

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, January 25th, 2016

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Clubs), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Ryan Roberts (AS Club Business Director), Nicole Carroll (Student at Large), Bryce Hammer (Student at Large), Erin Johnson (Student at Large), Nikola Bocko (Club Representative)

Absent: Anujin Ganbat (Club Representative)

Guests: Sean Rita (WWU Young Americans for Liberty), Derek Denenny (Anthropology Club), Abigail Miracle (Demography Club), Austin Van Kirk (TEEMS), Katie Weed (TEEMS), Marissa Brookhart (CWMEA), Kelsey Barnes (CWMEA), Siri Rigsby (WWU Quidditch), Marcos Toomey (WWU Quidditch), Daniel Stockman (NSLS), Mia McFarland (NSLS), Sanja Dukic (NSLS), Christina O'Connor (NSLS), Nicole Denning (Cribbage Club), Jay Lee (Boxing Club), Kenny Powers (Fairhaven Free Press), Michael Millner (Philosophy Club), Dee Payton (Philosophy Club), Emily Herde (Kinesiology Club), Luciane DeAlmeida (Queer Resource Center)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Motions

AC-16-W-21 - Approval of the minutes of Activities Council meeting from 1-19-16 with the stipulation that the appropriate changes would be made. - **PASSED**

AC-16-W-22 - Approval of the amount of \$200 in the form of a Bookstore Donation to the Queer Resource Center for their annual Charity Drag Show. -**PASSED**

AC-16-W-23 - Approval of the amount of \$60 in the form of a Bookstore Donation to the Kinesiology Club for their Volleyball Competition. - **PASSED**

AC-16-W-24 - Recognition of Teaching Experience for English Masters Students as an official AS club under the category of Academic/Departmental. - **PASSED**

AC-16-W-25 - Recognition of The National Society of Leadership and Success as an official AS club under the category of Pre-Professional/Honorary with limited membership. - **PASSED**

AC-16-W-26 - Recognition of Cribbage Club as an official AS club under the category of Gaming. - **PASSED**

AC-16-W-27 - Approval of the amount of \$2784 in the form of a grant to CWMEA for their convention trip from Club Conference funds. - **PASSED**

AC-16-W-28 - Approval of the amount of \$1000 in the form of a grant to Demography Club for their conference from Club Conference Funding. - **PASSED**

AC-16-W-29 - Approval of the amount of \$700 in the form of a grant to Quidditch Club for their Northwest regionals for the use of a hotel from Grants Loans and Underwrites. - **PASSED**

AC-16-W-30 - Move into executive session. - **DENIED**

AC-16-W-31 - Approval of the amount of \$1000 in the form of a grant to Young Americans for Liberty for International Stand for Liberty Conference from Club Conference Funding. - **DENIED**

AC- 16-W-32 - Approval of the amount of \$750 in the form of a grant to Young Americans for Liberty for International Stand for Liberty Conference from Club Conference Funding. - **PASSED**

AC-16-W-33 - Approval of the amount of \$150 in the form of a grant from Grants/Loans/Underwrites to Anthropology for the movie screening. - **PASSED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:07p.m. January 25th, 2016.

I. REVISIONS TO THE AGENDA

Rios asked if there were any edits to the agenda. Lutsch mentioned that the tablets were not loading Orgsync and the documents could not be viewed at that time.

II. APPROVAL OF MINUTES

Rios asked the council if there were any edits to make to the minutes.

Motion AC-16-W-21 by LaVallee

Moved to approve the minutes of Activities Council meeting from 1-19-16 with the stipulation that the appropriate changes would be made.

Seconded: Bocko Vote: 8-0-1 **PASSED**

III. BUSINESS DIRECTORS REPORT

Roberts said that there were a few revisions to make. He said that there were \$16,165.79 funds used in Grants/Loans/Underwrites. He said that there were \$2,950 funds used from Club Conference Funding. He said that there were \$62,795 funds used of the Large Event Opportunity Fund. He said that there were \$1020 funds used from the Bookstore Donation Fund.

IV. Bookstore Donation Requests

a. Queer Resource Center (\$200)

Luciane DeAlmeida for the 24th annual Drag Show put on by the Queer Resource Center. She said that they planned to raffle off prizes for donations. She said that the event would raise money for the Sean Humphry House and Evergreen AIDs Foundation. Hammer asked how many gift cards they planned to raffle off. DeAlmeida said that they

planned to raffle off one gift card for \$200. Lutsch asked for the prices of raffle tickets. DeAlmeida said that there was not limit to how many someone could buy and they would only cost \$1 or \$2. She said that they planned to have a wide range of prizes from both the AS and community organizations.

