

**Western Washington University Associated Students  
Board of Directors Meeting**

Thursday, May 25, 2017 OM 340

**AS Board Officers:** *Present:* Stephanie Cheng (President), Alex LaVallee (VP Activities), Erick Yanzon (VP Academic Affairs), Mary Moeller (VP for Business and Operations), Bryce Hammer (VP Governmental Affairs), and Wayne Rocque (VP for Student Life).

**Guest(s):** Raquel Wilson, Henry Poellet, Dr. Kunle Ojikutu

**Advisor:** Eric Alexander (Associate Dean of Student Engagement and the Director of the Viking Union Facilities).

## MOTIONS

- ASB-17-S-49** Approval of the AS Board of Directors Minutes from May 4<sup>th</sup>, May 11<sup>th</sup> and May 18<sup>th</sup>. *Passed.*
- ASB-17-S-50** Approval of the AS budget allocations with the amendments that the FXXBDS would be decreased to 1,700 dollars the FXXSBR-ASBDIV would be increased to 1,500 dollars and the FXSBR-ASBSDK would be increased to 8,765 and that the 1,600 in the FXXKIV would be moved to FXXMAR. *Passed.*
- ASB-17-S-51** Approval of the grant of \$22,500 from the serve funds for a period of two years to fund the implementation of legal services payed for buy an attorney for the legal services of the students.
- ASB-17-S-52** Approval of the \$22,907 from reserve funds for a period of 3 years to fund the newly developed Womxn's Identity Research Position for Assistant Advocacy and Peer support. *Passed.*
- ASB-17-S-53** Approval of the Student Technology Fee Print Quota Proposal from 250 for 50 prints for the 2018 cycle. *Passed.*
- ASB-17-S-54** Approval of the graduation cords not to exceed 1,750 from the FXXENF budget for employees who are graduating. *Passed.*
- ASB-17-S-55** Approval of the AS Programs Standard Consent items.

*Stephanie Cheng, AS President, called the meeting to order at 12:06 p.m.*

### I. APPROVAL OF MINUTES

***MOTION: ASB-17-S-49*** by Hammer.

Approval of the AS Board of Directors Minutes from May 4<sup>th</sup>, May 11<sup>th</sup> and May 18<sup>th</sup>.

Second: Cheng. Vote: 6-0-0. Action: *Passed.*

### II. REVISIONS TO THE AGENDA

### III. PUBLIC FORUM (comments from students and the community)

#### **IV. INFORMATION ITEMS - Guests\***

##### **A. Counseling, Health & Wellness Services**

Dr. Kunle Ojikutu came and talked about the process by which they decide how this budget should work. He said that they have an advisory committee that includes student representation. The advisory committee has approved this budget but now it needs to go through the board. They are going to be asking for an increase of about \$10 a quarter per student in order to generate \$420,000 a year. Out of that he said they are anticipating a 2% increase for classified staff for a \$78,515 increase and a 4% for professional staff for a total of \$133,870. Finally, they have student workers. He then introduced Jenna who helps put the budget together. He said that he really wants to highlight that they operate in a system where if a teacher is out sick you have to bring a temp so that the class can go in. So they budget for temps because that situation is difficult to predict. They budget about 15,000 dollars for this as well as a budget for pro staff budgeting for 50,000 dollars. He then compared this budget to different institutions. He said that the benefits that that they have in the program is that when a student comes to visit there would be no charge and no copay in the health system. They have payed psychiatrists so that students have the ability to visit them. 60% of the budget from the counseling center is from the State, only 40% is directly from the students. Hammer said that Central's fee is only going up by 3% and wondered how they are doing that with mandatory minimum wage increases. Jenna said that she was not aware but she knows that isn't their final budget. The state and legislative salary increases are all doing the same thing in Universities State wide. Because of the State budget, they have been able to get what the other institutions get. He said that he is more than happy to answer any questions that they have.

