

**Western Washington University Associated Students  
Activities Council**

Meeting Minutes for Monday, April 18<sup>th</sup>, 2016

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**Non-Voting Members:** Casey Hayden (Student Activities Advisor)

**Voting Members:** Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Bryce Hammer (Student at Large), Erin Johnson (Student at Large), Ryan Roberts (AS Club Business Director), Merrill Hunt-Paez (Student at Large)

**Absent:** Anujin Ganbat (Club Representative), Nikola Bocko (Club Representative)

**Secretary:** Jessi Navarre (AS Board Assistant for Club Committees)

**Guests:** Vasiley Shishkarev (Formula SAE), Sourena Javoepour (Formula SAE), Tyler Daniels (Formula SAE), Andy Brown (WWU Game Design Club), Erica Chapman (WWU Weightlifting), Devin DeGangne (WWU Film Club), Tori Engström (Glee Club), Mackenzie Butler (NAMI), Paige Morris (NAMI), Rachael Beebe (WWU Dog Club), Paul Von Zimmerman (WWU Game Design Club), Lori Vail (Pottery Club)

Motions

**AC-16-SPR-17-** Recognition of WWU Dog Club as an official AS club under the category of religious. - **PASSED**

**AC-16-SPR-18-** Approval of the amount of \$200 in the form of a Bookstore Donation to LSU for their Heritage Dinner. - **PASSED**

**AC-16-SPR-19-** Approval of the amount of \$20 in the form of a Bookstore Donation. - **PASSED**

**AC-16-SPR-20 -** Approval of the amount of \$455 in form of a grant to WWU Film Club from Grants/Loans/Underwrites, for their Jaws in the pool event. - **PASSED**

**AC-16-SPR-21-** Approval of the amount of \$300 in form of a grant to WWU Pottery Club from Grants/Loans/Underwrites, for operating costs. - **PASSED**

**AC-16-SPR-22 -** Approval of the amount of \$450 in form of a grant to WWU Pottery Club from Grants/Loans/Underwrites, to increase the formerly approve amount to match what was allocated. - **PASSED**

**AC-16-SPR-23-** Suspension of the rules of operation in order to move the NAMI item to an action item.- **PASSED**

**AC-16-SPR-24 -** Motion of the NAMI request to an action item. - **PASSED**

**AC-16-SPR-25-** Approval of the amount of \$300 in form of a grant to NAMI from Grants/Loans/Underwrites, for their 5K event. - **PASSED**

**AC-16-SPR-26-** Suspension of the rules of operation in order to move the WWU Game Design Club item to an action item. - **PASSED**

**AC-16-SPR-27-** Motion of the WWU Game Design Club request to an action item. - **PASSED**

**AC- 16-SPR-28-** Approval of the amount of \$300 in form of a grant to WWU Game Design Club from Grants/Loans/Underwrites, for their game design event. - **PASSED**

**AC-16-SPR-29-** Suspension of the rules of operation and move the Formula SAE item to an action item. - **PASSED**

**AC-16-SPR-30-** Approval of the amount of \$1000 in form of a grant to Formula SAE from Grants/Loans/Underwrites, for their competition travel. - **PASSED**

**AC-16-SPR-31-** Suspension of the rules of operation and move the ASP Special Events Request item to an action item. - **PASSED**

**AC-16-SPR-32-** Approval of the amount of \$5000 in form of a grant to ASP Special Events from the Large Event Opportunity Fund, for their circus event. - **DENIED**

**Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:05p.m. April 18<sup>th</sup>, 2016.**

## I. REVISIONS TO THE AGENDA

Rios asked if there were any revisions to the agenda. Seeing none, he moved on.

## II. BUSINESS DIRECTORS REPORT

Roberts didn't know how much the Council would be getting back from unused grants. Rios asked if the total on the agenda included the loan from the previous week. Roberts said that he was not sure. Rios asked if the Council had heard anything about the Students for Sustainable Water request. Hayden said no. Rios told the Council that the request for Students for Sustainable Water had made could come back to the Council because the club did not go on the trip that they had requested funds for.

