SERVICES AND ACTIVITIES FEE COMMITTEE

CHARGE:

To evaluate existing and proposed programs and program priorities each year. To propose the level of services and activities (S & A) fees assessed upon Western Washington University students. To propose the distribution of S & A fees among student activities and programs. To submit its budget recommendations and program priorities to the Board of Trustees for approval.

MEMBERSHIP:

Voting Members (7)

1. faculty representative from a non-S & A Fee funded department who is appointed by the President
2. students representing the constituent areas
   2 from Associated Students
   2 from Athletics & IMA/Club Sports (1 student for each)
   2 from Department Related Activities (DRAC)

Selection process: Each area designates 2 students subject to approval by the Associated Students.

Non-voting members (6)

1. advisors, one from each constituent area
2. designee from Vice President for Student Affairs

CHAIRPERSON:

The chairperson is elected on an annual basis by the Committee.

REPORTAGE:

The S & A Fee Committee reports to the Board of Trustees. The Committee shall be responsible for communicating its recommendation to the administration, the Associated Students and all S & A funded areas.
MEETINGS:

The S & A Fee Committee shall meet as often as necessary. The chairperson, in consultation with the membership, will establish a regular meeting time. Meetings of the Committee shall be called by the chairperson or when requested by three of the seated voting membership. A minimum of 24 hours notice is required. A quorum shall exist when the majority of the seated voting membership is in attendance.

Revised by S & A Fee Committee, Fall 2008
Revised by S & A Fee Committee, April 2004
Approved by University Services Council May 24, 1991
Process approved by Associated Students Motion 91S-255