

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, November 30th, 2015

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Ryan Roberts (AS Club Business Director), Nicole Carroll (Student at Large), Bryce Hammer (Student at Large), Erin Johnson (Student at Large), Nikola Bocko (Club Representative)

Absent: Anujin Ganbat (Club Representative)

Guests: Megan Bae (of WWU Quidditch), Marcus Toomey (of WWU Quidditch), Emily Burlison (of Kokondo Self Defense), Will Skelton (of Kokondo Self Defense), Kimmiree Bolla (of WWU Society for Photographic Education), J.L. Gazabat (AS VU Gallery Director), Luke Triemstra (AS Pop Music Coordinator)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Motions

AC-15-F-49 - Recognition of Kokondo Self Defense Club as an official Associated Students club under the category of Recreation. - **PASSED**

AC-15-F-50 - Approval of the amount of \$800 in the form of an underwrite to WWU Society for Photographic Education from Conference Funding with the stipulation that funds go towards the conference and excess funds return to the council. - **PASSED**

AC-15-F-51 - Approval of the amount of \$1250 in the form of a grant to WWU Quidditch from Grants, Loans, and Underwrites for the purposes of their Quidditch tournament. - **PASSED**

AC- 15-F-52 by approval of the amount of \$8000 from the Large Event Opportunity Fund in the form of an underwrite to the Viking Union Gallery for the purposes of shipping. - **PASSED**

AC-15-F-53 - Approval of the amount of \$20,000 from the Large Event Opportunity Fund to the AS Pop Music for the purposes of the Death Cab for Cutie event. -**DENIED**

AC-15-F-54 - Approval of the amount of \$22,000 from the Large Event Opportunity Fund to the AS Pop Music for the purposes of the Death Cab for Cutie event. - **PASSED**

AC-15-F-55 - Revision to add Approval of Minutes to the agenda. - **PASSED**

AC- 15-F-56- Approval of the minutes of Activities Council meeting from 11/16/15 with the stipulation that the appropriate changes would be made. - **PASSED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:04p.m. November 30th, 2015.

I. REVISIONS TO THE AGENDA

Ríos said that Quidditch Club had requested to be moved to first on the agenda.

II. BUSINESS DIRECTOR'S REPORT

Ríos tabled the report.

III. CLUB RECOGNITION

a. Kokondo Self Defense Club

Emily Burlison said that she had been doing Kokondo for 12 years, she was a black belt, and had a teaching certificate. She said that she was trying to start a dojo as a club. She mentioned that liability insurance was expensive. She said that she wanted to get people interested in her art. Ríos asked about liability insurance. Burlison said that the school provided a waiver. Carroll asked where the club planned to meet. Burlison said in the VU somewhere. Ríos asked about the officers of the club and noted that the form they had submitted said that the highest ranking belt lead meetings. Burlison said yes and those who participate in Kokondo get ranks through training nationally. LaVallee asked what would happen if someone with a higher ranking joined and tried to lead. Burlison said Kokondo was small art so she would know if someone from another dojo was coming to Western. Lutsch cautioned that they should update the club office in regards to leadership and who their primary contact was. Roberts said that they should do that same for the budget authority.

Motion AC-15-F-49 by LaVallee

Moved to recognize Kokondo Self Defense Club as an official Associated Students club under the category of Recreation.

Seconded: Carroll Vote: 8-0-0 **PASSED**

IV. ACTION ITEMS

a. WWU Society for Photographic Education (SPE) (\$1150)

Kim Bolla said that she was requesting funds to pay for flights to Las Vegas in March for a conference. She noted that they had 4 attendees instead of 6. Ríos asked about the new total. Bolla said that it came out to about \$700. Ríos suggested an underwrite. Bolla said that their budget authority was going to meet with the Club Hub on Tuesday but classes were cancelled. Lutsch suggested \$180

per person as an underwrite. LaVallee suggested \$800 total as a buffer.

Motion AC-15-F-50 by Carroll

Moved to approve the amount of \$800 in the form of an underwrite to WWU Society for Photographic Education from Conference Funding with the stipulation that funds go towards the conference and excess funds return to the council.

Seconded: Johnson Vote: 8-0-0 **PASSED**

b. WWU Quidditch Club (\$1250)

Marcus Toomey said that he was requesting \$1250 for the reservation of field space and the costs of an EMT for the safety of players for their Quidditch tournament. He said that the cost for the field was \$905 and \$345 for the EMT. LaVallee asked how many teams were participating in the tournament. Toomey said eight teams had signed up and five more were interested. LaVallee asked how many people there were per team. Toomey said that there were 13-24 players per team and then extra supporters.