Motion AC-16-W-22 by Lutsch

Moved to approve the amount of \$200 in the form of a Bookstore Donation to the Queer Resource Center for their annual Charity Drag Show.

Seconded: Carrol Vote: 9-0-0 **PASSED**

b. Kinesiology Club (\$50)

Emily Herde said that they were looking to get some gear from the student store as prizes for their Volleyball tournament fundraiser. She said that they would buy shirts for the first place team. Roberts asked how the gift cards were allocated. Herde said they would buy 6 t-shirts. Carroll asked about the sizes of the shirts. Herde said the bookstore exchanges for sizes so winners could exchange the shirt for whatever size they needed. LaVallee said that t-shirts were \$10 so he suggested upping the request to \$60.

Motion AC-16-W-23 by Roberts

Moved to approve the amount of \$60 in the form of a Bookstore Donation to the Kinesiology Club for their Volleyball Competition.

Seconded: LaVallee Vote: 9-0-0 **PASSED**

V. CLUB RECOGNITION

a. Teaching Experience for English Masters Students

Austin Van Kirk and Katie Weed introduced themselves. Van Kirk said their goal was to allow a space for potential students to teach Creative Writing. He said that there was a lack of opportunities in this area. He said that the other goal was to provide a learning space for students to improve their creative writing abilities. LaVallee asked if other students who weren't English Masters Students could get involved. Van Kirk said that they had 15 active members. Lutsch asked if non Masters students could lead the club. Van Kirk said that they had set up an approval process where the syllabus was approved by group, they would go through revisions, but ultimately yes, non Enlighs Masters Students could lead the group. LaVallee asked what the studio time looked like. Van Kirk said that they hoped to have an enrollment process and have regular meetings twice to six times a quarter. LaVallee asked what space they wanted to use. Van Kirk said they had been meeting in Humanities 109, but hey were hoping to diversify while also staying in

classrooms for the use of media. Hayden asked if there was a fee to join the club. Van Kirk said meetings were free and open, though their courses could qualify as a 5th hour assignment for Creative Wiring Courses. Hayden said that there were stipulations about clubs not counting as credit so they would have to talk. Lutsch asked if they had a time frame for meetings, an hour every week or continual courses. Van Kirk said the maximum was six times a quarter, but that meetings would be regular depending on the specific studio.

Motion AC-16-W-24 by LaVallee

Moved to recognize Teaching Experience for English Masters Students as an official AS club under the category of Academic/Departmental

Seconded: Vadino Vote: 9-0-0 **PASSED**

b. The National Society of Leadership and Success

Daniel Stockman said that he had done an internship in New York City on how to lead an active chapter of the NSLS. He said that their mission was to build leaders and that their club would not be discriminatory by major. He said that there was a membership dues \$85 and 5 requirements: Orientation to learn about the program, a Leadership training day learn about public speaking and managing, the Attendance of 3 speaker broadcasts out of 6 a year, Three success networking meetings with 8 other people to set goals, and Induction to celebrate being a national member. He said that there was a difference between being a campus member and a national member. He said that chapter dues were \$2800 every year. He said that the National Office set up 10 pillars of success and if their chapter completes 6 of the pillars they get \$1400 knocked off their chapter dues. He said that they get rewarded for every person they induct, \$5 of the \$85 enrollment fee. He explained that there were 300 people in Eastern chapter so it was easy to knock money off of the chapter dues. He said that the program provided resume and certificate enchantment as well as a personal Letter of Recommendation. He said that they have two advisors for their club. Sanja Dukic said that the NSLS provided tools for skill sets, networking, and foundation for success. She said that 60 people in Leadership department were interested. LaVallee asked about the pillars. Stockman said that the pillar tasks included having five executive members, having one attendee to a national conference, biannual invitation inductions, co advisors, positive publicity in paper, chapter action plan, executive board retreat, early agreement renewal, and a 3-year renewal. Hammer asked for a backup if they could not raise all of the money to cover chapter dues. Stockman said there were fundraising templates provided by the national organization. He also said that they award grants for first year chapters if they did not raise enough for chapter dues. Rios asked if there was a way to help those

who could not pay the \$85. Stockman said that there were some grants that were situationally based and not being a national member did not mean that they could not be active in the club. Hayden asked about the GPA requirement. Stockman said there was a 2.75 GPA requirement and that the national organization let the campus chapter decide on the requirement with the assistance of the national office. Hayden said that this fell into the category of a limited membership organization. He said that campus clubs would only limit membership by what the national organization had set and that Activities Council could only provide such a club with loans instead of grants. LaVallee asked who had experience with the national organization. Dukic said she had watched videos and was inspired. She said that this organization helped her as a first generation student. Mia McFarland said she had been active in ASB in high school and she missed the involvement and the close knit family. Christina O'Connor said that she went to UW and wasn't involved, but that this program provided leadership opportunities and support after her transfer.

