



**Western Washington University Associated Students
Ethnic Student Center Steering Committee**

Meeting Minutes for: Tuesday, February 2nd, 2016

Non-Voting Members: Ryan Roberts (AS Club Business Director), Alejandro Ibanez (ESC Marketing and Outreach Coordinator)

Voting Members: Tina Cha (KSA Steering Representative), Karen Liang (CSA Steering Representative), Vilay Lee (WHSA Steering Representative), Dewey Nguyen (VSA Steering Representative), Realia Harris (SASA Steering Representative), Jennifer Khuu (KhSA Steering Representative), Mitchell Thompson (NASU Steering Representative), Katherine Braseth (BSU Steering Representative), Rosa Sanchez (MEChA Steering Representative), Michelle Martinez (LSU Steering Representative), Gary Huang (FASA Steering Representative), Savannah Jackson (HOH Steering Representative), Meron Knutzen (ACC Steering Representative), Edward Moreno (MISO Steering Representative)

Absent: Nate Panelo (Ethnic Student Center Coordinator), Ab by Ramos (AS VP for Diversity)

Guests: Lena Guevara (President of HOH)

Secretary: Jessi Navarre (Board Assistant for Club Committees)

Alejandro Ibanez, ESC Marketing and Outreach Coordinator, called the meeting to order at 5:07p.m. on Tuesday, February 2nd, 2016

I. BUDGET UPDATE

II. Information Items

a. WHSA (\$63)

Vilay Lee said they wanted to bring a speaker in Shamanism from Kirkland, Washington to Western. She said that the speaker was not charging for his services, but they were requesting \$63 for his transportation. Moreno asked if it was students who were traveling or just the speaker. Lee said that they were reimbursing the speakers for his travel. She said that she had talked to Casey Hayden and they decided on \$40 as an underwrite. Knutzen asked if WHSA had done any fundraising. Lee said that they regularly fundraised using bake sales. Knutzen asked if the fundraising was specifically for this trip. Lee said no but added that the club was planning on going to a conference and they were building money to pay for the conference travel. Knutzen asked if they were hosting

a heritage dinner. Lee said no but said that they had other plans. Huang asked when the speaker was coming. Lee said Tuesday February 16th from 6-7 in AW 205 during their regular meeting. Liang asked how much they had requested so far this year from Steering Committee. Ibanez said that they had withdrawn \$65 and then \$205 dollars. Lee said they had spent less than \$800. Moreno asked about the amount of \$800. Lee said they did not want to ask for more money than they need. Roberts said the club had made less than \$500 in withdrawals. He also asked if they could vote on this as an action item because the amount was so low. Navarre said that they should wait until next week so that the reps could bring the information back to their clubs.

b. SASA (\$2000)

Realia Harris said that they were hosting a heritage dinner on March 5th focused on empowering South Asian women and cherishing their accomplishments. She said that most of budget was for food because they were not going through Aramark. She said that they were partnering with Students for Sustainable Food to save on costs. She said that they had gotten money from the Diversity Fund to pay their performers. Cha asked how much tickets were. Harris said \$10 for students and \$15 general. Khuu asked about the \$2000 cap since SASA had already requested \$1065. Harris said that there was a typo in the amount they were requesting. Liang asked if they were requesting \$2000 or needed to raise \$2000 total. Ibanez said that the Bylaws were up for debate on the cap. He asked if they needed the request voted on next meeting. Harris said that the request could wait. Roberts said that they had only used around \$125 from their account. Harris said that Aramark had not yet taken out the money out of their account. Roberts said that he was unable to view all of the funds spent. Moreno asked about the typo. Harris said that she would return to the club and ask for a more accurate amount because she felt that the \$2000 was a typo but was not sure. Ibanez asked if the laws stated that Steering reps needed to bring outside members to present requests. Navarre said yes, but that they had not been following that rule. Ibanez said that was something they could debate in the bylaws. Moreno asked who was going to be the Steering rep for SASA. Harris said that they had not yet decided and that she would be stepping down from her position spring quarter. Moreno asked if Roberts could bring a full list of all the money clubs had spent. Roberts said that Panelo had access to those numbers.

III. Other Business

a. By Laws Editing

Ibanez said they had stopped at Article 3. Roberts said that each club could get \$1875 if funds were divided equally because of new club membership making the total 16 clubs. He said that being able to request \$1500 while suspending the rules could lead to issues. Moreno said that it was hard to track how much money clubs were spending and that \$1500 was a lot to give away without consulting clubs directly. Cha said that Steering was not the only way to raise money. Ibanez said that having emergency funds was put in place for a reason and he did not believe that Steering would be uncritical or frivolous in emergencies. Moreno said that they should make a cap but not eliminate the bylaw. Roberts said that suspending the bylaws technically eliminated the cap so that \$2000 could be exceeded on emergency so they should keep the \$1500. He suggested Navarre contact Panelo to get a total of expenditures. Moreno said the cap of \$2000 was more of a guideline because some clubs were smaller than others and would not spend all of the \$2000. Knutzen said that she was confused. Roberts said that the bylaw should be altered to say that when the laws were suspended the \$2000 should stay in place. Guevara from HOH said that Presidents council was not being told everything from Steering Committee. They said that the cap should stay but the officers should be filled in by Steering rep weekly on information for the committee meetings. Knutzen asked if Panelo needed to be present for them to alter bylaws. Ibanez said no, that himself, Panelo, Ramos, and Roberts were non-voting members and they were meant to give advice. Navarre suggested that everyone bring the bylaws home with them to discuss with their club. Roberts said that they should change the wording from of his position from "authority" to "coordinator" because of state law and changing "AS Business Director" to "AS Clubs Business Director". He said that that meant that budget coordinators for ESC clubs need to do training with himself.

IV. CLUB UPDATES

KhSA- Our Hidden Story event in FR 102 2/20 from 6-8 and Winter Bake Sale 2/8 11am-2pm

CSA- Joint meeting for Valentines Day 2/11 w/VSA and KSA at 5pm

HOH- Lanai Café Trip 2/6 and Hula Practice in AW 7:00pm

VSA- New Year meeting in AW 405 6pm-7pm

SASA- Dance workshops every other Thursday at 6pm in AW and Heritage Dinner March 5th

LSU-General meeting canceled and Heritage Dinner April 9th

WHSA- Valentines Day bake sale 2/8 and 2/9 from 10am-3pm (vegan, gluten free, and dairy free options)

BSU- Fundraising at Vendors Row for event (Valentines grams)

Alejandro Ibanez adjourned the meeting at 5:59pm