##### **B. Menstrual Product Survey Results**

Rocque said that recently he sent out a campus bullseye to gage the campus's needs for providing a service for menstrual products. They have had over 1,000 responses in the first week that it was sent out. They said that only 3% said no. The majority of people said that they would use the services in case of an emergency. He said that for a small amount of folks this would be their primary sources of menstrual hygiene products. The vast majority of people who have access to these products and the ones that do not struggle with cost. Comfort, absorbency and price are the biggest factors for why people choose different products. 86% would like to see campus wide expansion and 10.6 % said that the VU was fine. The vast majority of people said that the resident's halls and the dorms should be the next place after the VU that provides menstrual products. The Resource and Outreach Programs (ROP) and the women's center provides these services but many students do not know. 76.2% of students are not aware of the services. Rocque also asked students what their most sustainable answer for products. The best answer was organic cotton products. The last question assessed if there was a campus wide charger for students if they would be fine with it—45% people said that they would be fine with it. He is going to put the data into an info graph to look at results. The Vice-President of Free the Toiletries spoke and said that they have had a lot of funding issues. So far they have been providing menstrual products but all of it has been paid for out of pocket. Yanzon asked if they could do a grant to see if students are going to use these products and then operationalize later on if they are utilized. Rocque said that that was the hope. There a lot of people who are working towards this type of program. Sam said that Western could eventually have an outreach to the local community because students in younger grades need these resources just as much as college students do. LaVallee asked how the products would be displayed or given out. Rocque said that one option would be to have vending machines, or having lidded boxes with transparent cases. They products will be put in all restrooms. The thought is not to create a fee right now but just to assess if students will ever be willing to pay one. Alexander asked if there are any national companies who are sponsoring menstrual care products. The club leaders said that they did not know but that they are planning on going out and asking.

### **C. Whatcom Transportation Association (WTA) Contract Proposal**

Hammer said that her and Rocque have been meeting with University Administration and they have put together a contract with WTA for the next three years. The fee has only increased once before in the last 15 years. She then showed the proposal to WTA. They said that at first they just offered a student flat fee, but that WTA wanted it to be much higher. In the next 5 years the fee to the WTA will improve by 5% every year, but students will only have a fee increase in the last two years. There have been a few issues in the past, for instance, the reserves have had to drop in order absorb the cost, but it's not sustainable. WTA pays an extra \$400,000 every year in order to be able to afford the extra shuttles. Rocque said that as a minimum the 5% would be a good start but that we need to start giving back to our community in a sustainable way. Alexander said that there is no clear metric about how much per person WTA charges but they are trying to figure out how many students use the bus. The efficiency of the busses around Western is much higher so that is another thing to recognize in relation to the budget. He said that all but 2 million dollars of WTA's budget is funded through tax revenues. So all of this is in order to make up the difference so that they are not in debt. Yanzon asked if there is a way to track how many students use their bus pass. He said that about half of students use a bus pass daily. They said that they would see this again next week and then after the meeting they will meet with WTA

### **D. Proposal for Video Production**

This is for adding video to the Communications Office for videographer positions. One would be hourly and one would be salaried. This is so that one of the positions could oversee the other. One of these approvals is for job description. The Board looked over the job descriptions. The assistant videographer would be there for the summer as well to be trained and be able to utilize summer start, info fair and other events. It is critical to have more than one camera. Cervantes noted that if we approve this then we are going along with the dismantling of KVIK so that the board should think about that before they move further. LaVallee said that they have not discussed a response to the reaction to the end of KVIK. Mohammed and LaVallee will be working together to answer a lot of these questions. They are working for an answer within the next week. They are working with Peter and Shawn to get the clubs that are emerging from KVIK up and running before the end of the quarter.

### **E. Carry Forward Requests**

#### **V. ACTION ITEMS - Guests\***

##### **A. AS Budget Recommendations**

Poellet said that he did some research to find out how many students use the New York Times and he found that there is a substantial amount. Cervantes said that she would like to increase her budget to 1,250 for the year. The reason why she is doing this is because she spent her entire budget and she also supported a lot of programming this year, especially around the Justice Speaks. This money would be taken out of the Board discretionary fund. They decided to increase the budget for VP for Diversity to 1,500. LaVallee asked where he could find the literature on where all of the budgets are being spent. Operational enhancement is used to support the operations of the AS. This was initially set up like a reverse fund. This is to provide funding for opportunities that could not be predicted during the budget process. This budget hold 5,000 dollars but it needs to be reduced.

**MOTION: ASB-17-S-50** by Hammer.

Approval of the AS budget allocations with the amendments that the FXXBDS would be decreased to \$1,700 dollars the FXXSBR-ASBDIV would be increased to \$1,500 dollars and the FXSBR-

ASBSDK would be increased to \$8,765 and that the \$1,600 in the FXXKIV would be moved to FXXMAR.

Second: Cheng Vote: 7-0-0. Action: *Passed*.