Motion AC-16-W-25 by LaVallee

Moved to recognize The National Society of Leadership and Success as an official AS club under the category of Pre-Professional/Honorary with limited membership.

Seconded: Roberts Vote: 9-0-0

PASSED

c. Cribbage Club

Nicole Denning said that Cribbage was a fun game to play with groups of people. She said that their club was about collaborating with other clubs like making food and playing cribbage. She said that they planned on making their own boards and cards. Rios asked where they were getting boards. Denning said they were really cheap online or at Value Village. Rios asked if they were planning on buying a set for the club. She said that they already had a set. Rio asked about a set for the next year. She said that they would build up more to pass off for the next year. She said one board could play up to seven people.

Motion AC-16-W-26 by Carroll

Moved to recognize Cribbage Club as an official AS club under the category of Gaming.

Seconded: Lutsch Vote: 9-0-0 **PASSED**

VI. ACTION ITEMS

a. Collegiate Washington Music Educators Association (\$2784)

Marissa Brookhart and Kelsey Barnes introduced themselves. Brookhart said the only update was that some people might be dropping out of the conference. She said that all participating members had signed a contract that said only who dropped out would reimburse the registration fee. She said their total in regards to registration was \$1830 instead of \$1890. Rios asked if amount of the request had changed. Brookhart said no. LaVallee asked about DRAC. Brookhart said that their advisor had said that they were not a DRAC club, but they were treating DRAC as an open fund. Hayden asked if there were specific DRAC clubs. Brookhart said music department clubs were AS clubs. Rios said he would be at a DRAC meeting the next day and he would ask for clarification for the council.

Motion AC-16-W-27 by LaVallee

Moved to approve the amount of \$2784 in the form of a grant to CWMEA for their convention trip from Club Conference funds.

Seconded: Johnson Vote: 9-0-0 **PASSED**

b. SRE (\$600)

Rios tabled the request seeing as no one from the club was there.

c. Demography Club

Abigail Miracle said that she took the \$1000 proposal to the Sociology Department and they agreed to cover the rest of the costs. Rios said it was \$1000 for 5 people which was \$200 a person. He said that \$150 per person was normal. LaVallee said they could have given the Sociology Department a lower projection, but now the department was expecting \$1000 so giving less at this point would be unfair. Hammer asked if the department was happy with the \$1000. Miracle said that the department was able to cover the other costs is Activities Council provided \$1000. Carroll said that \$175 per person came out to a total of \$875. Rios asked how much students were paying out of pocket. Miracle said that the trip was fully funded by both Activities Council and the Sociology Department. Lutsch said that \$200 per person felt like it was too much, but they had already told the department an amount so he felt obligated to give them the \$1000. Roberts said that the trip was all or nothing so if they did not fully fund the group they would not be able to go. LaVallee asked how much it was to fund Long Boarding Club to go to Hawaii. Roberts said \$175 per person, at a total of \$1200.

Motion AC-16-W-28 by Lutsch

Moved to approve the amount of \$1000 in the form of a grant to Demography Club for their conference from Club Conference Funding.

Seconded: Bocko Vote: 7-1-1 **PASSED**

d. WWU Quidditch Club (\$500-\$700)

Siri Rigsby said that their tournament was successful last weekend. She said that their request was for \$700 and they would fundraise the rest or put the cost on members to provide. Lutsch said 16 people would be \$43 cost per person.

Motion AC-16-W-29 by LaVallee

Moved to approve the amount of \$700 in the form of a grant to Quidditch Club for their Northwest regionals for the use of a hotel from Grants Loans and Underwrites.