Motion AC-15-F-51 by LaVallee

Moved to approve the amount of \$1250 in the form of a grant to WWU Quidditch from Grants, Loans, and Underwrites for the purposes of their Quidditch tournament.

Seconded: Roberts Vote: 8-0-0 **PASSED**

V. LARGE EVENT OPPORTUNITY FUND REUQUEST

a. Viking Union Gallery (\$8000)

J.L. Gazabat said there were no updates. Rios asked about an updated budget breakdown. Gazabat said he did not have it. LaVallee said shipping was based off of previous years. Gazabat said yes and that shipping cost \$2059.64 from Chicago and \$1200 from St. Louis. He said that those events brought in about 400-500 attendees. He reminded the council that this was a once in a lifetime opportunity. Lutsch said it came down to how much they could take from the fund. He congratulated the request's merit. He suggested an underwrite for the full amount. Carroll said that since the request was for two events the total was really \$4000 per event. She said that seemed more reasonable. Rios said that 500 students were expected per event for a total of 1000. Hayden asked about where the art was located. Gazabat said that Dinh Q. Le had a gallery in Portland, LA, and New York and that shipping from Portland would be the most cost effective. He said that Adam Fung was based out of

Texas. Roberts asked if most of the art was coming from Portland. Gazabat said that they could be from any location. Roberts asked if location affected the cost. Gazabat explained that that most charged a flat rate and the shipping was really dependent on the size and shape of the art. Hayden asked about other plans for \$2050 speaker fee. Gazabat said that it could be from this fund. He said that the time frames for the visits were Adam Fung on Monday March 7th and Le on Wednesday April 6th. Hayden said that usually the Gallery got a touring show or one artist a year, but this request gave them two. He said that the council needed to think about loan vs underwrite. Roberts said money coming back would be in Spring and potentially unusable and would go back in reserves. He advised against underwrite and suggested a grant. Rios said the fund was technically from reserves. Hammer asked if there were more reserves. Rios said there was a large pool. Roberts said extra money trickles down to the Large Event Opportunity Fund. Hayden said fund is unique because AS office funds disappear at the end of the year where as there is a trickle down system for this fund. Hammer asked if the amount would be the same next year. Rios said that funds trickle down so the total was dependent on how much comes back. Carroll said that it would make sense to do an underwrite. Rios said that they could also get requests in Spring. LaVallee asked when the council could see money coming back. Hayden said that the Gallery would need to ship the pieces a month in advance so Winter the council would see money start coming back from this request. Lutsch asked for stipulations on an underwrite. LaVallee said that the department was taking care of most of it. Gazabat said making sure art gets on campus and setting up the reception was up to him. Rios clarified that none of this funding could be used on food.

Motion AC-15-F-52 by Lutsch

Moved to approve \$8000 from the Large Event Opportunity Fund in the form of an underwrite to the Viking Union Gallery for the purposes of shipping.

Seconded: Carroll Vote: 8-0-1 **PASSED**

b. AS Pop Music (\$30,000)

Luke Triemstra was requesting for funds to bring Death Cab for Cutie for a discounted price. He said that his budget for rest of year still had open orders and expenses coming in, but that he had come up with an approximation on how much he could contribute. Carroll asked where revenue was going. Triemstra said that potential gains would be going towards the performance fee. Rios wanted a statement on how much Pop Music could spend. Triemstra said that