**Stephanie Cheng left the meeting at 1:29 PM.**

### **B. Resource and Outreach Programs- Legal Services**

If both of these pass, they would succeed the grant cap. There were two documents, one that covers all of the Board accounts. There was available \$200,000 dollars to distribute. The grant cap has to do with the notion that they should not be expiring any more than \$50,000 in any given year. This year the cap was right below 50,000. The current grants were passed with the budget. Rocque asked if this budget was passed without the UHRAC grant. Wilson said that because this was a board approved grant it was outside of the budget process. Because the board preapproved this grant, it is approved. Moeller said that they should take a closer look at the reserves policy to find what it is that they are actually capable of doing. This is mostly a tool for them to see what is going on with the budget. Because this grant will not come back to be operationalized as a student fee, Moeller said that in the future the successor should go back and look at how to make it institutionalized. Hammer said she is fine with passing it today, but she doesn't think that mandating it goes before budget committee would be good because they don't always know if its going to be passed.

**MOTION: ASB-17-S-51** by Yanzon

Approval of the grant of \$22,500 from the serve funds for a period of two years to fund the implementation of legal services payed for buy an attorney for the legal services of the students.

Second: Cheng. Vote: 6-0-0. Action: *Passed*.

### **C. Resource and Outreach Programs – WIRC**

**MOTION: ASB-17-S-52** by Hammer

Approval of the \$22,907 from reserve funds for a period of 3 years to fund the newly developed Womxn's Identity Research Position for Assistant Advocacy and Peer support.

Second: Rocque. Vote: 5-0-0. Action: *Passed*.

## **VI. PERSONNEL ITEMS (subject to immediate action)**

### **VII. ACTION ITEMS - Board\***

#### **A. Sexual Assault at WWU**

Rocque made some edits to the letter but need to make more edits, so he will bring it back next week.

#### **B. Student Technology Fee Print Quota Proposal**

**MOTION: ASB-17-S-53** by Hammer.

Approval of the Student Technology Fee Print Quota Proposal from 250 for 50 prints for the 2018 cycle.

Second: Moeller. Vote: 5-0-0. Action: *Passed*.

#### **C. AS Graduation Cords Proposal**

This will go to employees and interns both hourly and salaried but not volunteers. This will make it so graduating seniors this quarter will get a cord. They went with option A which included a price range not to exceed \$1,750.

**MOTION: ASB-17-S-54** by Hammer.

Approval of the graduation cords not to exceed \$1,750 from the FXXENF budget for employees who are graduating.

Second: Moeller. Vote: 5-1-0. Action: *Passed*.

## VIII. INFORMATION ITEMS - Board\*

### A. Environmental Center Recommendations

This was tabled to the next meeting.

## IX. CONSENT ITEMS (subject to immediate action)

### A. AS Program Standards

**MOTION: ASB-17-S-55** by Yanzon.

Approval of the AS Programs Standard Consent items.

Second: Hammer. Vote: 6-0-0. Action: *Passed*.

## X. BOARD REPORTS

**Stephanie Cheng, AS President** did not give a report.

**Mary Moeller, ASVP for Business and Operation** left the meeting at 2:00.

**Bryce Hammer, VP for Governmental Affairs** reported that she is meeting with WTA to propose what they saw today next Thursday. The Representation and Engagement Programs is thinking about changing their names.

**Erick Yanzon, VP for Academic Shared Governance** reported that the University also went through the strategic planning draft and that they should be having a conversation about it during the summer board orientation. The Academic Affairs Council will have one more meeting next week to go over the 474 responses. ACC has changed the credit hour policy.

**Aleyda Cervantes, VP for Diversity** reported that she is meeting with the architect next week. She said she is meeting with Linda Beckman today to go over the budget for the multi-cultural center. She said that she is going to be doing a workshop with Erick for the multi-cultural center. She said that there is increasing competition and lack of community within the ESC. She said that she didn't think that she put enough work into the ESC internally. She said that there needs to be more programming and there needs to be a full restructure. The night market went great but there weren't any foods that actually reflecting their cultures.

**Alex LaVallee, VP for Activities** reported that there are four new clubs on campus. They had their last activities council last week and the council gave some good feedback on how they fund conference funding for clubs. They also went to UPRC with Erick. A lot of employees of the university were complaining about horrible working conditions.

**Wayne Rocque, VP for Student Life** had no report.

**XI. OTHER BUSINESS**

**\* All agenda items are subject to immediate action**

**Note: Proposed motions show what is being requested. The actual motion passed may be different.**

*Aleyda Cervantes, ASVP for Diversity, adjourned the meeting at 2:18 p.m.*