



**Western Washington University Associated Students  
Ethnic Student Center Steering Committee**

Meeting Minutes for: Tuesday, January 12<sup>th</sup>, 2016

---

**Non-Voting Members:** Abby Ramos (AS VP for Diversity), Nate Panelo (Ethnic Student Center Coordinator), Ryan Roberts (AS Club Business Director), Alejandro Ibanez (ESC Marketing and Outreach Coordinator)

**Voting Members:** Tina Cha (KSA Steering Representative), Karen Liang (CSA Steering Representative), Vilay Lee (WHSA Steering Representative), Tracey Nguyen (VSA Steering Representative), Dewey Nguyen (VSA Steering Representative), Deepika Sharma (SASA Steering Representative), Jennifer Khuu (KhSA Steering Representative), Jordan Butler (BSU Steering Representative), Rosa Sanchez (MEChA Steering Representative), Michelle Martinez (LSU Steering Representative), Gary Huang (FASA Steering Representative), Mele Mataese (HOH Steering Representative), Meron Knutzen (ACC Steering Representative), Edward Moreno (MISO Steering Representative)

**Absent:** Mitchell Thompson (NASU Steering Representative)

**Guests:** Jennifer Kim (KSA), Ryan Hoveskeland (CSA), Phillip Chen (CSA)

**Secretary:** Jessi Navarre (Board Assistant for Club Committees)

### Motions

**SC-16-W-1** - Suspension of the rules of operation in order to approve the amount of \$500 to KhSA for their Portland State University travel. - **PASSED**

**SC-16-W-2** - Approval of the minutes of all Steering Committee meetings of Fall Quarter 2015 with the stipulation that all proper changes be made. - **PASSED**

**SC-16-W-3** - Approval of giving the position of AS Club Business Director a vote on the Steering Committee Board. - **PASSED**

**Abby Ramos, A. S. Vice President for Diversity, called the meeting to order at 5:07p.m. on Tuesday, January 12<sup>th</sup>, 2016**

#### I. REVISIONS TO THE AGENDA

#### II. BUDGET UPDATE

Roberts said that they had used \$6,381.84 of the \$30,000 budget, leaving them with 78.73% left. He also said that of Bookstore Donation Funds from Activities Council \$1,020 of the original \$4,000 had been used, leaving that fund with 74.5%. Some asked if this was where the budget

should be sitting at. Roberts said the budget was similar to the percentages in Activities Council.

### III. INFORMATION ITEMS

#### a. KSA- \$1400

Jennifer Kim of KSA said that they were requesting \$1400 for their event, including \$350 for decorations and \$700 for event services with 12 servers and opening VU south side for a buffet. Ramos asked when the event. Cha said January 23<sup>rd</sup> from 6pm to 9pm. She mentioned that tickets were on sale at the PAC. Ramos asked how much tickets costed. Cha said \$10 for students. Moreno asked how they planned on publicizing. Kim said that they had a banner up on campus and an event page. Ramos said that the event was soon and asked if approving the event next meeting was too late. Kim said that they would be fine for decoration funding, but they weren't sure about catering. She said that the budget with Aramark was set.

#### b. KhSA- \$500

Jennifer Khuu said that they were going to Portland State University in Oregon for a Northwest Khmer Student Association meetup. She said that they were leaving Saturday morning at 6:30 or 7am and the event was overnight. She said that they had already requested 2 university van seating 7 each. She said that 14 people were going. She said that \$450 was the total rental for both vans. She said that they were also getting money for gas, after talking to the Club Hub. She said that they had gotten a donation from UW that would be paying for their lodging. She said that they would also need \$50 for parking. She said that they would be paying for food out of their club account. Lee asked what the conference was about. Khou said it was a meetup for Khmer Student Associations of the Northwest. She said that the meetup had been small last year and was 1 day, but this year the event was overnight. She also mentioned that they hoped to host the event at WWU the following year. Lee asked if they were collaboratin with other associations. Khou said that the event was just KhSA but they were opening it up to anyone. She said they were deciding who would go by having those interested write paragraphs anonymously on why they want to go and then choosing from those submitted. She said that paragraphs were due the following day and the officers would decide on who would go.

#### **Motion SC-16-W-1** by Lee of WHSA

Moved to suspend the rules of operation in order to approve the amount of \$500 to KhSA for their Portland State University travel.

Seconded: Liang of CSA Vote: 10-0-2 **PASSED**

c. CSA- \$1700

Karen Liang said that CSA was hosting a New Year Dinner. Ryan Hoveskeland said that they were hoping to request more than the original \$1200. Liang said that they had done the pricing for the tickets incorrectly. Phillip Chen said would like to request \$1700 in order to keep the event accessible. Sanchez asked if they were giving away tickets. No Liang said no, but that they were letting 40 people in for free. She said that they didn't want to exclude anyone from the event by making the tickets expensive. Ramos recommended, from her experience with LSU, doing half price tickets for performers. Liang said they were traveling far to stay overnight and didn't want to make them pay. Sanchez said that those people often had the ability to pay and want to help the event. Knutzen asked when the event was. Liang said January 30<sup>th</sup> at 6pm in the MPR. Khuu asked about advertising. Liang said that they had received a publicity package.

