I. CHARGE

II. MEMBERSHIP

Secretary (non-voting)
Adviser (non-voting)

III. CHAIR

The Chairperson shall be the (s)he shall convene the meetings, approve agendas, and preside at all meetings. The Vice-Chairperson shall be (s)he shall acts in the absence of the Chairperson.

IV. MEETINGS

Meetings shall be called by the Chair. The committee shall meet at least once per quarter, with a minimum of twenty four (24) hours notice. Meetings may also be called by any member with support of at least twenty-five (25%) of the seated, voting membership.

V. VOTING

In order for a motion to pass, it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

In order for a motion to pass, it must obtain a majority of the legal votes cast, but no less than four (4) affirmative votes. An abstention shall not count as a legal vote cast.

Decisions shall be made by consensus. If consensus cannot be made, any voting member can make a motion. In order for a motion to pass it must obtain a majority of the legal votes cast. An abstention shall not count as a legal vote cast.

As this committee has no final decision making authority, voting is not necessary.

VI. QUORUM

A majority of the voting membership shall constitute a quorum. If a quorum is not present, the Chair will adjourn the meeting and reschedule to a new day and hour.
VII. AMENDMENTS  This Charter may be amended by a majority vote of the Board of Directors.

VIII. RULES OF OPERATION  The committee may adopt and amend rules of operation governing its operation by a majority vote of the committee, subject to review or approval by the Board of Directors.

IX. REPORTAGE  This committee shall report to the Board of Directors through .