

**Western Washington University Associated Students
Activities Council**

Meeting Minutes for Monday, May 2nd, 2016

Non-Voting Members: Casey Hayden (Student Activities Advisor)

Voting Members: Israel Rios (AS VP for Activities), George Vadino (Club Representative), Alex LaVallee (AS Representative), Walter Lutsch (AS Club Coordinator), Bryce Hammer (Student at Large), Erin Johnson (Student at Large), Ryan Roberts (AS Club Business Director), Merrill Hunt-Paez (Student at Large)

Absent: Anujin Ganbat (Club Representative), Nikola Bocko (Club Representative),

Secretary: Jessi Navarre (AS Board Assistant for Club Committees)

Guests: Alexandria Moore (Comm Club), Madison Moore (Hedgehogs of WWU), Jessica Niles (Hedgehogs of WWU), Jessica Vangel (Hedgehogs of WWU), Jeff Katen (WWU Great Puzzle Hunt), Zoe Pollard (WWU Great Puzzle Hunt), Maria Watters (WWU Student Robotics Club), Amber Due (Students for Sustainable Food), Melinda Vickers (Students for Sustainable Food), Tristan Sokol (Students for Sustainable Food), Soren Wellman (WWU Students Robotics Club), Bailey McCully (WWU Swing Kids), Lovisa Lund (WWU Students Robotics Club)

Motions

AC-16-SPR-47- Recognition of The WWU Great Puzzle Hunt as an official AS club under the category of Academic/Departmental. - **PASSED**

AC-16-SPR-48- Recognition of Hedgehogs of WWU as an official AS club under the category of Special Interests. - **PASSED**

AC-16-SPR-49- Approval of the amount of \$100 in form of a grant to Robotics Clubs from Grants/Loans/Underwrites, for their Back in Business Party. - **PASSED**

AC-16-SPR-50- Approval of the amount of \$300 in form of a grant to Comm Club from Grants/Loans/Underwrites, for their Scholars Week BBQ. - **PASSED**

AC-16-SPR-51- Initiation of executive session. - **DENIED**

Israel Rios, A.S. Vice President for Activities, called the meeting to order at 6:10p.m. May 2nd, 2016.

I. REVISIONS TO THE AGENDA

Rios added Comm Club for \$300 as an action item and Swing Kids as an info item for \$1200. Hayden asked to add Hedgehogs of WWU to the agenda as well.

II. BUSINESS DIRECTORS REPORT

Roberts said that he had taken back unused grants before the end of the year and returned \$1300 back to the council to use. He said there was also \$1500 from Students for Sustainable Water. He said that they were sitting at about \$2000 total.

III. Club Recognition

a. The WWU Great Puzzle Hunt

Zoe Pollard said that their club was to help plan the Great Puzzle Hunt they planned on making annual. Vadino asked how many people participated last year. Pollard said 300 as participants and 45 as volunteers. Rios asked if they volunteered with a department. Pollard said no though they worked with some math department professors. LaVallee asked if they planned on fundraising. Pollard said yes and they also planned to table with posters to advertise their event every year. LaVallee asked if the event cost any money. Pollard said it was free last year because of a large donation, but it would be a charged event next year before they did not have that donation anymore. She said that the event costed \$2000 plus food and printing. Rios asked about the name of the club. He said that it sounded more like an event than a club. Pollard said the name was fine because the club was created for a specific event. Hammer said that name might be against the new name policy. Hayden suggested “of WWU” or “at WWU” at the end of the name. He asked if the name could change. Pollard said yes, if necessary. Vadino said this could be an exception to the rule. Lutsch said there was nothing in the rules about starting with “the”. He said that rule was meant to cut down on the slight variations of WWU. LaVallee said it might be hard for students to search for the club. Lutsch said certain system would search from the beginning of the club, making it hard for some of the offices to locate their club info. LaVallee asked if it was one event annually. Pollard said one because the event was a lot of work. LaVallee asked how students got involved. Pollard said they had volunteer opportunities and members that worked on the website. She said a portion of the club would be writing puzzles, designing posters, and running the table.

Motion AC-16-SPR-47 by Roberts

Moved to recognize The WWU Great Puzzle Hunt as an official AS club under the category of Academic/Departmental.

