Western Washington University Associated Students
AS BOARD OF DIRECTORS
Thursday, October 26th 2017 Old Main 340

AS Board Officers: Present: Simrun Chhabra (President), Hunter Eider (VP Academics), Julia Rutledge (VP Activities), Alex LaVallee (VP BusOps), Erick Yanzon (VP Diversity), Ana Ramirez (VP Governmental Affairs), and Annie Gordon (VP Student Life)

Advisor(s): Eric Alexander (Advisor)

Guest(s): Jonathan Riopelle (SAF Coordinator), Linda Beckman, Emma Agte, Shannon Ouzts

MOTIONS

ASB-17-F-16 Approval of the AS Board of Directors Minutes of October 5th 2017. Passed

ASB-17-F-17 Approval to redistribute the salary, in equal parts, that would be going to the AS VP for Governmental Affairs from FXXBAD to FXXEPR and FXXVER totally $1469 in each budget. Passed

ASB-17-F-18 Approve the updated Legislative Affairs Council Charge and Charter and the Rules of Operations. Passed

ASB-17-F-19 Approval of the Activities Council Charge and Charter with changing it from five different clubs to three different clubs. Passed

ASB-17-F-20 Approval of the Academic Affairs Council Charge and Charter, with the change that the Associate Dean of Student Engagement and the Director of the Viking Union be in an advisory role to this position. Passed

ASB-17-F-21 Approval of the committee appointment with the exception of Walter Lynch to Activities Council. Passed

Alex LaVallee, AS VP for Business and Operations, called the meeting to order at 8:08 a.m.

I. APPROVAL OF MINUTES

MOTION: ASB-17-F-16 By Gordon
Approve the AS Board of Directors Minutes of October 5th 2017.
Second: Ramirez Vote: 5 - 0 - 0 Action: Pass

II. REVISIONS TO THE AGENDA
Table item A under Information Items – Guests until guests arrive.

III. PUBLIC FORUM (comments from students and the community)

IV. INFORMATION ITEMS - Guests*

A. Sustainable Action Fund Outreach Coordinator
LaVallee said that a guest from the Office of Sustainability is here to talk about the Sustainable Action Fund Outreach Coordinator. Himself and representative Gordon went to the AS personnel committee and discussed the transfer of the Sustainable Fund Outreach Coordinator, who is currently stationed with the ASP to be fully passed over to the Office of Sustainability. In the Office of Sustainability there is a position much like the Sustainable Fund Outreach Coordinator with slightly different responsibilities reporting to different people and being paid differently. Jonathan Riopelle introduced himself as the Coordinator for the Sustainable Action Fund. He explained how last year he worked to bring equity to the Education Coordinator and Projects Coordinator in the Office of Sustainability. The Education Coordinator, a student position is hired by the AS and the Projects Coordinator by the Office of Sustainability. The position hired by the AS is salaried, the other student position that works in their office is not salaried. Funds are transferred from the Office of Sustainability to the AS so the AS can pay the Education Coordinator. The Education Coordinator also has to attend two different two week trainings that overlap. Riopelle’s proposal removes the position from the AS for the purpose of hiring, the only thing that changes is the hiring/training process. Gordon asked if the shift would change the accountability to the student fund. LaVallee said they have brought this to the Personnel Committee and it was approved. Riopelle said that the AS Board needs to validate the resolution of the Personnel Committee. Alexander clarified that another reason for the change is to change who the position reports to. Rutledge asked if this was an issue brought up by the person holding the position. Riopelle answered that it was brought up to him last year by the person who held the position. Alexander recommended that Riopelle bring an updated job description to the Board so that the board could approve it, and turn over that position to the Office of Sustainability. Rutledge said that if it’s not going to be an AS Position it shouldn’t have an AS job description. LaVallee said that he would bring an updated description to vote on at the next meeting. LaVallee yielded the chair to Chhabra.

B. Resource and Outreach Programs Laptop Proposal
Yanzon spoke on the Resource and Outreach Programs (ROP) laptop proposal. The Women’s center changed its name to the Womxn’s Identity Resource Center (WIRC). Both the WIRC and the Social Issues Resource Center (SIRC) can’t have more than two computers in their current office due to space limitations. The Veterans Outreach Center also doesn’t have appropriate computers. His proposal is to give those three offices laptops for their exclusive use. It will cost four thousand dollars. Chhabra asked if they expressed need for laptops or desktops. Yanzon clarified that they couldn’t use desktops and that the money was coming out of the FXXCRR (Computer Replacement Reserve). Houck confirmed that the FXXCRR has a cap on how much goes into it a year and how much can come out of it, where as the equipment grant is to purchase new equipment that is FXXGRR that should be used because it is for new equipment whereas FXXCRR is for replacing already purchased equipment. Alexander brought up that someone from the Communications Office had asked for a laptop as well and they will be seeing that proposal shortly.

