

**Western Washington University Associated Students  
Board of Directors Meeting**

Thursday, April 6, 2017 VU 567

**AS Board Officers:** *Present:* Stephanie Cheng (President), Alex LaVallee (VP Activities), Erick Yanzon (VP Academic Affairs), Mary Moeller (VP for Business and Operations), Bryce Hammer (VP Governmental Affairs), and Wayne Rocque (VP for Student Life).

**Guest(s):**

**Advisor:** Eric Alexander (Associate Dean of Student Engagement and the Director of the Viking Union Facilities)

**MOTIONS**

**ASB-16-S-5** Approval of changing the name of the Associated Students Women’s center to the AS Womxn’s Identity Resource Center. *Passed.*

**ASB-16-S-6** Approval of changing the name of the Associated Students Women’s center to the AS Womxn’s Identity Resource Center. *Passed.*

*Stephanie Cheng, AS President, called the meeting to order at 12:05 p.m.*

***I. APPROVAL OF MINUTES***

***II. REVISIONS TO THE AGENDA***

***III. PUBLIC FORUM (comments from students and the community)***

***IV. INFORMATION ITEMS - Guests\****

**A. Viking Union Budget and Fee Proposal**

The board has had a hard time getting the committee together to have quorum so it is coming straight to the board. Greg, who works for the Viking Union gave an overdue of the VU facilities and services, gave a review of operating, non-operating and capital reserve projects, talked about upcoming projects and goals for the future. He said that the mission of the VU is to focus on core values of social justice—learning in development and celebration. The vision is inspiring and discovering the community. Part of the VU is to provide advising services. He talked about the history of the VU and the additional project of the ESC construction. He talked about the different facilities and services that the VU provides. He said that the Viking Union is small for its size—and that there is no more room for the additional space that is needed. He talked about the different VU statistics. Vender’s row allows students to have private spaces. The VU gets its finances from the S&A fee and the building free, two fees that are attached to student’s registration payments. Beyond that, he said that they have a few service fees for students. They are looking for a 2 dollar per student increase from students. He said that they have over 3 million dollars in expenses. He said that salaries and benefits are the largest expense, adding up with hourly employees as well as benefits. Additionally, utilities amount to a large expense. Repairs and maintenance are also a large expense. Lastly, institutional recharges are payed back to the institution. VU Facilities Expense by Program include all of the expenses that go out to the various programs submitted by the VU—the majority of them have salaries embedded in them. He then offered a quick summary of the increased expenditures. The budget has been requested to increase as well. He said that there has been an increase this year for operating equipment. The two-dollar increase would bring in an additional 82k in revenue—the last increase was fall 2017. He also talked about the non-operating capital reserve piece. The reserve currently

has 1.5 million in it. The budgeting from the reserve includes engaging in spaces, network infrastructure replacement, ADA parking at Lakewood and VU remodel planning. He said essentially they are going to put back 120,000 back into the budget. The ending balance is 1.3 million, so they have 900,000 dollars in reserves. He discussed the non-operating project proposals that this money is being saved to go into. They are considering doing some renovations within the VU in addition to the existing projects. This would install another 1.4 million dollars of renovation. They also need to replace all of the fire alarms within the VU and the key system/access control renewal. In summary, he is looking to increase the event services fees and increase the non-academic building fee. He then turned it over to the board to ask questions. Moeller asked if they are planning to install a gender-neutral restroom--he said that they are thinking of adding one to the 7<sup>th</sup> floor. He said that adding that to the scope would add even more strain to all of the things that they want to do. No one else had questions.

### **B. AS Review Assessment Suspension**

Emma wanted to bring this to the board but unfortunately, she cannot make the meetings. Morgan said that group met on Friday and it was proposed to suspend assessment of the AS review until next year. This is because Emma and Jeff were trying to do AS assessment and Communications Office assessment last year, and so she was unable to get around to recommendations. Therefore, the whole process is complete aside from the recommendations, which would be completed next fall quarter. The board will take a vote on it next week.

## **V. ACTION ITEMS - Guests\***

### **A. Womxns Center Restructure Proposal**

The only changes were the description of the job errors—so she wanted to know if the board wanted to add any edits to those. The positions are the WIRC coordinator, WIRC assistant coordinator for advocacy and peer support, the WIRC assistant coordinator for events and the WIRC assistant coordinator for creative identity programming. Abby said that there would be one position that is specifically in charge of event planning. The program is so that there is ensured space for woman and other gender identities on campus. Cervantes said that there would be an inlet for more volunteers to increase the functionality of it. Hayden talked about how over the past few years there has been a lot of discussion about what the event was going to be. There needs to be a grant fund for this program. The change that is probable to come up is the change in the budget—they are wanting requests from grant funds to not just go straight to the board but also through the budget committee.

