

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, October 19, 2015

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Clubs), George Vadino (Club Representative), Anujin Ganbat (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Ryan Roberts (AS Club Business Director), Nicole Carroll (Student at Large)

Absent: None

Guests: Lori Vail (of Pottery Club), Stephanie Sisson (of Mariachi de WWU), Rose Rice-Pelepko (of Students for sustainable Food), Hannah Flotlin (of Animal Rights Club), K.D. Hardy (of Mariachi de WWU), Flor Reyes, (of Mariachi de WWU), Pedro Perez (of Mariachi de WWU), Losa Berhane (of AVID Alumni Association), Taylor Council (of CSCMP), Trisha Patterson (of Students for Sustainable Water), Derek Denenny (of Anthropology Club)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Motions

AC-15-F-15- Recognition of AVID Alumni Association as an Associated Students club under the category of Academic/Departmental. - **PASSED**

AC-15-F-16- Recognition of Council of Supply Chain Management Professionals as an Associated Students club under the category of Academic/Departmental -**PASSED**

AC-15-F-17- Approval of \$1750 dollars in the form of a grant to Net Impact club from Club Conference Funding. - **PASSED**

AC-15-F-18- Approval of \$890 from Grants, Loans, and Underwrites in the form of a grant to Pottery Club. - **PASSED**

AC-15-F-19- Approval of \$3800 to Mariachi de Western Washington University in the form of a grant from Grant, Loans, and Underwrites. - **PASSED**

AC-15-F-20- Approval of \$700 to Mariachi de Western Washington University in the form of an underwrite from Grant, Loans, and Underwrites. - **PASSED**

AC-15-F-21- Approval of \$700 to Mariachi de Western Washington University in the form of an underwrite from Grant, Loans, and Underwrites with the stipulation that the money can only be used on shipping costs. - **PASSED**

AC-15-F-22- Approval of \$140 in the form of a grant to Anthropology Club from Grant, Loans, and Underwrites. - **PASSED**

AC-15-F-23- Allow Fire Ecology Club to use extra funding granted by the council from the previous year for transportation during their conference. - **PASSED**

Israel Ríos, A.S. Vice President for Activities, called the meeting to order at 6:05p.m. October 19, 2015.

I. REVISIONS TO THE AGENDA

Hayden announced that the Council had a guest from Students for Fire Ecology. Rios suggested the Council add their business to Other Business.

Rios added in his update on summer happenings of Actives Council to the Agenda.

II. SUMMER UPDATE

Rios said that he and Hayden approved some new clubs, Golden Key at Western, WWU Judo, and Mariachi de Western Washington University. He said that Activities Council approved \$700 grant to Acapella club which was a previous grant that would have expired at the end of the year. He said that they also approved \$15,000 grant from the Large Event Opportunity Fund for AS Pop for a show they were going to have, but got canceled.

III. CLUB RECOGNITION

a. AVID Alumni Association

Losa Berhane said that AVID was a program placed in High School and Colleges targeted at low income and underrepresented students and provides help with Secondary Education. She said that AVID provides resources like help with college applications and prep. She said that they want to bring AVID to Western as a club to continue the support students had in elementary and high school. She said that the recognition as a club would allow them to table and get information out there so that students know about resources like internships and scholarships. Lutsch asked if there was an existing framework for AVID's college activities. Berhane said that the AVID liaison was named Andrea and they have been trained to provide resources on our campus. Rios asked how many students were interested in the club. Berhane answered that a pool of 200 students qualified, but the club was not able to reach them because of accessibility. She said they have contacted thirty prospective participants. Ganbat asked what AVID stands for. She replied that AVID stood for Academic via Interpersonal Determination. Carroll asked what makes a students qualified for AVID. Berhane answered that low income students are the primary students that qualify, especially low income students of color as well as first generation students. Ganbat asked if there are specific income qualifications or

if a student can self-identify as low income. Berhane answered that the club has been carrying on with traditional qualifications set by the high school programs and be a place where AVID members carry on their experience and support from high school into the college realm, but the college level club was willing to take those who have no experience with AVID. Lutsch mentioned that AS clubs are meant to be open to anyone and asked Hayden what the line is between exclusion when it comes to outside organizations. Hayden clarified that AVID was open to all students at Western Washington University and provides inclusion to those in and out of the program. He said that the only limitations when dealing with outside organizations could be honorary exclusion such as GPA or major associated on the national scale. He said that the club could or could not adhere to national standards as long as there was communication between them and the organization. He also said that events of the club needed to be open to everyone. He said that limited membership clubs cannot get money other than loan from Activities Council.