IV. Other Business

a. Approval of Minutes

Navarre said that any corrections to the minutes could be noted on the hard copies she passed out and that they would approve the minutes with the stipulation that the proper changes be made.

**Motion SC-16-W-2** by Sanchez of MEChA

Moved to approve the minutes of all Steering Committee meetings of Fall Quarter 2015 with the stipulation that all proper changes be made.

Seconded: Lee of WHSA Vote: 11-0-1 **PASSED**

b. Update on ESC Renovation

Ramos said that at Building Unity they had talked about the renovation and the renovation is at a pause with the events of last quarter. She said that she had been talking to the presidents of each ESC club about where the ESC was going to go. She said that the letter to be sent to the university had been drafted but not sent out and neither had the signatures. She said that each club should dedicate a meeting to discussing the renovation to generate ideas. She said that by the 26<sup>th</sup> of January they want all of the information back. She said that they next move was to decide when they would have the forum. She said that taking the Bookstore could cause students who did not use the ESC to think that the ESC was taking something away from them and that could have led to people feeling unsafe. She said that they wanted to make the renovation more of a conversation. She said that she could come to individual club meeting to speak on the subject. Kim asked how many people knew about the renovation. Ramos said that it had been covered by the Western Front,

that admins knew, but she was unsure about how many students on campus knew. Moreno what the options were for locations. Ramos said that they had talked about constructing a new building instead of taking the Bookstore. She said that she had been told it would not take as much funding or work as originally thought. Sanchez said that the timeframe could be long so he would like to find another option that was more timely. Ramos explained that the renovation was not a part of her job, but that it was something she felt very passionately about and putting her spare time towards this cause. She said that club Presidents should come back to their club with information. Butler asked when the forum would be held. Ramos said late February, depending on everyone's schedules.

c. ESC Specific Committee Spots

Ramos said that there were two committee specific spots for Legislative Agenda Council And Sustainable Action Fund for ESC students. She said that LAC dealt with Viking Lobby Day and decided what they planned to lobby about and Sustainable Action Fund dealt out money to projects. She said that Presidents Council decided who sits on those Councils. She said that no one had applied yet. Roberts noted that SAF used to be the Green Energy Fee. He said that they were trying to rebrand the fund and that it controlled \$300,000 a year. Lee asked if there was a deadline for applications. Ramos said no. Sanchez asked if it was a paid position. She said no, but that it looked good on a resume. Butler asked what SAF funded specifically. Ramos said that they funded the gym equipment, e-bikes, water bottle refilling stations. Moreno asked if there were any limitations to what the funds could be used for. Roberts said that there were three limitations: Educational, Increased Involvement, and Environmental. He recalled that they had tried to cover the roof of Wade King in solar panels, but that they ended up weighing too much for the roof to hold.

V. Voting Rights

Ramos said that Roberts currently did not have voting rights and that herself and Nate Panelo would never have voting rights, for reference. Roberts said that he was no advocating either way but that having a vote on the committee, like Activities Council, would make him feel more involved. Knutzen asked why he didn't have a vote before. Roberts said that it was an artifact of prior systems. He said that the Charge and Charter for Activities Council had been updated to include a vote for his position.

**Motion SC-16-W-3** by Moreno of MISO

Moved to give the position of AS Club Business Director a vote on the Steering Committee Board.

Seconded: Sanchez of MEChA Vote: 9-1-3 **PASSED**

## VI. CLUB UPDATES

CSA- Their first meeting that Thursday at 5pm in AW 304 and Lunar New Year was 1/30 at 6pm.

KhSA- Their meetings were Tuesdays at 7pm in AW 203 and their Pacific North West KhSA Conference was in Portland, Oregon on January 16<sup>th</sup> and 17<sup>th</sup>.

ACC- Their first meeting was Wednesday at 5pm on the 20<sup>th</sup> of January.

VSA- Their meetings were Wednesdays at 6pm in AW 405.

MEChA- Their meetings were Thursdays at 6:30pm and CEED in Miller hall and they would be hosting regionals.

WHSa- Their meetings were on Thursdays at 6:00pm in AW 205.

LSU- Their meetings were Tuesdays at 6:00pm in the ESC and they would be changing their name from Latino to Latinx.

MISO- Their meetings were on Mondays at 7pm.

KSA- Their first meeting was 1/13/16 at 5pm in AW 305 and their Heritage Dinner was 1/23 from 6-9pm.

BSU- Their first meeting was Wednesday at 6pm in VU 464.

SASA- Their first meeting was Thursday at 6pm in AW 304.

**Abby Ramos adjourned the meeting at 6:02 pm**