Seconded: Hammer Vote: 7-0-0 **PASSED**

b. Hedgehogs of WWU

Madison Moore said they wanted to make a club where people who owned or were interested in hedgehogs could interact. Lutsch asked how much interest they had. Moore said their Facebook page had 125 likes. Rios asked for the name of their hedgehogs. Moore said Persephone. Jessica Niles said hers was named

Luna. Ríos asked what event they wanted to put on. Moore said they planned on having a hedgehog petting zoo on campus and fundraise to make calendars.

Motion AC-16-SPR-48 by Lutsch

Moved to recognize Hedgehogs of WWU as an official AS club under the category of Special Interests.

Seconded: Roberts Vote: 7-0-0 **PASSED**

IV. ACTION ITEMS

a. Robotics Club (\$100)

Lovisa Lund said that they wanted to throw a party to get people interested in their club. Soren Wellman said that they wanted to get food. Lund said they asked Red Bull to come by, but they weren't sure. Hayden asked about food. Lund said pizza. LaVallee asked about the publicity costs. Lisa said they were getting 30 colored fliers for \$16. Lutsch asked if they already had posters. Lund said yes, someone designed them. Saturday the 14th.

Motion AC- 16-SPR-49 by LaVallee

Moved to approve the amount of \$100 in form of a grant to Robotics Clubs from Grants/Loans/Underwrites, for their Back in Business Party.

Seconded: Vadino Vote: 7-0-0 **PASSED**

b. Comm Club (\$300)

Alexandra Moore said their event would be Tuesday May 17th and it would be a BBQ on the Comm lawn. She said the event encouraged engaging with peers. Happens every year. Lutsch asked if this was a department event. Moore said that it was the Comm Club appreciating the department. Hayden asked if it was open to all. Moore said yes, but there would be tickets. Rios asked about the food. Moore said they would rent g Grill from the Comm department. Rios asked if they needed to go through Aramark. Hayden said they needed to get the health department to sign off and run through Aramark. Rios asked how many people. Moore said 75 people and staff and scholars.

Motion AC-16-SPR-50 by Hunt-Paez

Moved to approve the amount of \$300 in form of a grant to Comm Club from Grants/Loans/Underwrites, for their Scholars Week BBQ.

Seconded: Hammer Vote: 7-0-0 **PASSED**

V. INFO ITEMS

a. Students For Sustainable Food (\$700)

Melina Vickers said they were requesting money for the Green Tie Gala. She said her club was in charge of catering the event. Amber Due said the event was open to all, cost and the \$10 cost was to fundraise for the clubs. She said it showcased to environmental clubs. Vickers said it was their primary way for multiple clubs to fundraise. She said last year they had 100 people. She said they need \$150 for a health permit and the rest for food. She said they were cooking the food themselves and it was all sustainable food. Rios asked what kitchen they would be using. Vickers said the Co-OP. Hayden asked what day the event was. Vickers said May 31st in the MPR. Rios asked what happens at the event. Vickers said they had a speaker, would spread awareness, play live music, and showcase what clubs have accomplished. Rios asked if tickets were the only revenue. Tristan Sokol said Students for Sustainable Water were doing a raffle. Hayden asked if waiting for the next week would be okay. Due said they needed to calculate some costs. LaVallee asked how much Swing Kids was requesting. Rios said \$1200. Lutsch suggested this stay an info item. Roberts asked why. LaVallee said that they wanted to hear all of the request so they didn't clean themselves out. Rios suggested they stick around so they could decide on the requests. Hayden asked how they would split up the profits. Vickers said evenly. Hayden said that maybe they should give more funds to those who put in more work. Rios said that they estimated \$300 in revenue. Vickers said that they estimated \$100 each, but they needed to pay for the venue and other things first. Roberts asked how many clubs were contributing. Vickers said about 5 or 6. LaVallee asked if the ESP was involved. Vickers said yes. Roberts asked if they could use the Large Event Opportunity Fund. Rios said ESP had already requested twice.

b. Robotics Club (\$425)