they had spent \$12,800, but he needed to hear back from other offices. He mentioned the possibility of two winter shows. He said that the Death Cab for Cutie show had a "High loss" of \$1000 per show and a "Low loss" of \$6000 per show. Hayden said that they would need \$44,000 to subsidize the event. Triemstra said that he had done two shows for Fall, Luke Christopher and Robert DeLong, and spent about \$1000. He said that he did not know details on Back to Bellingham. Hayden said that the Council could tell Triemstra the maximum they were willing to spend and give a number he would need to come up with. Roberts said that the Large Event Opportunity Fund had \$47,000 after deduction from the Gallery request. Triemstra said that Robert DeLong was a steal for his recognition and that it was hard to give definite amounts on a show. Lutsch said that the situation was similar to Mariachi Club and he said that at some point the discussion was not a matter of merit but a matter of spending. Triemstra said that he was in a position to spend his entire budget and that he felt that Activities Council was in a similar position where they needed to spend all of their budget as quickly as possible. He said that he felt that this request was a wise investment. Roberts asked about the budget of LawnStock. Hayden said that the event previously came in around \$14,000. Roberts asked what the funds from Activities Council specifically covered. LaVallee said that the request was for ticket sales. Triemstra said people go crazy over Death Cab for Cutie. Hayden suggested the Council talk numbers they felt comfortable with. LaVallee suggested playing with ticket prices. Roberts suggested putting in tickets at \$30. Rios said non-students tend to buy tickets in pairs. Lutsch said they should not micro manage the ticket prices that much. He asked how much the council felt comfortable with. Hayden played with the price and said if they made tickets really low they could attract a lot more people. Rios asked how much the council felt comfortable with giving. Triemstra said he requested \$30,000 for a reason. Hammer asked how many shows he coordinated per quarter. Triemstra said he put on 6-8 shows per year. Carroll asked if he would not be able to put on the show if he did not receive the full amount of the request. Triemstra said there were a lot of unknowns. Carroll said that Triemstra stated the show would not happen with \$15,000. Roberts asked about the negotiation with the band's agent. Triemstra said 10% of money goes straight to the band. Roberts said that Death Cab for Cutie was from here and he was skeptical about their flexibility. Triemstra suggested an underwrite for the full amount. Hayden said that he could work with \$15,000 with different ticket prices. Vadino said that \$15,000 left 50% of the fund's budget for the next quarter. Roberts said \$20,000 left a third of budget left. Triemstra asked if it was wrong to give a large amount to one event that all students could

enjoy. Hayden said that because the fund was supposed to be available to many departments it would be unfair to give half to one event. Roberts proposed \$13,000 from Pop Music budget and \$17,000 from Activities Council funds. Rios said that the loss from the show would also be subsidized by Pop Music. Triemstra asked if there was any way he could get an underwrite for the end of the year and give revenues from other events back to Activities Council. Hammer said that the money would be coming in too late to be useful to the Council. Hayden suggested lower amount and then maybe coming back for Lawnstock funds. Roberts asked if they could get money from reserves. Rios said the reserves were not meant for programming so it was unlikely. LaVallee suggested \$24,000. Carroll said that she was not comfortable over \$20,000. She expressed that she preferred \$17,000 for the sake of the budget for other offices. Roberts said \$20,000 leaves \$27,000 in budget. Triemstra said that the total budget was \$75,000 to book the band, but he noted that the agent could come back with a higher price. He said that he had tried to bring AWOL Nation to campus and after he secured funds the agent had asked for more money. He said than an average Death Cab for Cutie show grossed \$175,000. He said that he felt that the Council was making too many assumptions. Hammer suggested \$23,000 because they had already spent \$18,000 this quarter. Hayden said that the numbers could change for the better as well by getting fund from the Alumni Association or bargaining with the agent. Carroll asked Hammer for clarification on \$18,000 per quarter. She said that spending \$20,000 left the budget with \$27,000 so they did not have to the funds to approve \$18,000 more per quarter. Hammer said that they would have \$36,000 from two quarters and play with the other \$9,000. Roberts said that the council would likely spend more in Winter and money is meant to be used. Rios said they had only approved one underwrite so not a lot of money was going to be coming back into the fund. He said that the suggestions were for \$17,000, \$20,000, \$23,000, and \$24,000. Hayden said that discussion should happen after motion is made. Triemstra said that \$3,000 could make a big difference.

Motion AC-15-F-53 by Roberts

Moved to approve \$20,000 from the Large Event Opportunity Fund to the AS Pop Music for the purposes of the Death Cab for Cutie event.

Seconded: Carroll Vote: 4-4-0 **FAILED**

LaVallee suggested a few thousand more. Hammer and Rios agreed.

Motion AC-15-F-54 by LaVallee

Moved to approve \$22,000 from the Large Event Opportunity Fund to the AS Pop Music for the purposes of the Death Cab for Cutie event.

Seconded: Hammer

Vote: 6-2-0 **PASSED**

VI. APPROVAL OF MINUTES

Hayden mentioned that a motion needed to be made to add the Approval of Minutes to the agenda.

Motion AC-15-F-55 by LaVallee

Moved to add Approval of Minutes to the agenda.

Seconded: Vadino Vote: 9-0-0 **PASSED**

Motion AC-15-F-56 by Roberts

Moved to approve the minutes of Activities Council meeting from 11/16/15 with the stipulation that the appropriate changes would be made.

Seconded: Hammer Vote: 7-0-2 **PASSED**

VII. Other Business

LaVallee asked when the next meeting was. Rios said January 11th at 6:00pm. He reminded everyone that they would be meeting at 5:00pm for training.

Israel Rios adjourned the meeting at 7:48pm.