



## “AS Board Inauguration Event”

**Proposed Motion: “Approve the funding of NTE \$1,200 from FXXEHN for the Annual AS Board Inauguration Event”**

**Sponsor:** Stephanie Cheng, AS President

**Persons of Contact:** Sabrina Houck and Eric Alexander

**Guest Speaker:**

**Date:** 5/1/2017

**Attached Document-** None

### **Background & Context**

This is the 3<sup>rd</sup> annual AS Board Inauguration Event and it has not been operationalized because the AS Board wanted to see if it was event they should continue and they wanted to test it out first. This will be the last “tester year”, and it has previously been funded through the LEADS office and AS Board Discretionary.

### **Summary of Proposal**

This is to fund the set up and event services expenses, the food expenses, and any formal decorations and handouts, recognition awards, and service awards. This event is to thank the outgoing AS Board members and welcome the incoming AS Board members while putting on event for WWU’s community to recognize the significance of the AS Board and to show the significance of the transition.

### **Fiscal Impacts**

There would be up to \$1,200 spent on expenses. This event is open to all students and WWU and Bellingham’s community in order to recognize and celebrate the importance of student leadership.

Event Services (for set up, take down, security, and sound technicians) : NTE \$300

Catering (coffee, water, fruit, veggies, and desserts + Administrative Costs): NTE \$500

Pizza: 10 XL Pizza’s: NTE \$100

Bay Engraving: NTE \$300

Total: NTE \$1,200

*If financial impacts occur:*

What do you need to happen?

- Board’s approval to spend NTE \$1,200 from FXXEHN.*

### **Rationale**

Briefly describe why this proposal should happen.

Discussing with the current AS Board and those involved in the AS, the desire to continue this tradition has become clear and so we are moving forward with planning this year’s AS Board Inauguration Event.