**MOTION: ASB-16-S-6** by Cervantes

Approve the name of the AS Women's center to the AS Womxn's Identity Resource Center. Second: Rocque. Vote: 5-0-0 Action: *Passed*.

## **VI. PERSONNEL ITEMS (subject to immediate action)**

## **VII. ACTION ITEMS - Board\***

### **A. Academic Support Committee Charge and Charter**

Yanzon changed the Academic Support Committee to Academic Affairs council.

**MOTION: ASB-17-S-7** by Yanzon

Approve to change the name of the AS Women's center to the AS Womxn's Identity Resource Center. Second: Cervantes. Vote: 5-0-0 Action: *Passed*.

## **VIII. INFORMATION ITEMS - Board\***

### ***A. University Housing Representation and Advocacy Committee***

Rocque proposed the charge and charter. He wants to move it from info to action item within the meeting—his brief overview was that there needs to be committees so that workers are able to fight for their rights and advocate for themselves on a basic level. This committee will serve as a way for residents as well as residents advisors to come together to talk about grievances as well as make recommendations for what should happen in the future. This committee will be student centered and have one pro staff as well as an advisor. This committee will engage in advocacy and representations. The university has shown a lot of incompetence when it comes to equity and response—there is an absolute authority coming from the institution. Cervantes asked if the representative from the ESC is necessary because it is going to be very difficult to get someone from the ESC unless they are already involved in housing. Cervantes said that the vice chair should be someone within housing, rather than the ASVP for vice chair. Rocque said he wants to make the amendment to have staff as the chair, or the cultural coordinator. They decided that the vice chair would be someone that is elected from the committee. Cervantes said to put the ESC cultural coordinator on this committee. Moeller asked if they had thought about including an international student—the board concurred. Rocque asked if there were any other questions. Hayden said that he hoped they did not move it to an action item because he has many notes. He said that he has many concerns but that he thinks that there is a large potential and a need on our campus for it. Rocque said that right now the committee would only be one without any funding power. Rocque said that his position is overburdened with the complaints coming from the RA's and that the creation of this committee is time sensitive because there needs to be an outlet for the Residents to be involved in. Wayne asked if they could approve it and then bring it back next week after having a more detailed conversation with Hayden.

### ***B. Representation and Advocacy Initiative and UHRAC Rules of Operation***

Rocque said that his biggest question to the board is how much money could go into the committee and where the funds would be pulled from, and what the funds can and would be used for. Moeller said that it would make a lot of sense to make give this committee a grant referendum for the next two years. He said that this is a good idea because this committee may not necessary be needed within the next two years. Hayden asked what advocacy related purchasing grants are. Moeller said that she would love to work with Rocque about how they can fund this grant proposal. He said that people from the community will be able to come to the committee meetings too.

## ***IX. CONSENT ITEMS (subject to immediate action)***

### ***X. BOARD REPORTS***

**Stephanie Cheng, AS President** reported that she has received one application for the Student trustee selections. The deadline has been extended until 11:59 PM. She is going to meet with Sabah next week to address what this campus is doing in order to address advocacy issues. Galen, the local liaison, has asked if the board will be willing to testify at the next meeting in order to testify.

**Erick Yanzon, VP for Academic Affairs** reported that he met with Vanderstaay last Tuesday to discuss the accreditation process—for faculty senate they voted on moving. There is an academic committee on Monday in order to discuss how they can better support the academic committees. With the restructure of this position, he thought that it would make sense to have an advisor for the position in order to provide support to the committee and other committees who need it.

**Mary Moeller, VP for Business and Operations** reported that management council worked out the language for the scent free language signs and that it would come to the board for a final approval. The S&A fee budget proposal happened last Wednesday and the number were extremely accurate. She is very

excited about the possibility of increases this year, however, the Bill that would have decoupled S&A fees.

**Wayne Rocque VP for Student Life** reported that western preview had happened recently—Bryce and Alex and he talked recently with students about what the AS is and what the board would look like. He also wanted to point out that in that day there was a banner dropped in Fairhaven that said “drop your daughters off here.” He said that action has been very slow with this issue. The ROD did not think that it was appropriate to file an incident report. He said that they need to work to go about addressing these extremely scary reports.

## ***XI. OTHER BUSINESS***

***Stephanie Cheng, AS President, adjourned the meeting at 1:27 p.m.***