Motion AC-15-F-15 by LaVallee

Moved to recognize AVID Alumni Association as an Associated Students club under the category of Academic/Departmental.

Seconded: Carroll Vote: 7-0-0 **PASSED**

b. Council of Supply Chain Management Professionals (CSCMP)

Taylor Council treasurer for Western Washington University's chapter of CSCMP. He said that their club is associated with APEX which gives a lot of information to business majors, but wants this chapter to be more project based and locally affiliated. He said that the club planned to host skill workshops and networking events in the community to both help the community and build their own skills. LaVallee asked for clarification on the difference between CSCMP (Council of Supply Chain Management Professionals) and APEX. Council said that APEX was more informational and CSCMP as a club was meant to be more focused on projects and events to build skill sets. Roberts asked if any local organizations were interested or willing to work with. Council said that the club is close with their advisor is willing to help host workshops. He said that the club needs to work on more local communication, but said that the club has great support for when they do. LaVallee asked if the club was already a CVE club. Council replied that yes they are approved for CVE, but that the club is meant to be open to everyone. Hayden asked if they were going to collaborate with any other clubs, specifically the campus factory club. Council said that they had not

considered. Hayden explained that the campus factory group was a interdisciplinary club including supply chain management and promotion and design. He explained the club as different focused coming together to become a business simulator. Ganbat asked for a detailed sum up of activities of the club. Council said that their last officer meeting was brain storming and they want to get involved locally with local process improvements and also professional workshop on aspects such as dinner etiquette or how to interview. He said that the club has talked to a rep from Google and the stressed teaching skill sets. He added that the club is affiliated with a bigger organization and want to have events for everyone at Western and also membership events for the larger organization. Rios asked how much the membership fees were for the larger organization. Council said the fee was \$45. Rios asked if there was any help for students who could not afford the fee. Council said that any students who does not pay the fee cannot belong to the bigger organization, but anyone can be a part of the club. He also said that their club was in the process of getting Seed money through scholarship. Hayden asked if \$45 went to the national organization. Council said that yes and that the club does not receive any of those funds. LaVallee asked if when doing consultant work there might be compensation or payment. Hayden elaborated that if the club provides a service the money goes to their club account. Council said that they had considered fund raising.

Motion AC-15-F-16 by Carroll

Moved to recognize Council of Supply Chain Management Professionals as an Associated Students club under the category of Academic / Departmental.

Seconded: Roberts Vote: 7-0-0 **PASSED**

IV. ACTION ITEMS

a. Net Impact (\$1750)

Rios asked for updates from Kate Thompson. Thompson said that the club was getting funding from CBE which would have matched the funds from Activities Council and that they had Launched a Go-Fund-Me campaign for their conference. She said that they reached out to the conference and they granted the club four 20% of discounts and one 25% discount to contribute to ticket costs. Lutsch asked Hayden about Go-Fund-Me campaigns in regards to club funding. Hayden said it was a gray area and they have allowed clubs to have online funding campaigns on a case by case. He explained that the Business side of the AS did not particularly love the campaigns because the funding went into an outside account

temporarily. He said that Western supported students being able to start online campaigns because they were effective. He mentioned that they could do something similar through Western and have a URL created to get donations. Thompson was confused by Hayden's statement and clarified that the Go-Fund-Me was separate. Hayden asked the campaign was for the club as a whole or individuals within the club. Thompson said the campaign would have been for individual funding. Hayden brought up Quidditch Go-Fund-Me which they had tried to use for their competition travel expenses. Roberts asked for clarification that campaigns are accepted for both individuals and AS clubs. Hayden said that the AS would like to know about any campaigns. Lutsch clarified that all club money had to go into their club account, but individuals could keep raised for individual campaigns. LaVallee asked if the new discounts changed the total of the request. Thompson said no because even with the CBE matching the club members still had to pay out of pocket. She said that the funds would cover \$350 per person and tickets were \$400. Carroll asked if there was a general number per person Activities Council had funded in the past. Hayden said that the average varied from year to year, but \$200 was a lot and \$50-\$ 150 was normal. LaVallee asked if CBE matching would be the same if Activities Council decided to lower the funds they received. Thompson said yes, that if Activities Council granted Net Impact less funding that CBE would also grant them less funding. She said that currently the request stood at ten participants at \$175 each for a total of \$1750.

Motion AC-15-F-17 by Carroll

Moved to approve \$1750 dollars in the form of a grant to Net Impact club from Club Conference Funding.