Seconded: Bocko Vote: 8-0-1 **PASSED**

e. Young Americans for Liberty (\$1000)

Sean Rita, President of Young Americans for Liberty, said that YAL was a club that supported Libertarian ideals. Rios asked for updates. Rita said that there were none except one student could not go so another student took their place, so they still had a total of 5 students. Rios said \$1000 for 5 people was \$200 per person. Hammer said Demography Club was all or nothing, unlike this request. Rita said that members attending the trip already had hotel rooms and tickets so funds would be a reimbursement but he was unsure about the other participants. Roberts said that they could not reimburse funds that had already been spent. He asked if this changed the amount of their request. Rita said no, they still needed all the funds. He said that a hotel was \$144 a night, but they had not paid that portion of the trip yet. Lutsch asked about retroactive funding, seeing as some funds had not been charged. Hayden said that if the hotel rooms were reserved but not yet paid for that meant AC could still fund that portion. He mentioned that the Council does not fund food. Rita said they need funding for transportation as well. LaVallee asked how much each person would be spending out of pocket. Rita said that the national organization did not have the funds for grants at the moment, but the \$200 per person was important because the trip would cost each member much more than that. Lutsch asked if the plane tickets were included in the amount they were requesting. Rita said no and that the spare money would go towards transportation. Hammer reminded the council that they did not need to compare any request to one another, in the case of Demography Club requesting the same amount. LaVallee guessed that each club member would be paying \$700 out of pocket. Rita said any amount of funds would have help.

Motion AC-16-W-30 by Lutsch

Moved to go into executive session.

Seconded: Roberts Vote: 3-5-1 DENIED

Bocko asked how they could make sure the money was not used to reimburse. LaVallee said the expenditure could be used for hotels which had not been paid for. Carroll said that hotels would be more than \$200 per person. Rios said that the cost per person was significantly more than \$200. Rita said that they were not using extra funds for food and the funds from this council would be fundamental to the trip. Hayden asked how they would split rooms. Rita said that it was not in his control, but he was splitting his room with another person. Hammer said she would be more comfortable with \$800. Carroll said she felt \$1000 was fair, seeing Demography Club was also approved for \$1000. Hayden said that in the past they looked at the financial burden, not just the per person cost. Navarre asked about the full circle effect. Rita said that he want to diversify political opinion on campus and get Libertarian resources on campus. He said that they required no financial help from the council last year. He said that they planned to host debates with other political clubs. Represent Libertarian in the light of the 2016 elections. LaVallee suggested \$1000. Roberts said \$150 per person was more comfortable for him. He explained that Demography Club was a group seniors doing dissertations and their request was more pressing. Hammer added that the full circle effect for the Demography club would be presentations on campus. Roberts said they should not compare the two too much. He said he originally thought \$500 was a good amount.

Motion AC-16-W-31 by Carroll

Moved to approve the amount of \$1000 in the form of a grant to Young Americans for Liberty for International Stand for Liberty Conference from Club Conference Funding.

Seconded: LaVallee Vote: 3-5-1

DENIED

Motion AC-16-W-32 by Roberts

Moved to approve the amount of \$750 in the form of a grant to Young Americans for Liberty for International Stand for Liberty Conference from Club Conference Funding.

Seconded: Johnson Vote: 7-2-0

PASSED

f. Anthropology Club (\$230)

Derek Denenny said that they were sponsoring a film screening for the Bellingham Human Rights Film Festival. He said that they got a publicity package from the Club Hub, so their request was \$150 for food instead of \$230. He said that they planned on buying ten pizzas, including gluten free and gluten free nondairy options. LaVallee asked what movie they were showing. Denenny said that the movie was titled

We Are All Related Here, and was about climate change and its impact on indigenous people.

Motion AC-16-W-33 by Carroll

Moved to approve the amount of \$150 in the form of a grant from Grants/Loans/Underwrites to Anthropology for the movie screening.
Seconded: Bocko Vote: 8-0-0 **PASSED**

VII. INFO ITEMS

a. Boxing Club (\$318.21)

Jay Lee said that they needed funds for rental fees at the ree center. He said that he was considering changing the request to include spring quarter. He said that the club could use the room on the 4th floor once it was fully renovated and give unused funds back to the council. Rios said they could do an underwrite. Lee said that they would fundraise soon to help with costs. He said that they were getting T-shirts and seeing if people would donate \$5 with t-shirt. Rios asked if the last request was just for fall quarter. Hammer said yes. Rios asked if it increased. Lee said yes because they had fewer practices last quarter. He said that they had not received any invoices yet from the ree center. Hayden said that this was a gray area in regards to retroactive funding. Lutsch said that since Carver had been removed as an option he felt obligated to help clubs that would have been able to use that space freely. LaVallee asked if they could bring a projection for spring quarter to the next meeting. Lee said yes.