## III. Club Recognition

### a. WWU Dog Club

Rachael Beebe said that she wanted the Dog Club to be a place to socialize their puppies and learn about training and dog health. She said they planned on taking dog hiking trips. She said that the club was a way for people with dogs to meet up and get outside. She said their focus was also safety. LaVallee asked about how much interest they had generated. Beebe said that they had a decent amount of people and planned on recruiting more. Rios asked about policies for dogs on campus. Beebe said their meetings would mostly be on campus and that they planned on meeting outside. Lutsch asked if they would use funds. Beebe said that they might need funds in the future for renting the vans. She said they planned on doing funds raising for the Humane Society and others organizations around town. LaVallee suggested getting more publicity for the club.

**Motion AC-16-SPR-17** by Lutsch

Moved to recognize WWU Dog Club as an official AS club under the category of religious.

Seconded: LaVallee Vote: 6-0-0 **PASSED**

IV. Bookstore Donation

a. LSU

Rios said that they could still discuss the request even without the presence of a representative. He said it was a request for their heritage dinner and would be used for a raffle.

**Motion AC-16-SPR-18** by LaVallee

Moved to approve the amount of \$200 in the form of a Bookstore Donation to LSU for their Heritage Dinner.

Seconded: Roberts Vote: 6-0-0 **PASSED**

b. NAMI (\$20)

Mackenzie Butler said that they wanted to give a water bottle to the winner of their 5K, an event they would be explaining more in depth later.

**Motion AC-16-SPR-19** by Roberts

Moved to approve the amount of \$20 in the form of a Bookstore Donation

Seconded: Lutsch Vote: 6-0-0 **PASSED**

V. ACTION ITEMS

a. WWU Film Club (\$1070)

Devin DeGagne said that they lowered their request because the Film Coordinator had agreed to pay for the film rights and half of the facility costs. She said they also got a publicity package and they had cut food and decorations expenses. She said they only needed \$455 of the original \$ 1070. She was not sure if they wanted to sell tickets or not. Lutsch agreed that they shouldn't charge, but said that having donations would be a good idea either for their club or for an outside organization. DeGagne said that they might have ajar for future film suggestions. LaVallee said that if there was a big turnout they could ticket next year. DeGagne said they would have an intermission and the capacity would be 60-70 inside the pool, about 10-15 outside of the pool, and a smaller amount in the hot tub. She had considered doing reservations online. Rios advised being wary about that. Lutsch suggested allowing people to reserve a spot for a dollar.

Roberts agreed. LaVallee suggested collecting the emails of those who are turned away.

**Motion AC- 16-SPR-20** by LaVallee

Moved to approve the amount of \$455 in form of a grant to WWU Film Club from Grants/Loans/Underwrites, for their Jaws in the pool event.

Seconded: LaVallee Vote: 6-0-0 **PASSED**

b. WWU Pottery Club (\$450)

Rios said that the Council had approved \$890 for Pottery Club in Fall Quarter and had accidentally deposited \$1330 dollars. He said that he knew that the whole request was already spent and he saw they had \$282 in their account, meaning they had spent more than the \$890 allotted. Lori Vale said that those funds were going towards lab fees. Rios asked the Council what they would like to do. Roberts said they had accidentally funded 3 quarters instead of 2. Lutsch asked if the excess funds could be pulled back to the Council. Roberts said that it didn't seem fair to the club. He said that they should fund what fees they needed to be able to operate and ignore the extra allotted because it was the Council's error. Lutsch suggested \$300 of the \$450 they were offering, to balance the extra funds a bit.

**Motion AC-16-SPR-21** by Hunt-Paez

Moved to approve the amount of \$300 in form of a grant to WWU Pottery Club from Grants/Loans/Underwrites, for operating costs.

Seconded: Lutsch Vote: 6-0-0 **PASSED**

**Motion AC-16-SPR-22** by Roberts

Moved to approve the amount of \$450 in form of a grant to WWU Pottery Club from Grants/Loans/Underwrites, to increase the formerly approve amount to match what was allocated.