Seconded: Vadino Vote: 6-0-1 **PASSED**

b. Pottery Club (\$1335)

Lori Vail updated that the pottery sale was not as successful as they had hoped. She said that they planned to have another sale for Christmas time. Rios clarified that the request was for startup costs and asked how sustainable the club was going to be in the future. Vail answered that they intended to be very stable and stick around for a long time. She said that people were surprised there was not a pottery club at Western already. She said that they hope the lab fees pay for themselves. She said that the request was for funds towards startup supplies and the club planned to host pottery sales to generate funds for supplies in the future. Lutsch asked about the clerical error as to the total funding the club needs for one year and asked about the total for a quarter as well. Vail said total for Fall Quarter was \$895 and the club planned to contribute \$600. Lutsch asked if the Council solely funded Fall Quarter what funding would the club require. Vail said that the club was waving five members' fees which

brought the total to \$445 needed from the Council. Carroll said that it would be good to fund the club one quarter at a time because they were a new club. Rios countered that applying for Activities Council funds is a long process and that half way of Fall Quarter had practically passed. He suggested funding two quarters as a compromise, bringing the request to a total of \$890. LaVallee agreed.

Motion AC-15-F-18 by Lutsch

Moved to approve the total of \$890 from Grants, Loans, and Underwrites in the form of a grant to Pottery Club.

Seconded: Ganbat Vote: 7-0-0 **PASSED**

c. Mariachi de Western Washington University (\$6800)

Pedro Perez referred to the list of questions that had been emailed to him from the Council. He said that in regards to underwrites, loans, and fund raising the club would be spending their first year practicing in order to be able to perform. He stressed a need to get involved with campus and the community. He said that towards the end of the club the club intended on performing for \$250 for 15 minutes. He said that bake sales or pondusa sales would take too long to raise enough money for one instrument. He said that the club would rather spend time gaining experience. He said in regards to startup funds and that the club will not be at a performance level until later in the year. He said in regards to future funding that the startup funds are going towards instruments to be able to begin practice. He brought out a five string vihuela from a family collection that was broken, so the club could practice with the instrument, but would not be able to perform with it. He said that that particular vihuela was sold for \$350 and was brought here from Mexico. He said in regards to other outlets for funding that the music department did not have funding and neither did the Ethnic Student Center. He said in regards to maintenance costs that the amount that the club was requesting was not the full amount of what was needed to sustain the club for future years. He said that the club planned on fundraising \$1500 on their own. He said that in regards to broken instruments that they has acquired that the club has brought them to a maintenance shop and was told the instruments could not be repaired. He said that the club will need insurance for their instruments. He said in regards to storage space that there was a professor at Woodring who was looking for storage for their instruments. He said that he had a relationship with janitor at Western Washington University and that person was looking for space for Mariachi to store their instruments in Artzen. Roberts said that it was important to recognize that this request was similar to startup or SEED funding. He expressed his concern about the club becoming sustainable and making their own funds. He said that Bellingham was not a strong place for musical performances. He said that he did not know if there was a demonstrated

demand for \$250 for 15 minutes of performing locally. He asked what kind of startup funds would the club be able to function on which was less than the requested amount. He questioned what was absolutely necessary and what instruments the club could go without for a while because the request was so large. He suggested removing the vestuarios from the total because the uniforms were not necessary to practice with. He said that a startup business does not have everything right off the bat and that they usually demonstrate growth and that funds were usually granted after there was demonstrated funds being generated. He asked for the club to question what they need to startup in regards to instruments and what can be deferred to a later time. He suggested that the vestuarios could complete the experience later on. He recognized that authenticity was important to Mariachi, but he felt that proving demand should also be taken into account. Perez replied that this club was not a business and the club was about being able to connect with Mexican tradition and Latino students. He said that even if they never got to perform for the public or make money that the most important part the tradition and connection. He said that the AS was said to push for diversity, but that the statistics did not actually that up. He said that the club went back to the students and it was not to be viewed as a startup business. He said that there are Mariachi groups in Everett and Seattle that came up to Bellingham every weekend to perform. He said that the club was already planning on performing at Back to Bellingham. Roberts replied that this was a large request and said that though this was an excellent opportunity that it was also a large expense. He expressed a need for solvency and that the club needed to be able to show that they could become sustainable. He said that if the Council agreed on a loan since this was such a large request that the club needed to show that they would be able to pay it back. He said that the money became the dominant thing in mind while weighed against their important purpose. Perez said he noticed there are different areas for request and suggested that there could be a Mariachi event or festival at the end of the year. He said that he was also teaching traditional dance over at Allen Elementary Dance and was trying to put an event together in Mount Vernon through his connections. Rios said that the Large Event Fund went through AS Program Offices and not directly for clubs. He also said that he had been trying to find other funding sources for the club since the request was so large. He said he personally felt that the full request could not be afforded from the Council's funds and they needed to shape their conversation to how much funding the Council could afford. He suggested looking into the Diversity Fund and Board Discretionary Fund as other sources of funding. LaVallee said that he saw Roberts' point about the vestuarios not being essential to practice, but he said that having instruments was very important. He suggested in the form of a grant getting the amount the club needs for instruments so that performers could start learning how to use their instruments. He recognized that Mariachi club would be beneficial to the campus. He said

