

**DRAFT**

**Western Washington University**  
**Services and Activities Fee Committee Meeting: Constituent Overview Presentations**  
**Wednesday, April 26, 2017**  
**Viking Union 462A**

**Present: Members:** Caitlin Sommers, Hayden Ramsay, Steve Vanderstaay, Steve Card, Bethany Drake, Sara Wilson, Carrie Rosendahl, Tina Loudon, Chris Bianco, Nanette Jackson, Eric Alexander, Marya Rybalka, Mary Moeller, Rebecca McLean, Ichi Kwon, Karl Sponberg, Recorder

**Absent:** Raquel Wilson, Adam Leonard

**Member Not Yet Appointed:** Faculty representative (voting member)

Chair Rosendahl called the meeting to order at 4:05 pm., and outlined the agenda:

- Approval of 19 April minutes
- Budget discussions & agreement on Committee recommendations
- Other business

**Minutes of 19 April 2017**

Ramsay moved, Drake seconded, to approve the minutes of 19 April 2017. By show of hands, the 19 April minutes passed unanimously.

**Budget discussions**

Following on from prior budget presentations, Chair Rosendahl called for concerns, comment, and discussion on three scenarios: 1) committee actions if fees are de-coupled from tuition; 2) actions if fees are not de-coupled; and c) Summer 2017 allocations. All committee members present reviewed constituent budget summaries and a diagram modeling changes effected in each scenario. There was broad discussion a range of options and alternative actions and responses.

At chair Rosendahl's prompt, Ramsay moved, Jackson seconded, that the committee adopt a statement proposing \$8 per quarter fee increase in a decoupling scenario. Rosendahl called for debate, there being none, the motion carried.

Rybalka said that, in the event of no fee increase, AS's priority is to sustain student jobs and high-demand programs, and services, and was affirmed by Moeller. There is general concern among all constituent groups due to the mandatory salary increases that each area is facing as well as increases in event service fees.

General discussion followed, a question arose as to whether, in the interests of time, an additional meeting be added for continued discussion. The group decided to remain and to try to reach some agreement of some options for distribution.

Loudon pointed out that there are two pieces to the decision of fees. Both the fee level and the percentage of allocations.

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There was common consent to keep a percentage of allocations static in a zero increase scenario. The breakdown would be as follows to allocate the FY18 request by the percentage each department requested:

**Table 1: Percentage Allocations for Academic Year Request by Constituent Group**

	<b>% Allocation for FY17</b>	<b>% Allocation for FY18</b>
<b>Associated Students</b>	42.40%	43.13%
<b>Athletics</b>	32.90%	32.82%
<b>Campus Recreation</b>	7.30%	7.02%
<b>DRAC</b>	17.40%	17.03%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

It was discussed that if tuition were to go up, would each constituent group just get additional funds based on these percentage allocations? Moeller expressed discomfort in doing that without taking into consideration the impact of minimum wage increases to each constituent group. Discussion followed on the impact of mandated salary increases to each area.

**Table 2: Mandated Salary Information**

	<b>Mandated Salary</b>	<b>% Allocation</b>
<b>Associated Students</b>	\$172,009	74.75%
<b>Athletics</b>	\$54,445	23.66%
<b>Campus Recreation</b>	\$0	0.00%
<b>DRAC</b>	\$3,649	1.59%
<b>Total</b>	<b>\$230,103</b>	<b>100.00%</b>

The committee developed the following options and scenario for continued discussion:

### **Option 1 – Assuming 0% Increase in Tuition**

Allocate to constituent groups by percentages based on last year's allocation allocations (see Table 1).

### **Option 2 – Assuming 0% Increase in Tuition with Additional Revenue**

Step 1: Allocate to constituent groups by percentages based on last year's allocation

Step 2: Once met, allocate additional revenue based on mandated salary percentages (Table 2) until full need (\$230,103) is met.

Step 3: Any additional revenue would then be allocated based on agreed upon percentages for FY18 Academic Year requests (Table 1).

**What if the legislature were to decouple S&A fees from tuition but place a cap on the S&A fee increase?** Apply the same steps as outlined in Option 2.

### **Other Business**

There being no other business or discussion for the good of the order, chair Rosendahl adjourned the meeting at 5:20 p.m.

Submitted by Karl Sponberg, Recorder and Sara Wilson, Administrative Coordinator