Seconded: LaVallee Vote: 6-0-0 **PASSED**

VI. INFO ITEMS

a. WWU Glee Club

Tori Engström said that they were requesting funds for their spring showcase on June 5<sup>th</sup>. They said the funds would be used for facility rental and the cost of the tech crew. Rios asked if this was annual. Engström said they had done a showcase every quarter. Rios asked how they paid for those in the past. Engström said that they collected donations at their shows. They said that they wanted to become sustainable as a club, but needed some help with this showcase because of the higher rental fees. Lutsch asked about the money in their account. Engström said that the

PAC was slow with taking the money from their account so it appeared as though they had more money than they actually did. Hayden suggested putting in withdrawal requests. Engström clarified that they would be contributing \$500 towards the event. Rios asked for them to return next week with specific numbers.

b. WWU Weightlifting Club (\$500)

Erika Chapman said they were requesting funds for the Viking Games. She said that last year they had 20 teams turn out. She said it was back by popular demand. She said that they would like funds for t-shirts and awards. She said that the event would be at the Cross-fit Gym. She said they were requesting a total of \$500. She said that the donations from the event should be covering the facility rental. Rios asked if they had the money in their account for the rental currently. Chapman said that there was a hiccup and the balance in their account was not accurate. Hayden said that money from the previous year had not been taken out so their account went into the negative unexpectedly. LaVallee asked how many t-shirts. Chapman said 60. LaVallee asked how many awards they were giving out. Chapman said that they wanted to give awards to the teams in first, second, and third as well as fun awards like best costumed. Lutsch mentioned that in the past they had turned t-shirt requests away. Hayden said that the Council could cover awards and facility rental and giving a loan for t-shirts. Roberts asked if this was yearly. Chapman said yes and it had started last year. She said they had already specified members who would take over the event next year.

c. NAMI (\$900)

Mackenzie Butler said that TO Write Love on Her Arms hosts a 5K every year. She said the event was about mental health awareness. She said they had gotten donations the previous weekend so they lowered their request. \$250. She said they could not do the photo booth to save money. She said they also planned on reaching out for more donations. She said they were asking for \$300. Hunt-Paez asked about their exact total. Butler said they had \$850 from donations and the photo booth was \$500 so if they cut that part of the event they could pay for the event more easily. She said they could function off of \$300. Rios asked about donations. Butler said they had 55 donations to hear from and had 10 donations that had already been made, giving the club prizes to hand out. Hayden suggested the council vote today

**Motion AC-16-SPR-23** by Lutsch

Moved to suspend the rules of operation in order to move the NAMI item to an action item.

Seconded: Roberts Vote: 6-0-0 **PASSED**

**Motion AC-16-SPR-24** by Lutsch

Moved to move the NAMI request to an action item.

Seconded: Roberts Vote: 6-0-0 **PASSED**

**Motion AC-16-SPR-25** by Hunt-Paez

Moved to approve the amount of \$300 in form of a grant to NAMI from Grants/Loans/Underwrites, for their 5K event.

Seconded: Vadino Vote: 6-0-0 **PASSED**

d. WWU Game Design Club (\$810)

Andy Brown said that they were requesting funds for their annual Game Jam. He said that teams would be working entire days to make games. He said they wanted to supply food since the event was so long. He said they had reserved the labs for students and nonstudents. He said that they had invited developers as well. He said that they wanted to order pizza for dinner and jimmy johns for food. He said they planned on reaching out to sponsors for more funds as well. LaVallee asked if this was for computer games. Paul Zimmerman said yes. Lutsch reminded the Council to think about if an event can happen on its own or not. He said that their remaining funds were very low and the Council should think about priority. Roberts said that food was necessary for these long events. Brown said \$300 would be enough to supply pizza for both nights. LaVallee said that \$300 sounded reasonable, considering the remaining funds of the Council. Roberts suggested funding 3 meals. Rios said \$300 was for 2 meals and \$250 from the C S was to cover one more. Hayden asked about the Computer Science Department donation. Brown said the CS department could be flexible with how they spent the funds. Roberts stood by his suggestion. LaVallee said that though he understood where Roberts was coming from, \$300 could cover two orders of Pizza and the CS donation could cover the Jimmy Johns lunch. Hayden said that people could be on their own for lunch on the first day if needed as well. Rios said covering 3 meals was a step up from the past when they did not have any meals covered.

**Motion AC-16-SPR-26** by Roberts

Moved to suspend the rules of operation in order to move the WWU Game Design Club item to an action item.

Seconded: LaVallee Vote: 6-0-0 **PASSED**

**Motion AC- 16-SPR-27** by LaVallee

Moved to move the WWU Game Design Club request to an action item.

