

## SEF Committee Standards of Fairness and Equity

Each committee member is held to following standards of fairness and equity when assessing student applications, and is expected to comply to these standards for the duration of their membership in the committee.

**Committee standards are listed as follows, in no particular order:**

- ✓ Committee members must evaluate student applications based on the applicants' justifications listed in the student application(s).
- ✓ Committee members must **not** evaluate student applications based on the applicants' personal status or institutional affiliations, or personal connections with the applicant(s) or applicant group(s).
- ✓ Committee members must hold each applicant accountable to the same, consistent personal standards they are utilizing to assess applications, in addition to the rubric criteria.
- ✓ Committee members must provide adequate reasoning for their assessments if requested by fellow committee members.
- ✓ Committee members must exercise standards of financial equity when assessing student applications; applications may **only** receive priority or preference based on criteria outlined in the SEF official guidelines/rubric.
- ✓ Committee members must **not** exercise personal bias when assessing student applications.
- ✓ Committee members must **not** seek to sabotage or destroy the chances of the applicant(s) to receive SEF funding.
- ✓ Committee members must **not** seek to deny or reduce the amount of SEF funding awarded to the applicant(s) based on reasons unrelated to the rubric criteria.
- ✓ Committee members are requested to **abstain** from assessing any student application(s) if they have personal investment or connections in the applicant or applicant group.
- ✓ Committee members are requested to **abstain** from any assessing student application(s) if they feel, for any reason, that they are unable to assess that application(s) fairly and equitably.

