

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, February 29th, 2016

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Bryce Hammer (Student at Large), Erin Johnson (Student at Large), Anujin Ganbat (Club Representative) Ryan Roberts (AS Club Business Director), Nikola Bocko (Club Representative), Merrill Hunt-Paez (Student at Large)

Absent: None

Guests: Kylee Morgan (PRSSA WWU), Claire Gaskins (SACNAS), Hannah Flotlin (SACNAS), Jared Vigil (SACNAS), Leah Olver, Conor O'Keefe (TEDxWWU), Colton Gully (WWU Fly Fishing), Miranda Pardi (NSCS), Ginger Reinaver (TEDxWWU)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Motions

AC-16-W-57 - Approval of the minutes of Activities Council meeting from 2-22-16 with the stipulation that the appropriate changes would be made. - **PASSED**

AC-16-W-58 - Approval of the name change of Huxley Graduate Research Working Group to the Graduate Inspiration and Sanity maintenance Team. -**PASSED**

AC-16-W-59 - Approval of the amount of \$650 in form of an underwrite to SACNAS, from Grants/Loans/Underwrites, for their movie event with the stipulation that the recommendations of the Council be taken into account. -**PASSED**

AC-16-W-60 - Approval of the amount of \$95 in the form of an underwrite to Tap Dance Club for their workshop from Grants/Loans/Underwrites.- **PASSED**

AC-16-W-61 - Suspension of the rules of order to move the TEDxWWU request to an action item. - **DENIED**

AC-16-W-62 - Suspension of the rules of order to move the SSW request to an action item.- **PASSED**

AC-16-W-63 - Movement of the SSW request to an action item. - **PASSED**

AC-16-W-64 - Approval of the amount of \$1500 in the form of an underwrite to Students for Sustainable Water for their trip to Smithers, BC from Grants/Loans/Underwrites. - **PASSED**

AC-16-W-65 - Suspension of the rules of order to move the NSCS request to an action item. - **PASSED**

AC-16-W-66 - Suspension of the NSCS request to an action item. - **PASSED**

AC-16-W-67 - Approval of the amount of \$150 in the form of a grant to the National Society of Collegiate Scholars for their conference trip from Grants/Loans/Underwrites. - **PASSED**

AC-16-W-68 - Suspension of the rules of order to move the QRC request to an action item. - **PASSED**

AC-16-W-69 - Suspension of the Large Event Opportunity Fund policy. - **PASSED**

AC-16-W-70 - Movement of the QRC request to an action item. - **PASSED**

AC-16-W-71 - Approval of the amount of \$7000 in the form of an underwrite to the Queer Resource Center for the use of speaker fee from the Large Event Opportunity Fund. - **PASSED**

AC-16-W-72 - Restoration policy. - **PASSED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:07p.m. February 29th, 2016.

I. REVISIONS TO THE AGENDA

Rios wanted to add other business to talk about the budget.

II. APPROVAL OF MINUTES

Rios asked the council if there were any edits to make to the minutes.

Motion AC-16-W-57 by Hammer

Moved to approve the minutes of Activities Council meeting from 2-22-16 with the stipulation that the appropriate changes would be made.

Seconded: LaVallee Vote: 6-0-3 **PASSED**

III. BUSINESS DIRECTORS REPORT

Rios said that they would skip the report in Roberts' absence.

IV. Name Change Request

a. Huxley Graduate Research Working Group

Hayden said that he was stepping in for the club. He said that they wanted to change to the GIST, Graduate Inspiration and Sanity maintenance Team. He said that they wanted to expand past solely Huxley and the club was more about support. He said that they might drop "the" from the front of their name.

Motion AC-16-W-58 by Johnson

Move to the approve the name change of Huxley Graduate Research Working Group to the Graduate Inspiration and Sanity maintenance Team.

Seconded: Lutsch Vote: 6-0-0 **PASSED**

V. ACTION ITEMS

a. SACNAS (\$700)