Lovisa Lund said that this request was for the Northwest Robotics Festival. Maria Watters said that they were one of the main hosts of the event. She said high schools and other universities would participate. She said there would be 3 competitions covered by the department. She said they were asked for funding for individual students who wanted to participate in the festival. Lund said that robot kits cost \$35 dollars and they wanted people to be able to participate. Hayden asked how the competition worked. Lund said that the kits were the same so everyone was using the same parts. Watters said they were getting bulk kits for a cheap price. She said that the rules of the competition were open ended and up for interpretation. LaVallee asked if they had ten students who wanted to participate. Lund said that they had 5 but wanted to get more. Watters said that having the kits would encourage others to sign up. Hayden asked if they were reimbursing people. Lund said no, they were providing the materials.

c. Swing Kids (\$1200)

Bailey McCully said they were requesting money to send a member to New Hampshire for a swing instruction. She said most instructors were in Europe. She said that they would get to meet celebrities and experts in the field. She said the request was a way of saving money in the future. She said if she got more training she could train other teachers. She said they threw events every quarter and next year they would need to pay for more instructors. She said she could act as one instructor. Hammer said this was ten times the amount they would spend on sending one person to a conference. McCully said the goal would be to come back with training for the good of the club and their events. LaVallee asked what the request paid for. McCully said that it was mostly for airfare. Roberts asked how other people could carry on her role after she was gone. McCully said that they had developed a curriculum and were making videos to carry on for future years. Lutsch said that they were purchasing a club resource, not sending someone on a trip. Hammer said that she agreed, but it was \$1200 for one person and they had other requests. Navarre asked how much Swing Kids had requested so far that year. Roberts asked if they could do this with a lower amount. McCully said that they could possibly split it up and get funds for the registration and get airfare later. Roberts said that they had gotten \$1275 already from council this year. He said they had \$800 in their account and asked if they had plans for those funds. McCully said yes, they had an event in the Fall. Rios said Swing Kids had also partnered with Viking Radio Theatre and other dance clubs for requests. Roberts asked at what amount they could attend the event and if the club could give more support. McCully said that airfare was \$700 and she would need \$800 for the trip to be possible. She said it would put stress on their club though. Roberts said that he would approve that request. Hammer said that she saw the value but with all of the money they had requested that year this was too much taking into account the other requests they had on the agenda. Roberts said \$800 wouldn't impact the other clubs. Lutsch said they had \$1569 after the Comm Club the first Robotics Club request. Vadino asked if Robotics Club had requested this year. Rios said no. Hayden said that the same rules applied to executive session, the guests just stepped out of the room. LaVallee asked if Students for Sustainable Food could be a loan.

Motion AC-16-SPR-51 by Lutsch

Moved to initiate executive session.

Seconded: Vadino Vote: 3-2-2 DRNIRD

LaVallee said they could give the rest of their funds out and whatever Students for Sustainable Food needed remaining as a loan. Vickers said they would need to talk to the other clubs involved. Rios said that would place a huge burden on the clubs. Hayden said that SSF had put in a lot of work for this event and the Robotics Club's request would benefit their

club. He said that the Swing Kids' request would also benefit their club, but only had one person involved. He said their priority was on campus. Rios said that he wouldn't question the amounts of Robotics if they had more funds, but would be questioning Swing Kids. Hammer said that SSF should use the funds in their account. Rios said that the first two requests wouldn't happen without the activities council funds. He said that Swing Kids would still operate, just at a different quality. LaVallee suggested waiting a week to get more info from the clubs.

VI. Other Business

Rios congratulated LaVallee, the new VP of Activities for the next year.

Rios said that New Hire Night was Monday May 16th at the same time at activities council so they would be no meeting. He asked if they should stop taking requests. They agreed no if they denied any requests.

Lutsch asked why executive session was always shut down. Hammer said they should keep the council transparent. Navarre said that if she sat on the council she would have felt uncomfortable voicing her full opinion in certain situations. Lutsch said that there are requests where they have felt voiceless after and he wanted to avoid that, giving the example of AS Pop Music. Roberts said that the cooling effect should have trumped transparency. He said that executive session gave them the ability to be frank. Hayden wanted to find ways for them to talk openly in front of the clubs. He wanted the council to feel confident. He said they needed to keep transparency. Rios said that executive session physically kicked people out of the room as well. LaVallee said they should include that in the email to people.

Rios said they could host an end of year BBQ. Roberts asked if it would be after council. Lutsch said it could take the place of one of the last meetings.

Israel Rios adjourned the meeting at 7:34pm.