

**Western Washington University Associated Students  
Activities Council**

Meeting Minutes for Monday, February 1<sup>st</sup>, 2016

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**Non-Voting Members:** Casey Hayden (Student Activities Advisor)

**Voting Members:** Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Ryan Roberts (AS Club Business Director), Nicole Carroll (Student at Large), Bryce Hammer (Student at Large), Erin Johnson (Student at Large)

**Absent:** Anujin Ganbat (Club Representative), Nikola Bocko (Club Representative)

**Guests:** Devin DeGagne (WWU Film Club), Emerson Lee (TAG Team), Alex Smith (DECA), Caitlin Hanley (DECA), Abigail Russel (WWU Classics Club), Emily Kjelland (WWU Classics Club), Corey Godfrey (WWU Humans vs. Zombies), Byron Broadhead (Darkside Printmakers), Hugh Rountry (Darkside Print), J.L. Gazabat (VU Gallery), Nick Barkowski (Eating With Heart), Hannah Flothin (Animal Rights Club), Robin Fransen (Animal Rights Club), Devin Campbell (Eating With Heart), Mina Tanaka (SSF), Shawn Plascencia (Philosophy Club), Michael Millner (Philosophy Club), Kenny Powers (Fairhaven Free Press)

**Secretary:** Jessi Navarre (Board Assistant for Club Committees)

**Motions**

**AC-16-W-34** - Approval of the minutes of Activities Council meeting from 1-25-16 with the stipulation that the appropriate changes would be made. - **PASSED**

**AC-16-W-35** - Approval of the amount of \$25 in the form of a Bookstore Donation to the SASA for their Heritage Dinner. - **PASSED**

**AC-16-W-36** - Recognition of WWU Film Club as an official AS club under the category of Special Interest. - **PASSED**

**AC-16-W-37** - Recognition of T.A.G. Team for Transgender and Gender Non-Conforming Students as an official AS club under the category of Social Issues. - **PASSED**

**AC-16-W-38** - Approval of the amount of \$620 in the form of an underwrite to Boxing Club for their convention trip from Grants/Loans/Underwrite. - **PASSED**

**AC-16-W-39** - Approval of the amount of \$1300 in the form of an underwrite to Fairhaven Free Press for winter and spring publications. - **PASSED**

**AC-16-W-40** - Approval of the amount of \$1900 in the form of a grant to Philosophy Club for their conference hosting from Grants/Loans/Underwrites. - **PASSED**

**AC-16-W-41** - Approval of the amount of \$175 in the form of an underwrite to PRSSA for the use of travel from Grants/Loans/Underwrites. - **PASSED**

**AC-16-W-42** - Approval of the amount of \$120 in the form of a grant from Grants/Loans/Underwrites to Eating with Heart: Vegan and Friend for their speaker event. - **PASSED**

**AC-16-W-43** by- Alteration of Motion AC-15-F-52 to remove the stipulation on funding. - **PASSED**

**Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:05p.m. February 1<sup>st</sup>, 2016.**

## I. REVISIONS TO THE AGENDA

Rios added the VU Gallery request to the agenda under other business.

## II. APPROVAL OF MINUTES

Rios asked the council if there were any edits to make to the minutes.

**Motion AC-16-W-34** by Lutsch

Moved to approve the minutes of Activities Council meeting from 1-25-16 with the stipulation that the appropriate changes would be made.

Seconded: Hammer Vote: 7-0-0 **PASSED**

## III. BUSINESS DIRECTORS REPORT

Tabled in Roberts' absence.

## IV. Bookstore Donation Requests

### a. SASA (\$25)

Rios said they could discuss the item without anyone here. He said that the request was for a Heritage dinner.

**Motion AC-16-W-35** by Carroll

Moved to approve the amount of \$25 in the form of a Bookstore Donation to the SASA for their Heritage Dinner.

Seconded: LaVallee Vote: 8-0-0 **PASSED**

## V. CLUB RECOGNITION

### a. WWU Film Club

Devin DeGagne said that the Film Club was a way to get together and discuss films and go to filming events. She said that they would like to host screenings and then discuss the film or go to showings. She said that they could get discounts on tickets as a club. She said that they wanted

to get speakers and collaborate with AS Productions. She said that they were throwing around the idea of a film festival at Western done by students and work with outside organizations as well. Rios asked if they had reached out to KVIK. DeGagne said no but that they planned to. Lutsch asked how many members they had. DeGagne said 31. Rios asked if they had reached out to the film studies minor. DeGagne said yes and people seemed excited. Hayden said that every club should sign up for Club Showcase. Rios said that showing a film would cost money and he asked how they would get funds from Activities Council. DeGagne said they could request from the council or get donations from outside organizations.