that he went to the music department and his Hispanic friend was excited about Mariachi and explained how Western classical music was pushed on music students. He said that this club showed the real issue of perfecting an art form. Ganbat suggested affording the fundamental instruments and make sure the club practices and then after helping with funds for attire. She said that the Council would also consider any funds they raise. LaVallee said that providing loan for traditional attire would solidify identity of performers. Lutsch said that Activities Council funds were meant for all clubs and could not turn away clubs at the end because they had run out of funds. He said they should look at what the Council had given out in past. He said that the Council should figure out a cap in regards to funds. He said that the total for instrument was \$3750 and said that the Council could discuss that amount. Perez asked if Lutsch had used the low estimate. Rios said that they had used the first breakdown page. Perez said that the first page might not be as accurate. Rios said that he looked at the other breakdown considered the vestuario as \$3000 and the total when removing the vestuario would have been \$3800. Roberts asked how many members would be performing at one time. Perez answered that not every member would perform at once. Roberts asked if it would have been inappropriate for the Council to have funded one of every instrument. Flor Reyes said that one trumpet and one violin cannot compete because they output different volumes. LaVallee said that interest might have warranted having multiple instruments and the instruments would be an investment for years to come. He also mentioned that the request was a large amount, but he gave context that Dead Parrot Society had no startup cost and never had to ask the Council for funds because they were self-sustaining. He said that Mariachi had the potential to sustain themselves. He said that the large amount was scary, but the large amount could lead to large results. Hayden mentioned that the Diversity Fund was \$25,000 for the year and Mariachi de Western Washington University could request \$3000 from that fund. He recommended not naming exact divvying of funds so that Mariachi could still go out and get more funds from other outlets. Ganbat said that she thinks the club would go far because they were the only one of their kind. Rios suggested \$3800. Hayden mentioned the options to loan or to not loan and said that he personally was hesitant to loan the fund to Mariachi because it was baggage and put stress on the club. Perez said that the club would take a loan if they had to. He also said that they did not factor in the shipping fees from Mexico. He suggested \$4500. He said that the Diversity Fund could take a long time. Perez mentioned events they had planned for that quarter and said that in a year the club should have been a functioning Mariachi. He said the club was applying for ISP starting the next quarter so that participants could get credit for learning. He said they were also looking at getting a professor to teach their club. LaVallee wanted to move quickly to outfit club for success that coming quarter. He suggested \$3800 as a grant and \$700 as an underwrite for added shipping costs. Ganbat

suggested a grant and a loan for the shipping costs. Carroll said the Council should look at other funding options before looking into loans and agreed with the \$3800. Ganbat said the Diversity Fund would take a lot of time. LaVallee said that this council met regularly and more fitting for Mariachi club to get attire from Diversity Fund. He said that it was paramount that the Council make a decision that is not lacking so that the council can set the club up for success. Vadino asked the council to clarify that \$3800 was for instruments and \$700 underwrite was for shipping. Perez said he had estimated shipping could have been \$350 per instrument from Mexico with safe packaging and insurance. LaVallee said that father was luthier and expensive shipping costs are important for the safety of the instruments.

Motion AC-15-F-19 by LaVallee

Moved to approve \$3800 to Mariachi de Western Washington University in the form of a grant from Grant, Loans, and Underwrites.

Second: Lutsch Vote: 7-0-0 **PASSED**

Motion AC-15-F-20 by LaVallee

Moved to approve \$700 to Mariachi de Western Washington University in the form of an underwrite from Grant, Loans, and Underwrites.

Second: Ganbat Vote: 7-0-0 **PASSED**

Hayden suggested adding the intent that the underwrite was meant to be used for added shipping costs. Lutsch expressed agreement. LaVallee suggested the underwrite not be limited so that the \$700 could be used to purchase an instrument at a higher quality if possible or some other expense within the club. Lutsch discussed the underwrite being used as a buffer specifically for shipping because a general buffer would beharder to keep track of what money needs to come back to the council. He suggested keeping the underwrite specifically for shipping. LaVallee disagreed and suggested moving to not put any stipulation on what the funds could be used for. Carroll asked for clarification on the next motion the council was voting on would be between LaVallee and Lutsch's suggestions. Rios said that they were going to vote again on the original motion and then vote on the amendment separately.