Seconded: Lutsch Vote: 6-0-0 **PASSED**

**Motion AC-16-SPR-28** by Lutsch

Moved to approve the amount of \$300 in form of a grant to WWU Game Design Club from Grants/Loans/Underwrites, for their game design event.  
Seconded: Vadino Vote: 6-0-0 **PASSED**

e. Formula SAE (\$2000)

Vasily Shishkarev said that they wanted to go to a competition in Nebraska. He said that they had looked into lodging and transportation. He said all together it was \$4000 and they would cover half if the AS would match that. He said that, seeing the budget, they were asking for what they could get. Rios asked if the event would happen without these funds. Shishkarev said that it would be a setback for them building their car next year. He said it would set them back \$2000 which was an entire engine. Rios asked about the Home Away purchase. Shishkarev said it was a lot cheaper to go through them, to stay in someone's house. He clarified that the Council was not paying for a vacation. Rios asked what the participants were contributing. Sourena Javoepour said they would be paying airfare. Tyler Daniels asked about the council paying for van rental instead of airfare. Roberts asked for clarification on what they were requesting. Daniels clarified \$600. He said that it would be a huge help if the Council could cover one essential item, the van rental. Rios asked if a hotel was cheaper. Daniels said that it was. Rios said that at a total of \$3000 they could probably find a cheaper hotel. Javoepour said that with the amount of people it was not cheaper. Roberts suggested funding more. Lutsch agreed. LaVallee suggested \$1000. Shishkarev said they could put the AS Logo on the car. Roberts asked how many people. Shishkarev said 12-14.

**Motion AC-16-SPR-29** by Lutsch

Moved to suspend the rules of operation and move the Formula SAE item to an action item.

Seconded: Hunt-Paez Vote: 6-0-0 **PASSED**

LaVallee asked about the total. Rios said \$1000.

**Motion AC-16-SPR-30** by Roberts

Moved to approve the amount of \$1000 in form of a grant to Formula SAE from Grants/Loans/Underwrites, for their competition travel.

Seconded: Lutsch Vote: 6-0-0 **PASSED**

VII. Large Event Opportunity Fund

a. ASP Special Events (\$5000)

Alex LaVallee said that he was requesting \$5000 to help with a partnership with Back 2 Bellingham. He said it was a theatrical show called Something Wonderful that preformed circus tricks that require equipment and rigging. He said that request would go towards setup, space rental, and hospitality such as food. Robert asked at what time. LaVallee said 7:00pm. Rios asked if the event had been announced. LaVallee said that Back 2 Bellingham had been announced, but he was not aware of the circus being advertised just yet. Rios asked who planned the event. LaVallee said Jonah Falk, ASP Director, said it was a collaboration with Back 2 Bellingham. He said the goal was to get more students at the event, not just alumni and their children. Rios said there was already a Facebook page for the circus event. Hayden asked if the event would happen without the AC funds. LaVallee said yes. Rios asked about the date. LaVallee said May 13<sup>th</sup>. Rios said tickets were already on sale. Lutsch asked about the timing. Hammer asked about suspending policies. Hayden asked if there was a specific performer fee. LaVallee said the funds would go towards what he listed before for 2 days. Hayden wanted to hear was ASP was doing specifically instead of just ASP providing funds for Back 2 Bellingham. LaVallee said he would ask. Rios was concerned with overexerting student staff. Hayden said he was concerned with how the fund was being used. He said the fund was meant to help event happen, not to give to cosponsors. He said the fund was meant for AS Offices. Lutsch said that the fund was also for long-term planning. He said that they were setting the president and they should not be funding outside organizations. Hammer noted the funds was also for students, not alumni.

**Motion AC-16-SPR-31** by Lutsch

Moved to suspend the rules of operation and move the ASP Special Events Request item to an action item.

Seconded: Hammer Vote: 6-0-0 **PASSED**

**Motion AC-16-SPR-32** by Lutsch

Moved to approve the amount of \$5000 in form of a grant to ASP Special Events from the Large Event Opportunity Fund, for their circus event.

Seconded: Roberts Vote: 0-5-1 **DENIED**

VIII. Other Business

**Israel Rios adjourned the meeting at 7:55pm.**