**Motion AC-16-W-36** by Johnson

Moved to recognize WWU Film Club as an official AS club under the category of Special Interest.

Seconded: Lutsch

Vote: 8-0-0 **PASSED**

b. T.A.G. Team for Transgender and Gender Non-Conforming Students

Emerson Lee said that they would like to make a club that was open and safe for transgender students. They said that they wanted to discuss experiences and create solidarity. They said that they had discussed showing films as well. Rios asked if they were working with any other organization. Lee said they had been working with Aces, Queer Club, and the Queer Resource Center. Lutsch asked they planned on being financially active. Lee said that they may need funds in the future, but they planned on not needing funds anytime soon. LaVallee asked if T.A.G was an acronym. Lee said that it stood for Transgender And Gender Non-Conforming.

**Motion AC-16-W-37** by Johnson

Moved to recognize T.A.G. Team for Transgender and Gender Non-Conforming Students as an official AS club under the category of Social Issues.

Seconded: Roberts Vote: 8-0-0 **PASSED**

VI. ACTION ITEMS

a. Boxing Club (\$318.21)

Jay Lee said that they had an updated total for spring quarter at \$301 plus the \$318.21 for a total of about \$619. Hammer asked if they needed the space spring quarter. Lee said they would prefer to use the VU space, but it was not yet available. Carroll asked if last quarter's funding was retroactive. Hammer said that it was unpaid for so they could fund it. Rios said the service had been used, but the fee had not been paid. Roberts

said that they had funded hotel rooms that had been booked, but not paid for, but the difference here was the service had been used. Lutsch said that the council needed to set the president for what was retroactive. He said that policy said paid for, but the spirit they had implied was used for. LaVallee said that they had set the president in approving their first request. Roberts said that the money was to allocate to unused services so they would not reimburse. Hayden said there was a difference with retroactive funding. He said that they should not encourage clubs to make commitments without approved payment. Rios said that the exact language was “no retroactive funding” which was vague. Carroll said that they needed to use the space and they’re asking for help paying instead of demanding it. Hammer said that they should fund them because the request was not that much. Lutsch said that Carver’s renovation removed the free spaces clubs would have used so they should fund them in this instance. He said that in the future they should stay away from situations like this because the council feels like they cannot be critical and are roped into a decision. Rios said that this was retroactive funding in a way.

**Motion AC-16-W-38** by LaVallee

Moved to approve the amount of \$620 in the form of an underwrite to Boxing Club for their convention trip from Grants/Loans/Underwrite.

Seconded: Lutsch Vote: 8-0-0 **PASSED**

b. Fairhaven Free Press (\$1300)

Kenny Powers said that it was \$605 for 1500 copies through Linden Tribune for 24 pages a copy and said that they were getting extra money from Fairhaven to get printed in color. He said that last year his club had \$45-\$50 left over, but added that it may be more expensive to print 1500 at a time instead of 2000. Carroll asked if this was for winter and spring publications. Powers said yes.

**Motion AC-16-W-39** by LaVallee

Moved to approve the amount of \$1300 in the form of an underwrite to Fairhaven Free Press for winter and spring publications.

Seconded: Hammer Vote: 6-1-1 **PASSED**

c. Philosophy Club (\$2000)

Millner said that they had allotted too much for speaker fees and some of that \$700 portion of the request would go towards decorations. Rios said that this event reoccurred without any other funding methods so the council felt like they were obligated to fund the event. He asked if they got money from the Philosophy Department. Millner said that they got some but not a lot for last year. Rios asked if they had asked this year. Millner said no and that they would ask once they got funding from Activities