C. Reapplication and Redirection of a Portion of the Non-Academic Building Fee
LaVallee talked on the reapplication of a portion of the NABF (Non-Academic Building Fee). The fee is used to pay off a bond debt of the Viking Union and is also put towards some of the operational budget of the VU. The bond got refinanced off in 2015 and now there is a hundred and ten thousand dollars of saving for year, this proposal would apply that to assist in the construction of the Multicultural Center. The second part of the proposal is the reaffirmation and redirection of the NABF and the proposal would simply continue the current use of the fund and give the Board the ability to reduce the fee. Beckman elaborate on the proposal and said that the reason this proposal is necessary is because the original fee is stated as voluntary, but the university wants to
pledge the money towards bonds so it has to keep going. Rutledge asked how long the hundred and ten thousand would be going to the project. Beckman said that they were pledging twenty-five year bonds. Chhabra clarified that voluntary meant the AS Board choose to impose the fee. Yanzon asked what the process of raising this fee would be. Alexander said that the final approval lies with the Board of Trustees. LaVallee said he would bring it back with amended language next week.

V. ACTION ITEMS - Guests*

VI. PERSONNEL ITEMS (subject to immediate action)

VII. ACTION ITEMS - Board*

A. Redistribution of Unspent Salary Funds to ESC and REP
Ramirez explains her motion. The motion splits the money her position would be paid between the representation offices voter education budget and the ESC programming budget LaVallee asks if the period in the middle of the page is a problem. Rutledge asks if the apostrophe missing from the possessive “it’s” is a problem.

*MOTION: ASB-17-F-17 By Ramirez
Approval to redistribute the salary, in equal parts, that would be going to the AS VP for Go Affairs from FXXBAD to FXXEPR and FXXVER totally $1469 in each budget.
Second: Yanzon    Vote: 7 - 0 - 0    Action: Pass

B. Legislative Affairs Council Charge & Charter & Rules of Operation
Ramirez explains that this is an update to the LAC rules. It adds a student advisory council member.

*MOTION: ASB-17-F-18 By Ramirez
Approve the updated Legislative Affairs Council Charge and Charter and the Rules of Operations.
Second: Gordon    Vote: 7 - 0 - 0    Action: Pass

C. Activities Council Charge and Charter
Rutledge explained that the Activities Council Charge and Charter was amended to say three reps not five clubs.

*MOTION: ASB-17-F-19 By Rutledge

D. Activities Council Charge and Charter, with the stipulated changes.
Second: Gordon    Vote: 7 - 0 - 0    Action: Pass

E. Academic Affairs Council Charge and Charter
Eider explained that nothing has changed since last time they saw this.

*MOTION: ASB-17-F-20 By Eider
Academic Affairs Council Charge and Charter, with the change that the Associate Dean of Student Engagement and the Director of the Viking Union be in an advisory role to this position.
Second: Ramirez    Vote: 5 - 0 - 0    Action: Pass

IV. INFORMATION ITEMS

A. AS Budget Committee Charge and Charter
LaVallee reviewed the Budget Committee Charge and Charter, talking over revisions including number of members from various departments and some wording changes.

B. AS Student Enhancement Fund Charge and Charter
LaVallee talked about the changes to the Student Enhancement Fund Committee. He is suggesting the removal of the AS Clubs representative and adding the AS Clubs Business Director. He thought adding a student-at-large would help out the balance of this committee. Yanzon asked why the ESC has a representative on this committee? ESC people can’t request money without going through ESC Steering anyway. LaVallee said that he thinks it was originally done to guarantee diversity but that’s not how it plays out. Yanzon agreed. Yanzon asked when it was appropriate for ESC students to go to the SEF for funding instead of the ESC President’s Council. Rutledge replied that the SEF is for individual students who want to go to events. LaVallee said that this year he hoped to provide more clarity about what fund is for what.

C. Facilities and Services Council Charge and Charter
LaVallee summarized the Facilities and Services Council Charge and Charter. Membership changed from two students at large to one student at large. One Management Council representative was added and the AS President was added as a vice chair. The student representatives for the Viking Union Outdoor Center, Child Development Center, Publicity Center and Lakewood were all removed. Agte asked why the positions were removed. LaVallee responded that this committee has not historically made quorum so he lowered the number of members. Chhabra suggested that instead of the AS President the AS VP for Activities should serve as vice chair. Alexander brought up that it’s possible that the student positions shouldn’t be removed solely on last year. LaVallee said that based on the fact that it was an advisory committee he didn’t think it was necessary. Houck said that this committee has always been hard to organize, and wondered if there was a middle ground. Gordon said she disagrees with the approach of cutting people and thinks there’s a better, more creative way that gives more input to the actual organizations affected. Ramirez suggested adding as needed members. Hayden clarified the purpose of the council, it doesn’t advise the Board, it advises the Director of VU Facilities. The advice has always been taken into consideration and they had advisory capacity over the VU budget priorities. Some of the fault of not having a functioning council is that staff haven’t been giving them projects. Eider said that he thought that there should be two VU representatives and that the Board should move on to the next item. Item was tabled.

