



**Western Washington University/Whatcom Transportation Authority  
Universal Bus Pass Contract Renewal**

**WWU’s Response to WTA’s Proposed Contract Renewal – Amendment #1**

From recent discussions, both internally here at Western and between both parties, the University intends to amend its counter-proposal document, dated February 7, 2017, and certain aspects of its content. The updated counter-proposal follows:

1. Annual payment shall continue to coordinate with the University’s academic year, which begins annually on September 1 and ends August 31.
2. Contract term – Fixed for Academic years 2017-2018, 2018-2019, 2019-2020 (three-years) beginning September 2017 with the option to renew for two 1-year extensions.
3. Contract Rate - WWU proposes a 5% increase from Academic Year 2016-2017 to apply towards Academic Year 2017-2018 and each year subsequent through Academic year 2020. The rate will remain fixed at that point for any extensions. Annual increases are calculated on the base payment for the final year of the 2012-2017 contract. The base rate for 2016-2017 is \$845,853. The 2016-2017 payment for 80X fare increase of \$12,518, added to the base rate, results in an adjusted base rate of \$858,371.
4. The University and WTA continue to work together to update processes and technology, improving bus pass distribution systems efficiency, and convenience for the students. As improvements develop and succeed, the University will continue to incur costs in the administration of the student bus pass. Through the term of this contract, the University will continue to receive the 5% administration credit.
5. Payment detail.

		Three Year Term			Extensions	
Academic Year	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
2016-2017 payment	\$816,079	5% increase	5% increase	5% increase		
Adjusted base rate	\$858,371	\$901,290	\$946,354	\$993,672	\$993,672	\$993,672
5% Credit for bus pass encoding		(45,064)	(47,318)	(49,684)	(49,684)	(49,684)
Payment		\$856,225	\$899,036	\$943,988	\$943,988	\$943,988

6. Definition of Full-Time Equivalent (FTE). For use within this agreement, FTE is defined as follows “FTE will be determined using the “WWU Total Student Enrollment, Full-Time Equivalent” numbers provided by the WWU Office of Institutional Research, using Winter/Spring/Summer of one academic year, and Fall of the next academic year, to span one Calendar Year, January – December.