Jared Vigil said that they had moved the event back to April 7th. He said that they needed to buy popcorn through the Pickford. He said that movie rights were now \$400 instead of \$200. He said that ice cream was \$18 and popcorn was about \$200. He said that previous events had had 50-75 people and they were thinking about \$5 a ticket and \$10 for non-student. He said that they would be making \$650 with 50 people and \$750 with 75 people. Rios said that the council was worried about the amount they could raise instead of just asking for that money from Activities Council for their trip. Vigil said that he was confident they could make more than \$700. Ganbat asked how much the conference would cost. Vigil said that it was \$80 for registration, but hotels and flights would be more expensive because it was in California. LaVallee asked how many people the Pickford could hold. Vigil was not sure. Roberts asked if \$10 was normal for ticket price. Vigil said it was less. Rios said that members of the Pickford got \$8.50 tickets. Ganbat asked for clarification if the projected profit was for tickets and the food sales. Vigil said yes. He said he wanted the event to also raise awareness for the club. Hayden asked if they expected many non-students to attend. He said that holding the event off campus could make it so some students could not attend. He said that having the event on campus could let them have more profits. He suggested candy bars instead of ice-cream. He said that getting popcorn through the Pickford was expensive and cut into their profits. He said that having the event on campus could recruit more members. LaVallee agreed that the profits would be slim and said they should do the event on campus. Rios agreed. Vigil said that they picked the Pickford because they had insider connections. He said that the club had voted to hold the event off campus and having it in the theatre would make it a bigger event. Hayden asked if the Pickford would have problems with them selling candy. Vigil said no. Ganbat asked how they came to 50-75 people projected. Vigil said that they took the number from past event. Roberts suggested having cars drive people to the Pickford from campus. Lutsch asked if they were asking for \$700. Vigil said that the original plan was \$700, but they were estimating the rights to the movie. He said they asking for \$618 as an underwrite.

Motion AC-16-W-59 by Lutsch

Moved to approve the amount of \$650 in form of an underwrite to SACNAS, from Grants/Loans/Underwrites, for their movie event with the stipulation that the recommendations of the Council be taken into account.

Seconded: Ganbat Vote: 8-2-0 **PASSED**

b. PRSSA

Kylee Morgan said that they had two separate requests. She said that they needed money for three big posters and sponsorship letters. She said that letters were for people who could not pay to be a PRSSA membership dues so they were asking for sponsors for these students. She said that the funds would be for postage. She said that they had already printed flyers with their own funds. Hayden corrected that the amount should be higher. Rios said that they could treat them as two separate requests. LaVallee said that they should vote on them as one request. Hayden said the actual amount was \$94. He said that the post office could send out the letters. Rios asked why they were sending out letters. Morgan said that organizations and different PR firms would pay for students to be members of PRSSA because some students could not afford to be members.

Motion AC-16-W-60 by Lutsch

Moved to approve the amount of \$95 in the form of an underwrite to Tap Dance Club for their workshop from Grants/Loans/Underwrites.

Seconded: Johnson Vote: 10-0-0 **PASSED**

VI. INFO ITEMS

a. To Write Love on Her Arms (\$620)

Rios tabled this items because there was no representative from the club present.

b. TEDxWWU (\$2000)

Conor O’Keefe said that the budget request was actually \$2200. He said that last year they sold out the PAC and it was the largest TEDx event in Washington. Ginger Reinaver said they were using a new publicity strategy. Rios said that this was originally a Large Event Opportunity Fund request, but now it was a request from Grants/Loans/Underwrites. O’Keefe mentioned that they also didn’t request funds last year for the same event. LaVallee asked why they were using a new strategy if the event had sold out last year. Reinaver said that that was a good point. LaVallee suggested livestreaming the event. O’Keefe said that could deter people from coming if they could just watch from home. Vadino asked why it was not a Large Event Opportunity Fund Request. Rios said that it could be, but they changed it before money had come back to the Large Event Opportunity Fund and the event was more of a club event than solely KVIK’s. Ganbat asked about their publicity and said that live streaming the event could involve people who could not have come otherwise. Reinaver said that pre-sale tickets went on sale today and they had been advertising with flyers, posters, a booth, Facebook, and Twitter. They said last year the event had banners on busses. LaVallee said the request should move it to an action item. Hammer said they should wait because

they had so little money left in the fund. She asked how they got funds last year. O'Keefe said they had a sponsor last year. Roberts noted that their ticket link was broken on Facebook. O'Keefe said they would look into it. Hayden asked how they were selling tickets. O'Keefe said they were selling through the Box Office. Rios asked how they got speakers. O'Keefe said they went through a process of applications and then narrowing it down. Hayden asked about food. Reinaver said they wanted to go through vendor's row. Lutsch asked if they had talked to Aramark. O'Keefe said that they had worked it out so Panda Express and Subway could be open with the vendor's row. Rios asked if the \$20 ticket got them a shirt, food, and into the event. O'Keefe said yes. Roberts asked about their food options, if there would be gluten free and vegan options. Reinaver said no. Hammer asked why. Reinaver said that they had a lot of allergies and doesn't expect other people to take care of them. LaVallee suggested moving this item to an action item. Rios suggested waiting a week.

Motion AC-16-W-61 by LaVallee

Moved to suspend the rules of order to move the TEDxWWU request to an action item.