D. Underrepresented Student Employee Council Charge and Charter
Yanzon went over the Underrepresented Student Employee Council Charge and Charter. There was a new position created in the WIRC last year, the Coordinator for Advocacy and Support. He added the AS Personnel Director to be a non-voting member on the committee so they could give input. Chhabra asked who the vice chair would be, and asked if the people on it wanted to be on the committee. Yanzon said he would asked around.

E. Student Technology Fee and Renewal Committee Charge and Charter
Eider presented the Student Technology Fee Renewal Committee Charge and Charter. He switched the student senator position to student-at-large. Yanzon elaborated a bit because he held that position last year. Chhabra asked why it was at the discretion of the AS president. Hunter said he didn’t know why and they could change that. Yanzon said that he thinks there should be more committee members because this is such a big fee, he also said to add a secretary.

IX. CONSENT ITEMS (subject to immediate action)
A. Committee Appointments

**AS Legislative Affairs Council**
Giovanna Orecchio  
Zoe Evans Agnew

**AS Activities Council**
Noble Solana Walkinshaw  
Walter Lutsch

**AS Student Disability Advocacy Committee**
Lily Taylor

**AS Elections Board**
Brandan O’Neil

**Academic Affairs Council**
Kaylee Martig

**Academic Honesty Board**
Campus Dinning Committee
Reganne Hoirup

**Disability Advisory Committee**
Kaylee Martig  
Elmer Carampot  
Allison Johnson

**Sustainability Advisory Committee**
Chezelle Whittaker

**University Sustainability Advisory Committee**
Reganne Hoirup  
Crow Chloupek

**AS Budget Committee**
Jordan Lucia  
Lauren Scriver

*MOTION: ASB-17-F-21* by Eider
To Approve the Committee appointments with the Exception of Walter Lynch to Activities Council
Second: Rutledge     Vote: 7 - 0 - 0      Action: Passed

X. BOARD REPORTS

Simrun Chhabra, AS President reported that she was working on the outline of how the Board
reports should look and would be sending out an outline next week. She also said that she got an
email from Caroline Neilson and that she needed an AS officer to serve on the student publications
council. Rutledge responded that she would handle it.

Hunter Eider, VP for Academic Affairs reported that he was looking for ten people to get
quorum for the Academic Affairs Council.

Julia Rutledge, VP for Activities reported that she had another meeting of the Board design
committee she was on and wondered if the was a logo the rest of the Board wanted and how to
design the office.

Erick Yanzon, VP for Diversity reported that Michael Dumas was going to be here tonight for
Justice Speaks. The Oregon Students of Color Conference is going to be on the 19th and
applications are now open and due soon. They’re taking eight to ten students. Tomorrow they are
going to have a celebration for Abby Ramos as the interim ROP Director for the work she’s done
for the AS.

Ana Ramirez, VP for Governmental Affairs reported that she is also looking for quorum in her
committee.

Annie Gordon, VP for Student Life reported that they didn’t bring the smoking on campus topic
up today because she is going to an RHA meeting to discuss it first. Gordon introduced the RHA
president to the Board.

Alex LaVallee, VP for Business and Operations reported that the Business Committee met and he
is going to be meeting with their Business Director to come up with something to present to the
Board. They’re going to talk about the deficit because of the S&A fee being decoupled from tuition
in the state legislative budget. There is new news on that which is exciting. He’ll be preparing a
presentation on the grants that will be ending this year. For those grants to be operationalized there
would have to be huge cuts to existing AS Programs. It was expressed to him that the AS Board,
when there is an item with some fiscal impact, there is a request that it be passed on to the AS
Business Director so they are in the loop. He’s going to look to establish a procedure with the Business
Director so this is easier to understand in the future. Personnel Committee met and decided that Work
Study position descriptions will not have to come to the AS Board to be approved. Management
Council met and approved eleven hundred dollars for the programming budget of the WIRC for an
upcoming speaker. He will be bringing to the Board a new committee to supplement the restructure
committee. He is also hoping to bring an amended job description for the AS VP for Business and
Operations as it has become clear that the amount of things in the job description is numerous and
oppressive to the position holder, given that the position will be dissolved and it’s duties distributed
next year he is hoping to get that process started now.

XIII. OTHER BUSINESS
LaVallee said the AS President had left the room and he would assume chair of the AS Board Meeting at 9:54 a.m. and he called the meeting to a close. LaVallee said they would table the earlier item until next week.

*The meeting was adjourned by acclamation at 9:54 a.m.*