Council. He said that they had done the event on \$1750, but the budget was tight. Lutsch suggested that the club should find other funding methods next year. Millner asked about DRAC. Rios said that they funded groups related with departments, though they did not use funds directly for conferences. He said the fund was meant for groups tied with academic departments. He said they could get sponsorships or bake sales to get more money. Hammer suggested talking about the amount. LaVallee suggested \$1900. Vadino asked how much money this was per person. Michael said the lowest turnout was 15 and the highest was 70 people. He said their club was 20-30 people alone. Roberts said that this came out to about \$28 per person. Lutsch said that cost was usually used for travel. Roberts said that they should do \$1750 like the previous year. Millner said they got more than \$2000 last year. Lutsch said that he did not feel comfortable giving them less, but suggested adding the stipulation that the club move towards sustainability. LaVallee said that the club could raise money in 4 months or go to the department for more money. Carroll said that the department should be able to help and they also had time. Millner said that the department already gave money for a speaker and asking for funds from them would take away funds from other students. Rios said that the club should work on fundraising strategies for the next year. Lutsch said that they funded \$7000 for the Murder Mystery Dinner of 200 people. Rios said that that request was also bring back money to the council. Roberts said they should fund the whole request and not take away \$100. LaVallee said that knocking off \$100 would encourage fundraising.

**Motion AC-16-W-40** by Carroll

Moved to approve the amount of \$1900 in the form of a grant to Philosophy Club for their conference hosting from Grants/Loans/Underwrites.

Seconded: Roberts Vote: 7-0-1 **PASSED**

d. PRSSA (\$117.80)

Kylee Morgan said that they needed to pay a membership fee from members for trips. She said that they had already gone to two of the trips so they would lower the request and also use vans for travel. Rios asked what the fee did. Morgan said that the money went towards scholarships and such. Carroll asked if they were funding transportation and asked where the fee came in. Morgan said that they paid for the fee already for the trips and they needed the money for transportation. Rios asked if the request was lowered. Morgan said yes, by half. Rios asked where the events were. Morgan said all in Seattle. Hammer said they should calculate extra for driving around Seattle. Hayden calculated \$73.80 for one round trip. Rios asked about the other trips. Morgan said that the club used their own vehicles for the other events. Roberts said that taking their own vehicles would cost less. Morgan asked how they would go about calculating a cost

if they decided to take their own vehicle. Roberts said that they would get \$0.18 a mile. Hayden said that that amount covered them for over \$3.00 a gallon. He said that amount would be \$32.40 for one vehicle for one trip. Lutsch said they would need to bring the recipes if they used their own vehicles. Roberts said it was \$75 more for them to use the AS vehicles. Lutsch suggested an underwrite for the higher amount.

**Motion AC-16-W-41** by LaVallee

Moved to approve the amount of \$175 in the form of an underwrite to PRSSA for the use of travel from Grants/Loans/Underwrites.

Seconded: Hammer Vote: 8-0-0 **PASSED**

e. Eating with Heart: Vegan and Friends (\$275)

Devin Campbell and Nick Borkowski introduced themselves. Campbell said their request was now \$120 because they got a donation of pizza. He said that they had a bake sale planned for donation for the animal sanctuary. Rios asked how their movie showing went. Someone said that it went really well. Roberts said that their movie showing was really successful and they had a nice discussion afterward. LaVallee asked what the event was. Borkowski said that they were getting Katie Cantrell from the Factory Farming Awareness Coalition to come and speak about the environmental and social impacts of factory farming.

**Motion AC-16-W-42** by Hammer

Moved to approve the amount of \$120 in the form of a grant from Grants/Loans/Underwrites to Eating with Heart: Vegan and Friend for their speaker event.

Seconded: Johnson Vote: 8-0-0 **PASSED**

VII. INFO ITEMS

a. Collegiate DECA (\$3000)

Caitlin Hanley and Alex Smith introduced themselves. Smith said they were going to a career development conference. He said the club went to three conferences a year and the first they self-funded. He said they needed to self-fund again and they plan to compete in Washington DC. He said that they usually got some funding, but this year they're being matched for whatever they can raise. He said that the total for the conference was \$5000 for 18 people for registration and hotels. Roberts asked how much they usually asked for. Smith said that last year they had asked for about \$2000 for registration. Lutsch said it was \$166 per person which was high. Carroll said that they only had \$6000 left in conference funding. Roberts said that \$2750 was \$152 per person. Lutsch asked if they could come back with a "bare bones" amount with

how much they need to actually go. Smith said that \$3000 would take a huge burden off of the club and they had already paid membership fees. He said they had a goal of staying under \$130 a person out of pocket. Hayden asked about the deadline for payment. Hanley said registration was due the day of the conference. Smith said that they were only matched for their conference in DC. Rios asked how much people would be paying out of pocket with \$3000 from Activities Council. Smith said \$102 per person. Hayden said that the council needed to think about conserving the fund and looking at previous years.