Seconded: None

DENIED

Roberts asked why they needed to suspend rules if the council still had more questions. Hayden said that the amount was good and the budget was well thought out, but he wanted them to come back with a solid food plan. Lutsch said that if they were offering a meal they should offer options. He said that it wasn't fair to those paying the same price as others, but not being able to get food. Reinaver said that they didn't need to accommodate. They said that they provided their own meals all the time. They said that they once went to a conference where they had to pack meals for seven days because they didn't have food options. Hammer said that she was a vegetarian and students at Western were accustomed to having options that were gluten free, vegetarian, or vegan. She said that the event should advertise and make it clear to participants before they purchase a ticket if students need to bring their own food for allergies and restrictions if the event was not willing to accommodate. Roberts said that they should be conscious that the money from this fund was from student fees and the event needs to use it in a way that benefits all students, meaning that they needed to provide food options.

c. Students for Sustainable Water (\$2400)

Leah Olver said that they were planning a trip over spring break and it was over a 12-hour drive. She said they needed funds for travel. She said they were looking into renting AS vans. Roberts asked how many people were going on the trip. Olver said 10. Hammer asked if this was a conference. Olver said no, it was more of a gathering. Rios asked about the \$1000

registration fee. Olver said they needed to pay to do events. Roberts asked what the student contribution was. Olver said they had raised \$250 and they were planning on raising more. Roberts asked how much each student was contributing. Olver said that they wanted to be inclusive and they were asking people to contribute how much they could. Roberts also mentioned that taking an AS vehicle would be expensive. Rios asked if they could take the AS vehicles to Canada. Hayden said Vancouver was alright in the eyes of the university, but they needed to fill out more paperwork if they were going farther. He also said they needed to make sure the vehicles could be gone that long. Lutsch said that \$2400 for 10 people was more than \$150 per person. He said that the club should think about what they would do if they did not get all the funds. Roberts said \$1500 would be \$150 per person. He said that they would need two vehicles. Olver said that one vehicle might fit them. She said that all of the amount of attendees was not set in stone yet. Roberts said that having one vehicle would reduce costs. Olver said that they might use one of their own cars as well. She said that they might fall on a university vehicle if they could not get two cars of their own. Hayden said that the travel date was soon and said that council should think about voting on the motion today. Hammer asked if they had other sources of revenue. Olver said they might do a Go Fund Me campaign. Hammer suggested the SAF. Roberts said the SAF was not taking request at this time. He asked if there were any expenses that fell onto the students. Olver said that food was covered and she couldn't think of anything that would cost money. Roberts asked if the \$1400 included gas for the second vehicle. Olver said yes. Roberts asked if they could work with \$1500. Olver said yes. Rios asked if they wanted to vote. Lutsch said that the Council was running out of funds. He said that he also wanted to fund this request because the time frame was short, but they were so low on funds that he didn't want to make rash decisions. He said that club conference was now coming out of Grants/Loans/Underwrites. He said at this rate the money would not last them the whole year and he didn't want to turn people away. LaVallee said that he felt comfortable voting and it should be the goal to run out of money. Hammer said yes, but not before Spring quarter had started. LaVallee said that they should fund the \$1500.

Motion AC-16-W-62 by Roberts

Moved to suspend the rules of order to move the SSW request to an action item.

Seconded: Lutsch Vote: 10-0-0 **PASSED**

Motion AC-16-W-63 by Lutsch

Moved to move the SSW request to an action item.

Seconded: Bocko Vote: 10-0-0 **PASSED**

Motion AC-16-W-64 by LaVallee

Moved to approve the amount of \$1500 in the form of an underwrite to Students for Sustainable Water for their trip to Smithers, BC from Grants / Loans /Underwrites.

Seconded: Johnson Vote: 10-0-0 **PASSED**

d. WWU Fly Fishing Club (\$512.60)

Colton Gully said that the Fishing Club was new as of last year and they were looking to go to an event in Colorado. He said that it was through a program through the 5 Rivers. He said that only after completing the 5 Rivers they would get recognition through Costa. He said that he was from Denver so he had connections for travel. He said that 2 people were going and they had free lodging. He said that they would drive up to the fly fishing event. He said that the 5 Rivers gave out grants and loans but they would have to be close to the organization. He said they wanted to be close to the organization for future grants. Rios mentioned the council could not access the budget online. Gully apologized and said he would fix the problem for the next meeting. LaVallee asked about travel. Gully said that plain tickets were about \$400. He said that they were using \$60 of club funds. He said they would be paying for their own food. LaVallee asked if they could go with \$300. Rios reminded the council that they were funding two people to go fly fishing. Gully said it was a national conference and they had a fly fishing literature class on campus. He said that the grants they would potentially get from the event would go back to the school. He said that he wanted to bring the sport back to the university. Rios asked about the discounts. Gully said that they would get a form to get money off of gear if they were close to the organization. Hammer asked how they went around publicizing their club. He said their advisor had taught a fly fishing class during Summer quarter. LaVallee said last year the club had come to council to get funds to build flies for an event. Gully said that he didn't know if they were doing that again. He said they were looking more into getting people out fly fishing. Roberts suggested the club talk about fish conservation to campus because it was relevant to our community, especially Steelhead. He suggested partnering with other clubs. He asked them to bring an updated budget for the next meeting.