b. Fairhaven Free Press (\$1300)

Kenny Powers said their request was for winter and spring publishing costs. He said that the club had not printed since spring because most of the club graduated so they spent last quarter recruiting members. He said that they had a stronger base of Freshman and Sophomore students. He said that they asked for same amount last year. He said that the club was asking for more from Fairhaven and Publishing Services for color printing and binding. Rios asked if they had gotten funds from Fairhaven. Powers said not yet, but his advisors in Fairhaven were helping him. Rios asked if there was a push to make the club more self-sustaining. Powers talking about getting funds in other places. He said they were working on sponsorships, doing shows and open mics and raffles with art to raise money. He said that they also planned on doing a publication not associated with school to incorporate into community and media collective with the Bellingham community. Hayden said that this club may become DRAC. Rios asked

what the reader base was. Powers said they had 1000 copies in the fall and 2000 in the spring, accounting for 10 copies saved by members and future records. He said that the 200 in the spring had been a staggered distribution because they did not publish in summer and they did not publish this past fall. He said that they tried to be intentional about where they distributed and placed the publications. He also mentioned that their website was hacked so they were trying to get back on track in regards to posting. He said that they could get 1-3 stories up a day.

c. Philosophy Club (\$2000)

Dee Payton and Michael Millner introduced themselves. Payton said they were going to a conference, totally student run with a key note speaker named Heather Battaly from California State University, Fullerton. She said that they were putting out a call for papers. She said that they would invite 6 to 8 undergraduates in Philosophy to attend. She said that the event was open campus for non-philosophy and graduate students as well. She said that the event had happened for the past 15 year and that Western was known as one of the top undergraduate programs in America in philosophy. She said that there were only a few conferences of this type. Millner said they read every submission and it was competitive. Payton said there were 40-50 submissions last year. Rios asked if they got funding from AC every year. Payton said yes. Rios asked how the event was self-sustaining. Payton said that their department was small and did not have much funding. Rios said that the AS tried to make events self-sustaining over time. Hammer asked if DRAC was a possibility. Hayden said yes, but the model was not to send requests that happen annually to DRAC. Carroll asked about a budget breakdown. Payton said it was \$2000 to pay for the speaker, hosting, and event costs like catering and advertising. She said that often speakers were hosted by professors or students. Hammer asked what the date was. Payton said that the event was 27th through the 29th of May.

VIII. Other Business

a. Club Naming Convention Guidelines

Kelly Grady from the Club Hub said she had a proposal for any club that includes WWU in their name. She explained that there was no consistency and many different variations. She suggested a universal name policy that would allow clubs to easily change names. She said that it was hard to navigate the list for the Club office. She proposed 2 variations starting with WWU or Western Students. She said that a club could add WWU at end and it would not effect alphabetical order. She

said that since all of the club at WWU were in their system they did not need to title at the beginning of the name. Vadino said that he was a member of the Go Club and having Western Washington University at the beginning of their name was important when they travelled. Rios asked about adding WWU to the end of names. Grady said that she wanted to limit what a club could put front of their name to make finding them in the system faster for her office, room reservations, and the Business Office. Roberts said that the change should only be to WWU or Western Washington University. Hayden said sometimes it was important to be “Western Students” for a cause for activism. Vadino asked why they could not be WWU Students against the name of the cause. Roberts said that they were looking for simplicity. Hayden said WWU Students for would be increasing the acronym. Grady said that they would not include it in the acronym. Rios asked if this was something to vote on. Hayden said yes and that the Activities Council could write it into policy. Grady said that they wanted people to be able to change their name without having to come to Activities Council. Rios asked if they had asked clubs how they felt about the change. Grady said no. LaVallee said that it would simplify room reservation process and other processes. Carroll said Activities Council had talked about this while approving previous clubs. LaVallee said that they should take home the document and think the process over. Lutsch suggested sending a message to clubs that it would effect and getting their opinion. Grady said that she did not want to move too far forward before the council had made a decision. Hayden said they could form a subcommittee. Rios asked if Lutsch would give an update next week. Johnson said that some clubs cannot change their names, like Western Washington Society of Magicians because their name was a play off the word “wizard” and a greater organization. Grady said they could make certain exceptions. Vadino asked if the main concern was alphabetizing. Grady said yes.

Israel Rios adjourned the meeting at 8:14pm.