues would be to come up with a procedure on how ResLife would like issues like this brought to them. Hammer noted that the students have the Student Conduct Board, she thought it would be good to have a board member sit on that committee and could give a brief report if necessary. Hayden stated that dealing with an individual would be considered either a personnel or HR issue. Hammer wondered if it would be possible to set up a committee like the Student Conduct Board but for faculty and staff. Moeller stated that Cheng has the most connection to the Board of Trustees and wondered if Cheng had any idea of how to get this issue to the university administrators. Cheng stated that the difficulty with taking something to administrators is that they spend a lot of time talking about process. Moeller stated that it could be beneficial bringing this issue to Sabah Randhawa. Rocque agreed that something has to be done but he doesn't want the Board's action to be shallow. Cheng explained that if she brought something to Randhawa that he doesn't directly do, it would be a long and somewhat ineffective process of going to the correct departments. Hayden stated that he is glad the Board is discussing their role but they should be mindful of staying to the Board's charge. Cervantes stated that when they put pressure on different departments in the university and don't get any response while there are students being harassed, she wondered how they could ensure the safety of the students. She thought that this isn't something the Board should answer; it is something the university should be answering. Hammer stated that in the future they should have a Board work session where they can come with a statement to present to the Board of Trustees about where the Board stands on this issue.

## **IX. CONSENT ITEMS**

### **A. Committee Appointments**

#### **AS Budget Committee**

Lauren Schriver	Sophomore	Finance
Jevne Meyers	Freshman	Political Science
Gavan Keogh	Freshman	Finance

**AS Student Enhancement Fund Committee**

Daniel Gallegos

Junior

Biology and Philosophy

*MOTION ASB-17-W-23 By Yanzon  
To approve all committee appointments.*

Second: Cervantes      Vote: 7-0-0      Action: Passed

**X. BOARD REPORTS**

**Aleyda Cervantes, VP for Diversity** stated that the architects came for the workshop. They determined that the ROP will be included in multicultural services but they don't have the funds for that because the fire alarm for the VU needs to be replaced. They are going to host an open house on March 2<sup>nd</sup> where people can ask questions and see where the plans are at currently. Since the resolution for undocumented students was approved, they need to figure out how to ensure that the funds go to undocumented students. She was having a difficult time coming up with a way of ensuring that the applicants are undocumented but they thought that meeting with the applicants before they apply could help.

**Wayne Rocque, VP for Student Life** stated that he talked to ISSS and they expressed disappointment in how Western has responded to the immigration ban. He stated that in the most recent Western Front edition, all the students interviewed in the 'Viking Voices' segment were white. He thought they should include how it effects the international students on campus. The ISSS also wondered if more international students could be involved in the process of constructing the multicultural center.

**Mary Moeller, VP for Business and Operations** stated that they now have a student chair for SNA Committee and Budget Committee passed their first budgets. Management Council received ADA training from the EOO. Facilities & Services is going to figure out how to make the VU more accessible. She contacted the Western Front but hasn't heard back about creating accessibility on for their spending and budgeting process.

**Erick Yanzon, VP for Academic Affairs** stated that he hopes to close the application for the Academic Support Committee on the 8<sup>th</sup> so they can meet on the 13<sup>th</sup>. The Student Technology Fee Committee will be looking at abstracts of the proposals. He is trying to figure out how to increase the number of students involved next year. He added that next year they will determine how the Student Technology Fee will be allocated.

**Alexander Lavalley, VP for Activities** stated that new clubs on campus include WWU Motorcycle, Young Democrats of Western and Local Issues Team. Communications Committee had their first meeting of this academic year and talked about ways of getting the message of what programming is going on in the AS across to the student body. The transition of WWU Upkeep to the Communications Office and KVIK, they will hopefully have the first episode released this weekend. He added that there is an organizational transition of KVIK to be under the Communications Office. This week, there have been issues with WWU Cycling. Campus Recreation has set a rate for their travel reimbursement to much lower than the AS clubs. So he might be starting a new committee in the AS for sports club presidents where they can review sports club program issues.

**Bryce Hammer, VP for Governmental Affairs** stated that the Washington Student Association (WSA) talked about the state legislature adopting the Sexual Assault Prevention Recommendation that the Board saw last quarter but they haven't taken action yet. Randhawa and the other university presidents in WA testified in front of the House and Senate of higher education committees. She stated that legislative agenda is going well. Faculty Regent is being consider for WSU and UW but not for Eastern, Western Central or Evergreen because CWU's president is against it. The Seattle Times wrote an article about Western Lobby Day. WSA is looking at working on how to support undocumented students. She wondered if the Board would be interested in writing a resolution to encourage all state campuses to become sanctuary campuses. She added that she is working on putting together a form in LAC so outside groups can request funds directly from LAC. Structure Review have tentatively established what they are doing with the ESC, Resource and Outreach Programs (ROP) and Activities. Cheng and Rocque still need to come to review their jobs in Structure Review. They are going to start working on the agendas for Federal Lobby Day and Local Lobby Day and are putting together a Domestic Assault and Sexual Assault Lobby Day.

## **XI. OTHER BUSINESS**

*Cheng called the meeting back to order at 5:33pm.*

*Entering Executive Session at 5:35pm.*

*Exiting Executive Session at 6:34pm.*

*Entering Executive Session at 6:34pm.*

*Exiting Executive Session at 7:34pm.*

*Entering Executive Session at 7:34pm.*

*Exiting Executive Session at 7:49pm.*

*Cheng adjourned the meeting at 7:50pm.*