

WWU STUDENT TRUSTEE POSITION OVERVIEW

The Board of Trustees:

The Board of Trustees is Western Washington University's governing board, its legal owner and final authority. The Board sets policy for the university which the administration carries out in the day to day management of the institution. Providing policy direction and guidance, the trustees of Western Washington University represent the constituents' interest in the institution. The Board meets every other month. Trustees primarily meet on campus in Old Main 340 with some meetings in other selected locations.

Responsibilities of the Student Trustee

The Student Trustee is a fully vested member of the board with rights, responsibilities and privileges accorded to all trustees. Trustee duties are explained in RCW 28B.35.100 and can be found here: <http://apps.leg.wa.gov/rcw/default.aspx?cite=28B.35.100> . The Student Trustee participates in at least six board meetings a year. The only differences between the Student Trustee and the other members of the Board is that they serve for one year and are not able to vote on personnel matters.

The first Student Trustee was appointed in June 1998. The current Trustee is Citlaly Ramirez. Citlaly is the thirteenth student trustee to hold this position. Students must be willing to work in a collaborative environment where attendance and preparation are key for full participation.

Term of Position:

Full year (12 months), serving by gubernatorial appointment from July 2019 – July 2020.

Time Commitment

Estimated time commitment is 10-15 hours per month. While there are six meetings over the course of the year, it is essential to be willing to put in the time to read information and come fully prepared for every meeting. There may be events for which your presence is requested or special Board meetings may be called.

Terms of Eligibility

All Western Washington University students on all campuses, whether they are undergraduates or graduate students, are eligible to apply for appointment to the board, provided they will maintain full-time student status during their year long tenure. To qualify for appointment

Required Qualifications:

1. Must maintain a per quarter minimum of six (6) credits for undergraduate and/or two to four (2-4) credits as a Graduate student. (Full time is two (2) credits after student completes plan of study.)
2. Must maintain a minimum 2.0 cumulative grade point average or be in good standing.
3. Been enrolled at Western Washington University for three quarters by July 2019.

Recommended Qualifications:

1. An understanding of the WWU Board of Trustees as it relates to university governance.
2. Knowledge of state, regional, and local political systems as they relate to higher education.
3. Ability to engage across a variety of student issues.
4. Communication and written skills.
5. Engagement in broad spectrum of actions on campus and/or the community.
6. A high level of organization.
7. Knowledge of the University Mission Statement and Strategic Action Guidelines.

The Application Process and Timeline

April 12 th	Applications are due in VU 504 by 4 p.m.
April 15 th -19 th	Committee meets to review candidate applications
April 22 nd -26 th	Interviews are conducted and concluded (Only if necessary)
April 29 th	Selection Committee presents 3-5 candidates to the AS Board of Directors for approval. After candidates are approved they are sent to the Governor for final selection.

Attend a Board of Trustees Meeting

All students interested in university governance are welcome to attend Board of Trustees meetings, and anyone interested in applying for the Student Trustee position is urged to do so. A list of the Board's meeting dates and locations is available online at <https://trustees.wvu.edu/calendar>. Complete meeting schedules and agendas are posted on the Board's home page about one week before the upcoming session.

Review Board of Trustees Rules of Operation

The Rules of Operations are found here: <https://policy.wvu.edu/POL-U1000.02-BOT-Rules-of-Operation.pdf>

Meet with the Current Student Trustee

It is highly recommended that you meet with the current Student Trustee, before you turn in your application. They can give you more information about the position, answer questions about the application process and her current duties. Contact Citlaly at ramirec7@wvu.edu (please include "Student Trustee" in the subject line).

More Information

For more information, contact Annie Byers in VU 504 in the Viking Union or email at Annie.Byers@wvu.edu or contact by phone at 360-650-3460.

or check out these websites

- University Mission Statement
<http://www.wvu.edu/depts/president/mission.html>
- University Strategic Action Guidelines
<https://provost.wvu.edu/strategic-plan>
- AS Board of Directors
<http://www.as.wvu.edu/>

**Student Trustee
Required Application Materials**

Submit the following materials to the AS Board of Directors Office, Viking Union 504, ***no later than 4:00 p.m. on Monday, April 12th, 2019.***

1. **Cover Letter** (please include your current and alternate/permanent address and phone numbers).
2. **Resume**
3. **Government Application- Please Submit this online and print and attached to your submission Online Application:** <https://fortress.wa.gov/es/governor/boardsapplication> (make sure to include an extra page to answer the question posed.)
4. **List of References (list on government application)**
5. **Two (2) letters of reference;** including one (1) from a current faculty member and one (1) from your community involvement, extracurricular work, or civic engagement. If a reference letter is emailed, it must be sent by the person writing the letter. If the references choose to send the letters separate from your application, they may be addressed to:

**WWU Associated Students
Student Trustee Application
Viking Union 504
Bellingham, WA 98225-9106**

**(On-campus mail: MS 9106)
Email: Annie.Byers@wwu.edu**

6. **Please provide written answers to the following questions. Please address each answer individually.** (5 pages maximum)
 - a) How do you view the role of the Board of Trustees in relation to the current issues affecting higher education in the State of Washington?
 - b) Why are you applying for this position?
 - c) What do you feel are the most valuable contributions you have made to Western or other communities you are connected to? What kinds of contributions do you feel you would make to the Board of Trustees?
 - d) In your opinion, what are the most critical issues affecting Western Washington University today?