b. Western Classics Club (\$500)

Abigail Russel said that they were requesting funds to attend a conference at Evergreen State College. She said that two members were presenting abstracts at the conference. She said the \$500 was for registration, hotel, and gas. Hammer asked who the speakers were. Russel said that the list had not yet been released. Rios asked how many people were coming. Russel said 11. She said that amount for hotel was actually \$180 instead of \$100. She said that they were fundraising and volunteering at the conference itself. She said the \$500 was a bare minimum of what they needed. Lutsch suggested moving now. Hammer said they should wait until next meeting. LaVallee asked if the transportation was an exact amount at \$100. Russel said no but it was two cars there and back. LaVallee said they should come back the next week with an exact number. Hayden asked how much registration was per person. Russel said \$25 per person and that they had gotten a reduced rate for volunteering.

c. Humans vs. Zombies (\$500)

Corey Godfrey said they had hosted a building clear the last 5 years. He said they did not charge a fee so that many people could come. He said that 30 or 40 people came with a small fee, but they got over 100 with no fee. He said that that they needed to pay a building manager to be there. He said Zone Leads would supervise every floor and they spent \$30-\$ 100 to decorate their floors. He said the event was like an interactive haunted house where participants “tag” zombies. He said that the library was hosting a second building clear in the spring. He said that they get funding from Hall Councils and they got a sponsorship from Amazon.com. He said that they had 30 staff members plus realistically 120 participants. Roberts asked if a fee negatively affected the event. Godfrey said that AS Laser Tag was \$40 a team and having fees deterred some students from participating. Hammer said that annual events should find other funding as well. Godfrey said that Amazon wanted to do a raffle for funding and they hosted many events that they collected other funding for and this request was

only for one. Hayden said that this club rarely came to AC to use resources. LaVallee asked them to meet with the Club Hub about the possibility of a raffle. Roberts said they should sell things to enhance experiences. Godfrey said they were not allowed to make profit because of the original founder's agreement and they received a "cease and desist" for charging for bands.

#### d. Darkside Printmakers

Hugh Rountry said they were asking for conference funding. Byron Broadhead said that they had to make adjustments to the request amount because 7 out of the 9 had already paid. He said that they were writing a letter to the dean for more funding. He said they wanted to get funding for 2 new students to get funding and hotels for the group of 9 and transportation. He said the total was \$1790.76 excluding travel. He said that last year they tried to fund the whole trip themselves and wanted to get help from Activities Council. Lutsch said that 600 miles was \$220. Broadhead said that their estimate was not exact. Rountry said that some students had backed out so they did not have an exact total. He said they raised \$300 last year for 4 people. Broadhead said they were asking for \$1000-\$ 1500 from the dean of their department. Hayden asked how many dropped. Broadhead said they had 1 person drop, but they could only house 4 people per room. He said that they were going to go no matter how much money they got, but they wanted as much help as they could get. Rios said they usually did \$150 per person. Broadhead asked if the per person cost depended on what they needed. Rios said the club would divide the money how they saw fit unless the council added a stipulation. Hammer they had a lot of conference requests and only about \$6000 left. Rios asked if anyone had a different amount. Lutsch said they should treat it like the Large Event Opportunity Fund and look at all of the requests together. Rios said there were many other groups coming in the future for conference funding.

### VIII. Other Business

#### a. VU Gallery

J.L. Gazabat said that he had shipping funds left over from his request on November 30<sup>th</sup> and they needed funds for housing and other fees. Lutsch said the previous motion stipulated that the funds were for shipping. LaVallee asked how this came about. Gazabat said that they had been asking for money from outside organizations and got less than what they had hoped. Hayden said that the fund was not meant for classroom visits and asked for the speaker's schedule. Gazabat said they were hosting a lecture and a meet and greet in the gallery after. LaVallee said that he was in favor for the opening the funds. Lutsch agreed on adding a stipulation. Hammer asked how much of the funds was extra. Gazabat did not have a

specific dollar amount because he did not know what pieces were being shipped yet.

**Motion AC-16-W-43** by Lutsch

Moved to alter Motion AC-15-F-52 to remove the stipulation on funding.

Seconded: Carroll Vote: 8-0-0 **PASSED**

**Israel Rios adjourned the meeting at 8:22pm.**