Motion AC-15-F-21 by LaVallee

Moved to approve \$700 to Mariachi de Western Washington University in the form of an underwrite from Grant, Loans, and Underwrites with the stipulation that the money can only be used on shipping costs.

Second: Vadino Vote: 6-1-0 **PASSED**

d. Anthropology Club (\$140)

Derek Denenny, the treasurer of Anthropology Club, expressed their need for a table cloth for when their club tabled at events. He explained that the table cloth would be printed with the WWU and Anthropology club logos. He said that they currently had a poster, but the poster was falling apart from years of use. He explained that they do events for Compass to Campus and fairs at Whatcom Community College. He said that the club had a \$65 dollar publicity budget and the table cloth would have cost \$205, which brought the total request to \$140 after their clubs contribution.

Motion AC-15-F-22 by Lutsch

Moved to approve \$140 in the form of a grant to Anthropology Club from Grant, Loans, and Underwrites.

Second: Ganbat Vote: 6-1-0 **PASSED**

V. INFO ITEMS

a. Students for Sustainable Food (\$869)

Rosa Rice-Pelepko said that Students for Sustainable Food wanted to cohost an event alongside Students for Sustainable Water. She said that the event would be a viewing of the documentary Cowspiracy in November. She said that the total request was \$869 dollars. Rios noticed that part of their request was for food and asked what kind of food they had planned to serve. Rice-Pelepko said that they would be serving sustainably sourced salads from the CoOp. She said that the movie was about animal agricultural and wanted to demonstrate that the event was serving food without any animal sourced products. LaVallee suggested contacting the AS Film Coordinator to see if they could contribute funds for film rights. Roberts said that when the club came back the following meeting they could have an idea as to if the rights to obtaining the film could be covered by other sources. He also suggested getting a replacement instead of salads to promote students to turn vegetarian or vegan. Rice-Pelepko asked if they could change their request in the event that they changed the kind of food they wanted to serve. Roberts said he personally was comfortable with the amount the club was requesting if the film rights were covered through the AS Film Coordinator. Lutsch said did not want to feel rush the club to find answers. He said that the Council could approve the request as an underwrite so that extra could return to the Council. LaVallee said that the AS Film Coordinator would also cover the cost of publicity and room set up. He also asked about the date they planned to host the event. Rice-Pelepko said Wednesday November 18th at 7:00pm. LaVallee asked what room they planned to reserve. Rice-Pelepko said Artzen 100. Hayden suggested instead of feeding the audience full meals they could get sustainable samples to experience sustainable food. He also suggested asked the CoOp to donate food for their event. He said that they would need to contact the health department if they planned on handling food. He said to

check the multiple ways to buy the rights for the movie. Ganbat said that she agreed that food should be samples. Roberts said that the CoOp had many meatless products they could use.

This Information Item will be voted upon next meeting as an Action Item.

VI. Other Business

A representative from Fire Ecology said that their club was in a confusing situation. They said that the previous year they had requested conference funding and now two people are not going on their trip. They said that ticket costs would be \$300 dollars less than approved. They asked what the club could do with that extra \$300. They said that tickets and housing have already been paid for. They mentioned the need for transportation from airport and paying for food while at the conference. Hayden clarified that the funding was given the previous May and the guest was asking if their club could repurpose money for same trip. Lutsch said that he did not see a problem with the funds being reallocated. Hayden said that \$1305 was originally granted for registration costs for November conference. Roberts said that if the council decided to take back the extra funds they would not go back into Activities Council funds, but instead into Reserves. Rios said that their request was from the last meeting of the previous year. LaVallee asked if the request was originally for five people. The representative responded that the request was for six people and two are now unable to attend. They said that one could no longer present at the conference and one was unable to commit. She said the four remaining had committed and bought tickets, but had not calculated for a \$50 processing fee. LaVallee said the council should let money the money benefit the club and not go into Reserves. Roberts asked if there was a reason why the funds had to go into Reserves. Rios said that left over funds went into Reserves, so funds from previous years go back into Reserves. Hayden said that this was an unusual situation. Rios asked if they could use the extra funds for transportation. They said yes. Rios asked what the original plan was to cover transportation. They said that they had planned to personally pay out of pocket.

Motion AC-15-F-23 by LaVallee

Moved to allow Fire Ecology Club to use extra funding granted by the council from the previous year for transportation during their conference.

Second: Ganbat Vote: 7-0-0 **PASSED**

Israel Rios adjourned the meeting at 7:53pm