e. National Society of Collegiate Scholars (\$450)

Miranda Pardi said that their club was a National Honors Society and this was the Western chapter. She said that every year there was Scholarcon in June in Florida and one member from every chapter was required to attend. She said that the trip was expensive, but the national branch was covering part of her costs. Lutsch said the National Society was forcing the student to pay and now the costs were falling on Activities Council. He said that paying the Society to go to a conference that they didn't have a choice in attending was odd. Pardi said that the \$450 was for the flight.

Roberts said that they should keep consistent with the \$150 dollars per person because they were running out of funds. Rios asked if they were limited membership. Pardi said that anyone could join the club, but there were dues to join the National Society. LaVallee asked how many members they had. Pardi said there were 300 people inducted into the society on campus and 10-20 in their club.

Motion AC-16-W-65 by Lutsch

Moved to suspend the rules of order to move the NSCS request to an action item.

Seconded: Hammer

Vote: 9-0-0 **PASSED**

Motion AC-16-W-66 by Ganbat

Moved to move the NSCS request to an action item.

Seconded: Hammer

Vote: 9-0-0 **PASSED**

Motion AC-16-W-67 by Roberts

Moved to approve the amount of \$150 in the form of a grant to the National Society of Collegiate Scholars for their conference trip from Grants / Loans /Underwrites.

Seconded: Hammer

Vote: 10-0-0 **PASSED**

Lutsch advised that Pardi not let the club put all of the burden onto her to pay for the trip.

VII. Large Event Opportunity Fund

a. Queer Resource Center

Rios said that Scout Hartman from the QRC could not come so LaVallee would be speaking about the event. LaVallee said that they hoped to bring a poet to campus named Andrea Gibson that spoke about controversial topics. He said the event was during Back to Bellingham on the 14th of May and they were going to be in the program for B2B. He said the event was on the PAC Mainstage. He said if 700 people came they would make back all of the expenses. He said the \$7000 was for the speaker fee, including hotel and travel. He said that the QRC and LaVallee's budget could not accommodate the funds. Hammer said that this was the kind of event the fund was meant for. LaVallee said they were projected to break more than even.

Motion AC-16-W-68 by Roberts

Moved to suspend the rules of order to move the QRC request to an action item.

Seconded: Hammer Vote: 10-0-0 **PASSED**

Motion AC-16-W-69 by Hammer

Moved to suspend the Large Event Opportunity Fund policy.

Seconded: Bocko Vote: 10-0-0 **PASSED**

Motion AC-16-W-70 by Hammer

Moved to move the QRC request to an action item.

Seconded: Bocko Vote: 10-0-0 **PASSED**

Motion AC-16-W-71 by Bocko

Moved to approve the amount of \$7000 in the form of an underwrite to the Queer Resource Center for the use of speaker fee from the Large Event Opportunity Fund.

Seconded: Hammer Vote: 9-0-1 **PASSED**

Motion AC-16-W-72 by Lutsch

Moved reinstate policy.

Seconded: Hammer Vote: 9-0-1 **PASSED**

VIII. Other Business

a. Budget Discussion

Rios said last year the council had \$13000 compared to their \$7500 left this year and looking at other past years they had had significantly more left in their budget at this point in the year than the council had right now by about \$5000. He said they needed to ask for more funds from the Board. He asked if they should request for both Grants/Loans/Underwrites and Club Conference Funding. LaVallee said both. Hammer said that Grants/Loans/Underwrites was more versatile. Ganbat said that this set the theme for the next year. Rios said that he had already requested more for next year. Rios said they were requesting for \$3000 more for next year so he was planning on also asking for \$3000 the next year. Roberts said the \$3000 would close the historic gap. Lutsch said that they wanted more clubs to be able to do more things. Hammer said they were getting a lot of requests. Rios said that historically they had had \$5000-\$6000 more at this point in the year. He told Roberts to look at underwrites to see what money could come back to the council.

Israel Rios adjourned the meeting at 8:11pm.